

**Newark Town Council**

**Notice of conclusion of audit**

**Annual Return for the year ended 31 March 2018**

Sections 20(2) and 25 of the Local Audit and Accountability Act 2014

Accounts and Audit Regulations 2015 (SI 2015/234)

1. The audit of accounts for **Newark Town Council** for the year ended 31 March 2018 has been completed and the accounts have been published.
  
2. The Annual Governance & Accountancy Return is available for inspection by any local government elector of the area of **Newark Town Council** on application to:
  - (a) Alan Mellor  
Town Clerk  
Newark Town Council  
Town Hall  
Market Place  
Newark  
NG24 1DU
  
  - (b) Monday – Friday 9.30am – 4.00pm
  
3. Copies will be provided to any local government elector on payment of £1.00 for each copy of the Annual Governance & Accountability Return.

Announcement made by: ALAN MELLOR

Date of announcement: 23<sup>rd</sup> October 2018

## Final External Auditor Report and Certificate 2017/18 in respect of Newark Town Council NT0121

### Respective responsibilities of the body and the auditor

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with Proper Practices which:

- summarises the accounting records for the year ended 31 March 2018; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

Our responsibility is to review Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with guidance issued by the National Audit Office (NAO) on behalf of the Comptroller and Auditor General (see note below). Our work does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and does not provide the same level of assurance that such an audit would do.

### External auditor report 2017/18

On 28 September 2018 we issued a report detailing the results of our limited assurance review of Sections 1 and 2 of this authority's Annual Governance & Accountability Return for the year ended 31 March 2018. We explained that we were unable to certify completion of the review at that time. We are now in a position to certify completion of the review.

The external auditor report given in Section 3 of the Annual Governance & Accountability Return requires amendments as follows:

Except for the matters reported below, on the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

The AGAR was not accurately completed before submission for review. Please ensure that amendments are corrected in the prior year comparatives when completing next year's AGAR.:

- Information received by the local authority indicates long term investments have been incorrectly included in the Section 2, Box 8 figure. The figures in Section 2, Boxes 1, 7, 8 and 9 of the prior year comparative column should read £1,664,546, £1,553,815, £1,570,325 and £18,026,049 respectively. Therefore, the figures in Section 2 of the current year column are also incorrect. The figures in Boxes 1,7,8 and 9 should read £1,553,815, £912,592, £886,845 and £18,970,499.

Other matters not affecting our opinion which we draw to the attention of the authority:

None

### External auditor certificate 2017/18

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance & Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2018.



**PKF Littlejohn LLP**  
**19/10/2018**