



Newark TOWN COUNCIL

TOWN COUNCIL MEETING

WEDNESDAY 24TH APRIL 2024

Thursday 18th April 2024

Dear Councillors

You are summonsed to attend a meeting of the Town Council at 7.00pm on Wednesday 24th April 2024 to be held in the Council Chamber at the Town Hall.

Yours sincerely

Matthew Gleadell
Town Clerk



Newark TOWN COUNCIL

TOWN COUNCIL MEETING – WEDNESDAY 24TH APRIL 2024

1	Apologies for Absence		
2	To approve the Minutes of the Meeting of the Town Council held on Wednesday 24 th January 2024	Minutes Attached	Page 5
3	To receive Declarations of Interest from Members and Officers <i>Relevant Legislation: Localism Act 2011 s31</i>	Verbal	
4	To receive all Adopted Minutes of the Committees held since the last Full Town Council Meeting:		
	4a Planning Committee held on Wednesday 10 th January 2024	Minutes Attached	Page 11
	4b Finance & General Purposes Committee held on 17 th January 2024	Minutes Attached	Page 17
	4c Planning Committee held on Wednesday 7 th February 2024	Minutes Attached	Page 21
	4d Finance & General Purposes Committee held on 14 th February 2024	Minutes Attached	Page 27
	4e Planning Committee held on Wednesday 6 th March 2024	Minutes Attached	Page 33
	4f Finance & General Purposes Committee held on 13 th March 2024	Minutes Attached	Page 37
5	Town Mayor's Announcements	Verbal Report	
6	Town Clerk's Announcements	Verbal Report	
7	Leader of the Council's Announcements	Verbal Report	
8	Questions from Town Councillors (if any)		
9	Notice of Motion (if any received)	None Received	
10	Questions from Members of the Public (if any)	None Received	



Newark TOWN COUNCIL

Agenda Item No: 2

Committee Date: Wednesday 24th April 2024

Minutes of the Town Council meeting held on Wednesday 24th January 2024 at 7.00pm in the Council Chamber at the Town Hall.

Membership Present:	Town Mayor	Cllr P Ball (Ap)
	Councillors	I Brown D Campbell T Collier B Corrigan E Cropper S Crosby S Dickinson (Ap) L Geary J Kellas D Ledger (Deputy Mayor) D Moore G Rix N Ross L Roulstone M Skinner M Spoors P Taylor
Apologies received from:	Councillors	S Dickinson
Town Council Staff:	Town Clerk Executive Assistant Mayor's Officer	Matthew Gleadell Helen Crossland Pete Tomlinson
Public:	There were 2 members of the public and 1 member of the press present.	
Venue:	Council Chamber	Town Hall

TC41/23/24 Minutes of the Meeting of the Town Council held on Wednesday 13th December 2023

The Minutes of the Town Council meeting held on Wednesday 13th December 2023 were proposed by Cllr P Ball, seconded by Cllr B Corrigan, and **AGREED** as a true and accurate record.

TC42/23/24 Declarations of Interest from Members and Officers

There were no Declarations of Interest.

TC43/23/24 Adopted Minutes of the Committees held since the last Full Town Council Meeting

a. Finance & General Purposes Committee held on Wednesday 22nd November 2023

Cllr B Corrigan presented the Minutes of this Meeting.

b. Planning Committee held on Wednesday 29th November 2023

Cllr L Geary presented the Minutes of this Meeting.

The above Minutes were **RECEIVED**.

It was **NOTED** that Cllr M Skinner made a comment on planning application **22/02321/FULM**.

The Town Clerk informed him that the Minutes had already been adopted so the comment would be passed back to the next meeting of that Committee.

TC44/23/24 2024/2025 Revenue Budget and Precept

Cllr B Corrigan began the debate on this Agenda Item.

She informed Members that following last week's Finance & General Purposes Committee there had been some changes made to the Revenue Budget by the Town Clerk. These changes were in the papers for tonight's meeting.

Cllr B Corrigan asked Members to note that an 11% increase in the Precept would give the Town Council just over £10k – there was no surplus to transfer to Reserves (this was previously £50k) – and that would make it 2 years since anything had been added to that fund.

There was a suggestion that the Precept could be raised by 15% to enable a transfer to the Reserves.

It was noted that there was no budget for the Newark on Sea event; the Town Council was waiting for news on a grant, and this should be known in February. If the grant is not received there is no budget to run the event even on a smaller scale.

General discussion then followed; concern was raised about the hire fees additional income that had been put in the budget and more questions about the Reserves.

The Leader of the Council pointed out it was no good looking back, the Town Council has to deal with the here and now. It was necessary to build up financial resilience.

Cllr B Corrigan proposed that the precept be set with a 15% increase, and that the expenditure budget as presented be accepted.

This was seconded by Cllr D Moore.

An amendment was then moved by Cllr P Taylor, to raise the precept by 5.9%. This was seconded by Cllr M Spoors.

A named vote was held:

Cllr	FOR	AGAINST	ABSTAIN	ABSENT
Pamela Ball		√		
Irene Brown			√	
Dawn Campbell		√		
Tom Collier		√		
Barbara Corrigan		√		
Esther Cropper		√		
Susan Crosby			√	
Sophie Dickinson				√
Lisa Geary	√			
Jack Kellas			√	
Diane Ledger			√	
David Moore		√		
Glenis Rix			√	
Neil Ross		√		
Lynn Roulstone	√			
Mathew Skinner			√	
Matthew Spoors	√			
Paul Taylor	√			
TOTALS	4	7	6	1

This was **NOT AGREED**.

There was a general discussion around how much each of the proposals suggested would raise.

The Leader of the Council thanked everyone who had joined in the debate and said the contribution of everyone was appreciated.

Cllr E Cropper proposed an increase of 11% to the precept; this was seconded by Cllr D Campbell. This was an amendment to the original proposal of a 15% increase.

A named vote was held:

Cllr	FOR	AGAINST	ABSTAIN	ABSENT
Pamela Ball	√			
Irene Brown			√	

Dawn Campbell	√			
Tom Collier	√			
Barbara Corrigan	√			
Esther Cropper	√			
Susan Crosby			√	
Sophie Dickinson				√
Lisa Geary	√			
Jack Kellas			√	
Diane Ledger			√	
David Moore	√			
Glenis Rix			√	
Neil Ross	√			
Lynn Roulstone	√			
Mathew Skinner			√	
Matthew Spoors		√		
Paul Taylor		√		
TOTALS	9	2	6	1

This was **AGREED**.

It was proposed by Cllr B Corrigan and seconded by Cllr D Moore that another named vote be held to make an 11% rise in the precept the substantive motion.

Cllr	FOR	AGAINST	ABSTAIN	ABSENT
Pamela Ball	√			
Irene Brown			√	
Dawn Campbell	√			
Tom Collier	√			
Barbara Corrigan	√			
Esther Cropper	√			
Susan Crosby			√	
Sophie Dickinson				√
Lisa Geary	√			

Jack Kellas			√	
Diane Ledger			√	
David Moore	√			
Glenis Rix			√	
Neil Ross	√			
Lynn Roulstone	√			
Mathew Skinner			√	
Matthew Spoors			√	
Paul Taylor			√	
TOTALS	9		8	1

This was **AGREED**.

TC45/23/24 Town Mayor's Announcements

The Town Mayor informed Members that on Friday 15th December 2023 she had been lucky enough to be able to book Yuri Sabatini, an Italian tenor, for a charity concert.

It was a very successful evening and raised over £600 for the chosen charities.

The Town Mayor also informed Members that the next event would be 'Romeo and Juliet' performed by the Nottingham Shakespear Company on Friday 9th February. Tickets were available online.

TC46/23/24 Town Clerk's Announcements

The Town Clerk gave Members an update on what he had been doing since the last meeting.

1. Crime and ASB meeting
2. Possible opportunities for sports clubs to help provide opportunities for youngsters
3. Discussions with NSDC about the Museum
4. Number crunching on budgets
5. A grant in principle from the Lawn Tennis Association for improvements to the tennis courts at Sherwood Avenue
6. Plough Sunday Civic Service
7. Cultural Heart Project
8. Sherwood Avenue Project

The Town Clerk then thanked Members for their understanding in recent weeks whilst the decorative works had been undertaken in the Council Chamber.

TC47/23/24 Leader of the Council's Announcements

The Leader of the Council thanked everyone for what had been a very difficult decision to make with regard to the precept.

He also urged all Members to try and attend the Civic Events that are held in the Town Hall.

The Leader then announced that Cllr G Rix was now a non-aligned Independent; he had asked the Town Clerk to take a look at the political balance on the various Working Groups and Committees.

There was to be a meeting with the Town Council Leader, the Town Clerk, the Chief Executive of N&SDC and a member of N&SDC to discuss the financial challenges that we both face.

TC48/23/24 Questions from Town Councillors

There were no Questions submitted from Town Councillors.

TC49/23/24 Notice of Motion

No Notices of Motion had been received.

TC50/23/24 Questions from Members of the Public

There were no Questions submitted from Members of the Public.

Meeting Closed:	8.15pm	Next Meeting:	Wednesday 24th April 2024
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Newark TOWN COUNCIL

Agenda Item No: 4a

Committee Date: Wednesday 24th April 2024

PLANNING COMMITTEE MINUTES

Minutes of the Planning Committee meeting held on Wednesday 10th January 2024 in the Council Chamber, Town Hall.

Membership Present:	Councillor	L Geary (Chair)
	Councillor	E Cropper (Vice-Chair) D Campbell T Collier (Ap) B Corrigan S Crosby N Ross L Roulstone (Ap) M Skinner (Ap)
In Attendance	Town Clerk	Matthew Gleadell
Apologies	Councillors T Collier, L Roulstone & M Skinner	
Taking Minutes:		Matthew Gleadell
Public:	There was 1 member of the public present and no members of the Press.	
Venue:	Council Chamber, Town Hall.	

PR46/23/24 Minutes

The Minutes of the last meeting held on Wednesday 29th November 2023 were **AGREED** and signed as a true and correct record.

PR47/23/24 Declarations of Interest

It was **AGREED** to accept any declarations of interest as and when they arose during the meeting.

PR48/23/24 Outstanding Planning Applications

23/01553/HOUSE	15 Marton Road, Newark Two storey side and single storey rear extension. No Objection was raised to this application.
23/01772/HOUSE	109 Beacon Hill Road, Newark Two storey rear extension and alterations to dwelling. No Objection was raised to this application.
23/02000/FUL	Cottage Homes, London Road, Newark Installation of a single storey modular building to be used as a central communal area for residents. Newark Town Council Objects to this application believing that the proposal represents significant harm to the Conservation Area, it will result in a loss of valuable amenity space within the development. It is noted that the Conservation Officer at NSDC also objects to the application. Newark Town Council suggests that the applicant considers a small summer house as an alternative.
23/02020/FULM	Jericho Works, Bowbridge Lane, Balderton, Newark New mixing and packing facility and internal access changes to create new area of hardstanding. Newark Town Council adopts a neutral position in relation to this application but does note the responses of other Consultees and supports those responses accordingly.
23/02092/LBC & 23/02116/FUL	Queens Head Chambers, Queens Head Court, Newark Conversion of offices to 8 flats. Newark Town Council supports, in principle, the conversion of offices into residential accommodation. It is noted however, that the proposed development makes no provision for bin storage or bike storage and NTC would ask that the applicant makes appropriate changes to the plans for development to accommodate these features.
23/02112/S73 & 23/02124/S19LBC	1-3 & 5 Mill Gate, Newark Application to vary conditions 2 and 3 attached to planning permission 19/00003/FUL & 19/00107/LBC to allow a trellis fence in place of the approved wall. No Objection was raised to these planning applications.

23/02117/S73M	<p>Land off Mill Gate, Newark</p> <p>Application for variation of conditions 3,4,5,6,8,15,16,17,19,21 & 24 as per submitted schedule attached to planning permission 20/01007/S73M; Variation of conditions 4,5,6,8,19 & 24 attached to planning permission 17/01586/FULM, to amend the approved plans.</p> <p>Newark Town Council adopts a neutral position in relation to this application but asks that NSDC Planning Officers pay close attention to the various concerns raised by the neighbours in response to this application.</p>
23/02119/FUL & 23/02119/FUL (Amended)	<p>SNAX, 23B London Road, Newark</p> <p>Change of use of former Snax Premises and public toilets to Class E (commercial), including alterations to internal layout and elevations.</p> <p>Description of development amended.</p> <p>No comment was offered for these applications.</p>
23/02135/S73	<p>The Maltings Retail Park, North Gate, Newark</p> <p>Application for removal of condition 20 attached to planning permission 23/01031/S73M; Variation of conditions 23 and 24 attached to planning permission 20/00711/S73M, to amend the wording to allow Unit B to have a smaller unit size and to allow the bulk sale of wine, beer and spirits.</p> <p>No Objection was raised to this application.</p>
23/02136/FUL	<p>Newark Hospital, Boundary Road, Newark</p> <p>Installation of Air Handling Unit and fencing.</p> <p>No Objection was raised to this application but NTC did query why this particular requirement for the building was not covered in the application for the surgical building work previously submitted.</p>
23/02149/ADV	<p>29 London Road, Newark</p> <p>Erection of a post and panel sign.</p> <p>No Objection was raised to this application.</p>
23/02170/S73M	<p>The Troc, 256 Beacon Hill Road, Newark</p> <p>Application for variation of condition 2 to replace approved plans with revised plans attached to planning permission 18/01999/FULM; Removal of 2 detached bungalows and extension to care home. (essentially renewal of previous permissions 08/02073/FULM which expired on 13.1.12 and 12/00164/FULM, which expired on 13.3.15, neither being implemented).</p> <p>No Objection was raised to this application.</p>

23/02212/LBC	<p>First Floor Flat, 44 Kirk Gate, Newark</p> <p>Internal alteration to existing first floor flat.</p> <p>No Objection was raised to this application.</p>
23/02213/LBC	<p>46A Kirk Gate, Newark</p> <p>Internal alterations to 2nd and 3rd floor duplex apartment.</p> <p>No Objection was raised to this application.</p>
23/02234/HOUSE	<p>18 Woodlands Close, Newark</p> <p>Single storey side/front extension.</p> <p>No Objection was raised to this application.</p>
23/02241/LBC	<p>Newark North Gate Railway Station, Appleton Gate, Newark</p> <p>Remove all guttering, replacing with larger profile guttering and remove existing flat roof covering, replacing with sika liquid plastic covering. Install additional roof vents to platform side roof and re-pointing existing chimney stacks.</p> <p>No Objection was raised to this application.</p>
23/02243/FUL	<p>Heathcotes, Enright Lodge, 2-4 Enright Close, Newark</p> <p>Conversion of unused staff accommodation to provide an additional one-person self-contained apartment within Bungalow 2.</p> <p>No Objection was raised to this application.</p>
23/02139/RMAM	<p>Grove Bungalow, Barnby Road, Newark</p> <p>Application for Reserved Matters (appearance, landscaping, layout and scale) pursuant to outline application 20/02499/OUTM, for residential development of 10 dwellings (following removal of Grove Bungalow and existing outbuildings).</p> <p>No Objection was raised to this application.</p>
23/02263/LBC	<p>London Eye, 6 Market Place, Newark</p> <p>To alter retail to the ground floor, relocate and form a new staircase, a new access off Chain Lane and form four serviced bedsit apartments.</p> <p>No Objection was raised to this application.</p>
23/02277/S73	<p>42-46 Middle Gate, Newark</p> <p>Application for the variation of Condition 2 attached to planning application 23/01143/FUL to revise window on rear elevation, alterations to internal staircase, rooms and communal kitchen.</p> <p>No Objection was raised to this application.</p>

PR49/23/24 Notice of NSDC Planning Decisions

The Committee **NOTED** the District Council Planning Decisions received since the last meeting.

PR50/23/24 Urgent Decisions Taken Under the Scheme Of Delegation

Members **NOTED** the decision to **Support** the following applications:

23/01913/FUL – Land at Scrapyard, Bowbridge Lane, Balderton, Newark – Battery Energy Storage System including ancillary works and access arrangements.

23/02073/LBC – Palace Theatre, 16-18 Appleton Gate, Newark – Proposed addition of 4 poster boards on the Theatre frontage.

23/02078/PIP – The Courtyard, Long Row, Barnby Gate, Newark – Application for permission in principle for conversion of existing buildings to residential development of three to four dwellings.

Members **NOTED** the decision **Not to Support** the following application:

23/02028/OUT – Land at Chestnut Copse, Newark – Outline Application for proposed erection of 1 no. bungalow with all matters reserved.

PR51/23/24 Miscellaneous Applications

a. Nottinghamshire County Council Applications

No applications had been received.

b. Street Naming

No applications had been received.

c. Notification of Appeals

23/01225/FUL – 59 Beacon Hill Road, Newark

Members **NOTED** that an appeal relating to the above site has been made to the Secretary of State.

d. Licensing Applications

No notifications had been received.

Meeting Closed:	8.15pm	Next Meeting:	Wednesday 7th February 2024
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Newark TOWN COUNCIL

Agenda Item No: 4b

Committee Date: Wednesday 24th April 2024

FINANCE & GENERAL PURPOSES COMMITTEE

Minutes of the Finance & General Purposes Committee meeting held on Wednesday 17th January 2024 in the Council Chamber, Town Hall.

Membership Present:	Councillor	B Corrigan (Chairman)
	Councillors	P Ball I Brown D Campbell T Collier E Cropper S Crosby S Dickinson (Ap) L Geary J Kellas D Ledger (Ap) D Moore (Vice-Chairman) G Rix N Ross L Roulstone M Skinner M Spoors (Ap) P Taylor
Apologies for Absence:	Councillors	S Dickinson, D Ledger, M Spoors
Officers Present:	Town Clerk	Matthew Gleadell
Taking Notes:	Executive Assistant	Helen Crossland
	There was one member of the public and one member of the press present.	
Venue:	Committee Room, Newark Town Hall	

FGP70/23/24 Minutes of the last meeting of the Finance & General Purposes Committee held on Wednesday 22nd November 2023

The Minutes of the last meeting of the Finance & General Purposes Committee held on Wednesday 22nd November 2023 were proposed by Cllr B Corrigan, seconded by Cllr N Ross. A vote was held and they were **AGREED** with the following amendment:

FGP62/23/24 – Kidney Stones

Para 15:

Cllr B Corrigan then proposed ‘Newark Town Council is willing to consider this is principle but would want more details about where they would be sited and what security measure would be in place, before they make the decision and that N&SDC should meet all costs involved.’

FGP71/23/24 Declarations of Interest

It was **AGREED** to accept any Declarations of Interest as and when they arose during the meeting.

FGP72/23/24 Monthly Payment Schedule 08/24 & 9/24

Cllr B Corrigan proposed, and Cllr D Moore seconded the Monthly Payment Schedules 08/24 and 09/24

Members **NOTED** Payment Schedule 08/24 in the sum of £228,633.52 (two hundred and twenty eight thousand, six hundred and thirty three pounds and 52p) and Payment Schedule 09/24 in the sum of £179,168.59 (one hundred and seventy nine thousand, one hundred and sixty eight pounds and 59p).

FGP73/23/24 Revenue Budget & Precept 2024/2025

The Chairman asked Members to **NOTE** an error on page 27 of the Agenda Item. Paragraph 4 *‘The attached budget shows a shortfall of income against expenditure of £35,121.00’ - this figure should read **£20,121.00**.*

Debate then followed with regard to the draft budget as presented to Members by the Town Clerk.

Concern was raised that some of the proposals were too conservative regarding income – Town Hall Hire fees, and the Town Hall Bar.

It was also **NOTED** that certain costs had been included, in anticipation of new staff being hired (previously reported) to deal with bookings in the Town Hall.

Members felt that Town Hall Hire fees should be raised by enough to cover those costs.

Allotment rents – the forecast was less than the ‘actual’ for last year – more should be put into this (£500). Various discounts on allotments were also discussed – the Town Clerk was asked to check if any increase had been allowed for in the budget figures.

The Chairman pointed out that there were some difficult decisions to make; with increased costs, reducing income and forecast housing income was nowhere near what had been expected.

Looking at an 11% increase, from the papers presented, it does not include anything in the R & R Fund.

The choice would be to either increase income and reduce costs, or a combination of both.

The Chairman suggested that Members look at other income before deciding on an increase in the precept.

More discussion followed which included having a detailed business plan for the Town Hall, which would include events and bar costings. It was agreed that more data would be required from other businesses for this.

Another member of the public joined the meeting at this point.

Cllr L Geary proposed that the budget for Town Hall Hire Fees should be raised by £25,000; this was seconded by Cllr B Corrigan and **AGREED**.

The Town Clerk reported that he had already increased the Cemetery Income by £15,000 since the meeting last week. He pointed out to Members that he was looking at a 4 year timescale with the figures, not just next year.

The following was proposed:

£5,000 increased income on Plinths

Increase allotments income to £10,000.

Increase Cemetery fees income by £5,000.

The Chairman said that with the above in mind, this would now give a £15,000 surplus, not a £20,000 deficit.

Debate then moved to the proposed rise in the precept of 11%. There was a long discussion about the actual amount of money that people would have to pay, to put into context the 11% increase.

The Town Clerk informed Members that he fully understood the concerns, but if there was no increase this year, Councillors would be delaying the pain – he was trying to spread the pain over the next few years.

The Chairman asked the Town Clerk to update the budget with the things that had been agreed at this meeting, and proposed that the conversation about the precept be deferred to the meeting of the Full Town Council next week. This was seconded by Cllr D Moore and **AGREED**.

The Chairman then invoked Standing Order 4 (4) to allow the meeting to continue for another 30 minutes.

FGP74/23/24 External Audit 22/23 and Internal Audit 23/24

It was proposed by Cllr B Corrigan, seconded by Cllr D Moore that the results of the 22/23 External Audit be **NOTED**.

A vote was held and this was **AGREED**.

Cllr L Geary declared a non-pecuniary interest as she was now

employed by Lincolnshire County Council.

Cllr B Corrigan proposed, Cllr G Rix seconded that subject to advice from the Councils accountant confirming that no accounting difficulties arise, the transfer of shares from the CCLA Doris Bainbridge Investment Account to the CCLA Property Fund Investment Account was **APPROVED** so as to put the Doris Bainbridge account into the correct financial position as explained in the Agenda Report.

A vote was held and this was **AGREED**.

Cllr B Corrigan proposed, Cllr G Rix seconded that Assurance Lincs be appointed to undertake the 23/24 Internal Audit on the basis of the Agenda Report.

A vote was held and this was **AGREED**.

FGP75/23/24 Exclusion of the Press and Public

Cllr B Corrigan proposed, Cllr D Moore seconded, that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by Section 100 of the Local Government Act 1972) the press and public be excluded from the next Agenda Item debate on the grounds that the Committee's remaining business involves the likely disclosure of exempt information as defined in the Local Government (Access to Information) (Variation) Order 2006, and the public interest in disclosing the information.

The members of the public and press left the meeting.

FGP76/23/24 Tolney Lane Land

The Town Clerk went through the Agenda Report. He pointed out that there could be risks if this land were to be disposed of.

Discussion then followed with regard to either leasing the land or selling it. Some concerns were raised about the possible inappropriate use of the land.

Some Members thought it would be better to sell the land then the Town Council would no longer have the responsibility for it.

Other Members agreed with the principle of leasing the land.

The Town Clerk was asked to investigate both of the options above, and to bring another report back to this Committee for further discussion.

Members **CONSIDERED** the exploration of forms of disposal of the land identified in the Agenda Report.

Meeting Closed:	9.30pm	Next Meeting:	Wednesday 14th February 2024
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Newark TOWN COUNCIL

Agenda Item No: 4c

Committee Date: Wednesday 24th April 2024

PLANNING COMMITTEE MINUTES

Minutes of the Planning Committee meeting held on Wednesday 7th February 2024 in the Council Chamber, Town Hall.

Membership Present:	Councillor	L Geary (Chair) (arrived 7.45pm)
	Councillor	E Cropper (Vice-Chair) D Campbell T Collier B Corrigan (Ap) S Crosby N Ross L Roulstone (Ap) M Skinner
In Attendance	Town Clerk	Matthew Gleadell
Apologies	Councillors B Corrigan, L Geary (arrived 7.45pm) & L Roulstone	
Taking Minutes:		Matthew Gleadell
Public:	There were 5 members of the public present and 1 member of the Press.	
Venue:	Council Chamber, Town Hall.	

Cllr Cropper took the Chair in Cllr Geary's absence.

PR52/23/24 Minutes

The Minutes of the last meeting held on Wednesday 10th January, 2024 were **AGREED** and signed as a true and correct record.

PR53/23/24 Declarations of Interest

It was **AGREED** to accept any declarations of interest as and when they arose during the meeting.

The Chairman proposed to deal with the Lilley & Stone application first on the basis that a number of members of the public had attended to hear the debate on this application. This was seconded and approved.

The Chairman identified the provision of standing orders dealing with public speeches for planning meetings and proposed to allow greater time for speeches, this was seconded and approved. 1 member of the public representing the Lilley & Stone site in Peril group spoke against the Lilley & Stone application and gave a comprehensive summary of the basis of their objection.

PR54/23/24 Outstanding Planning Applications

24/00113/HYBM Former Lilley & Stone High School, London Road, Newark

Hybrid planning application seeking full permission for the demolition of existing buildings, conversion of 3 no. retail heritage buildings to provide 32 apartments and erection of 35 new dwellings, including access, parking and landscaping. Outline planning permission of the erection of up to 67 new dwellings and creation of car park (all matters reserved except access).

Cllr D Campbell declared a non-pecuniary interest in this application.

NTC resolved to oppose the Lilley & Stone application on the following grounds:

- 1. The site is not an allocated site for housing in the local plan and the development does not justify the loss of the land as open space.**
- 2. The cumulative impact of this development and other developments in Newark will have an excessive burden on the nearby road infrastructure.**
- 3. The loss of wildlife and biodiversity on the site is not justified by this development.**
- 4. The proposed design of the new dwellings does not reflect the vernacular of the area especially having regard to the nearby Conservation Area.**

Newark Town Council, despite its opposition to the development, does welcome sensitive redevelopment of the existing listed buildings on the site. The Town Council also recognises that the site has many positives as a potential development site, including its proximity to the Town Centre for access to services and transport infrastructure.

23/01913/FUL	<p>Land at the Scrapyard, Bowbridge Lane, Balderton, Newark</p> <p>Battery Energy Storage System (BESS) including ancillary works and access arrangements.</p> <p>NTC offered no comment but noted the comments of other consultees.</p>
23/01958/HOUSE	<p>2 Primrose Avenue, Newark</p> <p>Proposed side extension to dwelling.</p> <p>No Objection was raised to this application.</p>
23/02210/S73M	<p>Land South of Newark, Bowbridge Lane, Balderton, Newark</p> <p>Variation of Condition 1 attached to planning permission 21/02093/RMAM to amend the approved plans.</p> <p>No Objection was raised to this application.</p>
23/02240/ADV	<p>Air & Space Institute Newark (ASI), Great North Road, Newark</p> <p>Signage on the facades of the ASI building and within the Car Park area.</p> <p>No Objection was raised to this application.</p>
23/02242/FULM	<p>W B Stubbs, Mills Drive, Newark</p> <p>Conversion of Mill building to 20 apartments with ancillary facilities, conversion of boiler house to dwelling and erection of 2 new dwellings. Demolition of lodge, industrial buildings and chimney and partial demolition and rebuild of outbuildings. Formation of new access to The Weavers, parking and open space.</p> <p>Cllr L Geary declared a non-pecuniary interest in this application.</p> <p>NTC Objects to this application having regard to the comments of the Highways Authority.</p>
23/02250/RMA	<p>Tramway Park, Land South of Newark, Bowbridge Lane, Balderton, Newark</p> <p>Application for Reserved Matters Approval for landscaping and substation or Tramway Park.</p> <p>No Objection was raised to this application however, NTC would welcome the landscaping and maintenance of the area to offer a more sympathetic approach to biodiversity.</p>
23/02279/FUL	<p>Unit 4, Woodland Court, Brunel Business Park, Jessop Close, Newark</p>

Erection of a single storey side extension.

No Objection was raised to this application.

23/02281/OUTM

Land at Godfrey Drive, Winthorpe, Newark

Outline Planning Permission (all matters reserved save for means of access), for up to 41,806sqm of Employment Land (use Class B2, B8 and E(g) (i), (ii) and (iii) with associated internal access roads, landscaping and drainage.

NTC Objects to this application as it considers the loss of green space and biodiversity, especially in the existing golf course area which is not justified and also on the basis of active transport comments made by other Consultees.

24/00017/LBC

42-46 Middle Gate, Newark

Retention and refurbishment of ground floor commercial unit (Use Class E), conversion of first and second floor to create 8-bedroom House in Multiple Occupation (HM) (Use Class Sui Generis) and alterations to shop front to create a separate access to the residential accommodation.

NTC in principle, supports Town Centre living accommodation. This application is generally supported however, there is concern that one of the bedrooms is extremely small.

24/00022/FUL

42-46 Middle Gate, Newark

Retention and refurbishment of ground floor commercial unit (Use Class E), conversion of first and second floor to create 8-bedroom House in Multiple Occupation (HM) (Use Class Sui Generis) and alterations to shop front to create a separate access to the residential accommodation.

No Objection was raised to this application.

24/00041/HOUSE

39 Ribbon Pond Drive, Middlebeck, Newark

Erection of orangery to rear elevation.

No Objection was raised to this application.

24/00042/FUL

1 Queens Head Court, Newark

Reduction in amount of glass in conservatory roof, insulation of part of roof, waterproofing of roof with glass-fibre coating.

No Objection was raised to this application.

24/00061/FUL

Unit 1 Farrar Close, Newark

Change of Use from E(d) indoor sport, recreation or fitness to B2 General Industrial.

No Objection was raised to this application.

24/00064/FUL	<p>Heathcotes, Enright View, 1-4 Enright Close, Newark</p> <p>Creation of car park. Erection of fence and associated works.</p> <p>NTC opposes this development and supports the observations of the Highways Authority. NTC cannot support the loss of trees that would require felling on the site and considers there to be ample hard standing areas on the site already, that can be adapted for parking provision.</p>
24/00073/HOUSE	<p>27 Victoria Street, Newark</p> <p>Demolition of attached rear outbuilding, replacement with single storey rear extension for new kitchen/ family room, internal alterations and replacement windows.</p> <p>No Objection was raised to this application provided that the application is supported by the Conservation Officer.</p>
24/00037/LDCE	<p>15 Whitfield Street, Newark</p> <p>Application for lawful development certificate to establish existing building to rear garden is a caravan, used as ancillary residential accommodation to the host dwelling.</p> <p>No Comment is offered by NTC for this application.</p>
24/00132/HOUSE	<p>6 Loom Gardens, Middlebeck, Newark</p> <p>Single storey rear extension.</p> <p>No Objection was raised to this application.</p>
24/00134/LBC	<p>38 Carter Gate, Newark</p> <p>Repaint shop front.</p> <p>No Objection was raised to this application provided it is supported by the Conservation Officer.</p>
23/02262/FUL	<p>London Eye, 6 Market Place, Newark</p> <p>Alterations to the ground floor, relocate and form a new staircase, a new access off Chain Lane and form four serviced bedsit apartments.</p> <p>No Objection was raised to this application.</p>
24/00123/HOUSE	<p>6 Dorner Avenue, Newark</p> <p>Extension to rear of existing garage and Juliet balcony to house to replace existing window.</p> <p>No Objection was raised to this application although NTC is concerned about flooding in the</p>

area and the impact of further non permeable surfaces. NTC also notes the development to the garage and is keen to see the garage remain as such and not become a separate building.

24/00163/HOUSE 8 Tannery Wharf, Newark

Proposed replacement windows from timber to UPVC casement windows, proposed new composite front door, 1 set of lounge doors and balcony doors.

NTC will rely on the expertise of the Conservation Officer in respect of this application.

24/00110/FULM Newark Hospital, Boundary Road, Newark

Replacement of existing windows and roof finishes and rainwater goods to existing hospital buildings.

No Objection was raised to this application.

PR55/23/24 Notice of NSDC Planning Decisions

The Committee **NOTED** the District Council Planning Decisions received since the last meeting.

PR56/23/24 Urgent Decisions Taken Under the Scheme Of Delegation

Members **NOTED** the decision to **Support** the following application:

Street Naming for New Development on Land at Hutchinson Road, Newark (4 dwellings). The Developer put forward the following: 'Apple Orchard, Hutchinson Road' as the site was an apple orchard originally.

PR57/23/24 Miscellaneous Applications

e. Nottinghamshire County Council Applications

No applications had been received.

f. Street Naming

Members **NOTED** the approved street naming for Middlebeck, Parcels 5a and 5b as follows:

Stone Close, Roman Meadows, Whetstone Way, Flint Road, Kiln Grove and Pottery Place.

g. Notification of Appeals

No applications had been received.

h. Licensing Applications

No notifications had been received.

Meeting Closed:	8.55pm	Next Meeting:	Wednesday 6th March, 2024
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Agenda Item No: 4d

Committee Date: Wednesday 24th April 2024

FINANCE & GENERAL PURPOSES COMMITTEE

Minutes of the Finance & General Purposes Committee meeting held on Wednesday 14th February 2024 in the Council Chamber, Town Hall.

Membership Present:	Councillor	B Corrigan (Chairman)
	Councillors	P Ball (Ap) I Brown D Campbell T Collier E Cropper S Crosby S Dickinson (Ap) L Geary J Kellas (Ap) D Ledger D Moore (Vice-Chairman) G Rix N Ross L Roulstone (Ap) M Skinner M Spoors P Taylor
Apologies for Absence:	Councillors	P Ball, S Dickinson, J Kellas, L Roulstone
Officers Present:	Town Clerk	Matthew Gleadell
Taking Notes:	Executive Assistant	Helen Crossland
	There was one member of the public and one member of the press present.	
Venue:	Committee Room, Newark Town Hall	

FGP77/23/24 Minutes of the last meeting of the Finance & General Purposes Committee held on Wednesday 17th January 2024

The Minutes of the last meeting of the Finance & General Purposes Committee held on Wednesday 17th January 2024 were proposed by Cllr B Corrigan, and seconded by Cllr D Moore.

A vote was held and they were **AGREED**.

FGP78/23/24 Declarations of Interest

It was **AGREED** to accept any Declarations of Interest as and when they arose during the meeting.

FGP79/23/24 Monthly Payment Schedule 10/24

Cllr B Corrigan proposed, and Cllr D Campbell seconded the Monthly Payment Schedule 10/24.

Members then **NOTED** Payment Schedule 10/24 in the sum of £161,407.32 (one hundred and sixty one thousand, four hundred and seven pounds and 32p).

FGP80/23/24 Cemetery Fees and Charges

The Chairman began discussion on this Agenda Item and drew Members attention to the '**Changes to Services Proposed**' section on page 16.

The following recommendations were discussed:

Triple Depth Graves – these are to be removed as a service due to safety concerns, with the exception of those already dug and in use.

Additional Spoil Removal Charge – the charge of £180.00 was suggested.

Walled Graves / Vaults – these are to be charged bespoke as in the Agenda Report.

Bench Memorial Plaques – it was suggested that the cost be lowered to £150.00 in an effort to increase interest in the sale of the plaques.

Interments Outside of Specified Hours – Members should give the Town Clerk delegated authority to initiate consultation with staff and develop the logistics for the offer and the charges to be applied.

Exhumations – it was suggested that the cost of £4000.00 be implemented for an exhumation to cover the potential for sub-contractor involvement. This would also bring Newark more into line with other authorities.

There was then discussion about the recent meeting of the New Cemetery Working Group and those Members that had attended agreed that it had been very useful and brought up a lot of ideas for the future.

Members then discussed at length changes and increases to the Cemetery Fees and Charges. The following was resolved:

Cllr P Taylor then proposed an amendment that burials for '**under 18 years old Residents of Newark**' should be free of charge; this was seconded by Cllr L Geary. A vote was held and this was **AGREED**.

Cllr M Spoors proposed that interment of cremated remains also be free of charge for under 18's; this was seconded by Cllr N Ross. A vote was held and this was **AGREED**.

Cllr D Ledger proposed that there should be a 10% increase to £673 for Non-Resident children; this was seconded by Cllr M Skinner. A vote was held and this was **AGREED**. This now became the substantive motion.

Another vote was held on the substantive motion and it was **AGREED**

Cllr D Ledger proposed a 10% increase for the interment of cremated remains of Non-Resident children. This was seconded by Cllr N Ross. A vote was held and this was **AGREED**.

Cllr L Geary proposed that Non-Residents should no longer be allowed to be buried in Newark, unless they come under the 'discretionary policy'; this was seconded by Cllr M Spoors. A vote was held and it was **AGREED**.

Cllr. Corrigan proposed and Cllr. Moore seconded a 20% increase in all other burial fees, with 50% of the additional revenue going forward ringfenced towards future burial provision and the other 10% applied towards general overhead increases in delivering the burial service, as recommended in the Agenda Report.

It was also **AGREED** that any percentage increase be rounded upward to the nearest £10.00.

FGP81/23/24 Lilley and Stone Trust Appointments

It was proposed by Cllr B Corrigan, seconded by Cllr N Ross, that Cllr D Moore be appointed to one of the vacant positions on the Lilley and Stone Charitable Trust.

At this point, the Chairman suspended Standing Order 4 (4) to allow another 30 minutes for the remainder of the Agenda to be discussed. A vote was held and this was **AGREED**.

A vote was held on the proposal to appoint Cllr D Moore to the Lilley and Stone Charitable Trust and it was **AGREED**.

Cllr T Collier was proposed by Cllr I Brown but declined to accept.

There were no other nominations for the other vacant position.

FGP82/23/24 Sherwood Avenue Tennis Courts Grant

Cllr B Corrigan proposed the recommendations; this was seconded by Cllr G Rix.

A vote was held, and Members **AGREED** to **APPROVE** the acceptance of the Lawn Tennis Association grant in the sum of £21,160.40 as detailed in the Agenda Report and **AGREED** to support the provision of in-house match funding for the grant in the sum of £2,500.00 plus electrical connection work costs of £3,282.25.

FGP83/23/24 Town Hall Maintenance Challenges / Issues

Cllr M Spoors proposed that the Town Clerk provide some further information on the environmental issues contained within the report.

This was seconded by Cllr P Taylor; a vote was held and this was **AGREED**.

The Chairman suspended Standing Order 4 (4) again to allow another 30 minutes for the remainder of the Agenda to be discussed.

A vote was held and this was **AGREED**.

Members then **NOTED** the contents of the Agenda Report.

FGP84/23/24 Recommendations and Update from Arts, Events, Culture and Twinning Working Group

Cllr T Collier began the debate on this item and updated Members on what the Working Group had been doing, as in the Agenda Report.

Cllr P Taylor proposed that an appeal should be made for Sponsors; this was seconded by Cllr D Moore.

Members thought that the Working Group should develop some options for the various events and bring some more details to this Committee.

The Town Clerk was asked if he could promote the group at the Newark Business Club meeting.

The Chairman proposed that this item be deferred to the next meeting; this was seconded by Cllr N Ross. A vote was held and this was **AGREED**.

FGP85/23/24 Newark Town Hall Hospitality Business Development

Cllr B Corrigan proposed, Cllr P Taylor seconded the recommendation in the report.

A vote was held and Members **AGREED** to **APPROVE** the appointment of Kelly Chandler to undertake a feasibility and venue revenue potential assessment of the Newark Town Hall.

FGP86/23/24 Recruitment of Deputy Town Clerk

Cllr P Taylor proposed, Cllr B Corrigan seconded the recommendations in the report.

A vote was held and Members **AGREED** to appoint a recruitment panel and to give that panel authority to adopt the job description, person specification and contractual terms of the post and conduct interviews with candidates.

The panel would also have authority to deal with any operational decisions required in relation to the recruitment process.

After discussion Members **AGREED** to appoint the Leader of the Council (Cllr Neil Ross), the Chair of the Personnel Sub-Committee (Cllr Paul Taylor) and the Chair of the Finance and General Purposes Committee (Cllr Barbara Corrigan).

FGP87/23/24 Exclusion of the Press and Public

Cllr B Corrian proposed, Cllr D Moore seconded, that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by Section 100 of the Local Government Act 1972) the press and public be excluded from the next Agenda Item debate on the grounds that the Committee's

remaining business involves the likely disclosure of exempt information as defined in the Local Government (Access to Information) (Variation) Order 2006, and the public interest in disclosing the information.

The members of the public and press left the meeting.

FGP88/23/24 Buttermarket Rents & Hire Fees Review

The Town Clerk went through the Agenda Report.

Discussion followed with regard to the various tenants who currently have units within the Buttermarket.

It was then proposed by Cllr L Geary, seconded by Cllr D Campbell, that this Agenda Item be deferred to the next meeting as there was not enough time left at the current meeting for proper discussions to be held.

FGP89/23/24 Additional Information from Minute FGP85/23/24

Members **NOTED** the additional information from the Minute above.

Meeting Closed:	10.05pm	Next Meeting:	Wednesday 13th March 2024
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Newark TOWN COUNCIL

Agenda Item No: 4e

Committee Date: Wednesday 24th April 2024

PLANNING COMMITTEE MINUTES

Minutes of the Planning Committee meeting held on Wednesday 6th March 2024 in the Council Chamber, Town Hall.

Membership Present:	Councillor	L Geary (Chair)
	Councillor	E Cropper (Vice-Chair) (Ap) D Campbell T Collier B Corrigan S Crosby (Ap) N Ross L Roulstone M Skinner (Ap)
In Attendance	Town Clerk	Matthew Gleadell
	Councillors	I Brown (non-Committee Member)
Apologies	Councillors E Cropper, S Crosby & M Skinner	
Taking Minutes:		Matthew Gleadell
Public:	There were 0 members of the public present and 1 member of the Press.	
Venue:	Council Chamber, Town Hall.	

PR58/23/24 Minutes

The Minutes of the last meeting held on Wednesday 7th February, 2024 were **AGREED** and signed as a true and correct record.

PR59/23/24 Declarations of Interest

It was **AGREED** to accept any declarations of interest as and when they arose during the meeting.

PR60/23/24 Outstanding Planning Applications

23/01755/RMAM

Amended

**Flowserve Pump Division, Hawton Lane,
Balderton, Newark**

Submission of Reserved Matters (layout, scale, appearance, landscaping) for Phase 2 of 19/00854/OUTM for 309 dwellings, including details to discharge conditions 5,12,14 (in part), 16.17 (in part) and 22.

NTC objects to this application. The Council notes the comments of the Police, Highways and also Sport England in relation to this application. The Council supports the Comments of those statutory consultees and wishes to see the developer address those various comments accordingly.

23/02117/S73M

Land off Mill Gate, Newark

Application for variation of conditions 03,04,05,06,08,015,016,017,019,021 and 024, as per submitted schedule attached to planning permission 20/01007/S73M; Variation of conditions 4,5,6,8,19 and 24, attached to planning permission 17/01586/FULM to amend the approved plans.

NTC notes that the application has been approved but does have concerns regarding to flooding both on the site and adjoining sites. The Council also has concerns regarding the loss of on street parking, particularly having regard to future development plans of land in the vicinity of the development. The Council is, however, pleased with the changes to the plans to bring property designs more in line with the Conservation Area.

24/00134/LBC

38 Carter Gate, Newark

Repaint shop front.

NTC supports the application provided the Conservation Officer is content with the plans for the property.

24/00212/LBC

**Former the Newark High School, London Road,
Newark**

Demolition of existing buildings, conversion of 3 no. retained heritage buildings to provide 32 apartments.

NTC objects to this application, noting in particular the extensive comments of the Conservation Officer. Further, the Council in particular, cannot support the loss of the colonnade element of the listed building.

- 24/00223/S19LBC 6-8 Portland Street, Newark**
Application to vary condition 02 to replace approved drawings with new to incorporate rebuilding of external courtyard wall and increase thickness of internal and external walls for thermal upgrade, attached to listed building consent 20/02169/LBC; Conversion of existing building into 3 no. one bedroom townhouses.
NTC supports this application subject to the development being supported and approved by the Conservation Officer.
- 24/00282/FULM Land to the rear of Lowfield Cottages, Bowbridge Lane Balderton, Newark**
Gypsy and Traveller site including 15 pitches, hardstanding for mobile home and caravans, amenity buildings and improvement of access to highway.
Cllr N Ross declared a non-pecuniary interest in relation to this application.
NTC objects to this application at this time but notes that if remedial measures for contaminated land and flooding on the site can be addressed, that the Council may wish to revise its current opposition. The Council notes and supports the need to provide Gypsy and Traveller accommodation in the area.
- 24/00403/LDO Newark Castle, Castle Gate, Newark**
Application for Draft Local Development Order to enable and control filming at Newark Castle.
No Objection was raised to this application.
- 24/00404/LDO Palace Theatre, 16-18 Appleton Gate, Newark**
Application for Draft Local Development Order to enable and control filming at the Palace Theatre and National Civil War Centre.
No Objection was raised to this application.
- 24/00145/HOUSE 8 Rupert Crescent, Newark**
Single storey extension to existing outbuilding.
NTC objects to this application on the basis that the proposal would appear to be seeking to develop the property in a way that would support residential accommodation.
- 24/00379/LBC 2 Carters Yard, Carter Gate, Newark**
Replacement of one sash window on the east elevation at first floor.
No Objection was raised to this application.

PR61/23/24 Notice of NSDC Planning Decisions

The Committee **NOTED** the District Council Planning Decisions received since the last meeting.

PR62/23/24 Urgent Decisions Taken Under the Scheme Of Delegation

Members **NOTED** the decision to **Support** the following applications:

- (i) Grant of Premises Licence Application for Newark Cue Club, Carter Gate, Newark
- (ii) 23/02135/S73M – Amended Application for The Maltings Retail Park, North Gate, Newark

PR63/23/24 Miscellaneous Applications

i. Nottinghamshire County Council Applications

No applications had been received.

j. Street Naming

No applications had been received.

k. Notification of Appeals

Members **NOTED** the following notifications of Appeal:

Briggs Metals Ltd, The Yard, Great North Road, Newark

Reconfiguration and extension of existing recycling yard, including raising ground levels, new/extended buildings, weighbridge, external walls and new access.

Sir John Arderne PH, 10 Market Place, Newark

Without Listed Building Consent, the fixing of security board to the ground floor.

NTC fully supports the enforcement action taken by NSDC. NTC understands the property owners need to secure the premises whilst they are vacant, however, the current approach taken to securing the building is unsightly and with the potential for the building to remain vacant for some time, it cannot be at all appropriate for a listed building to be allowed to have even a temporary façade installed in the way that this building has. The property owner must be required to submit the appropriate Listed Building Consent for any proposed works and ensure those works are fully respectful of the listed nature of the property and the various listed buildings that adjoin, or are in the vicinity of the property.

l. Licensing Applications

No notifications had been received.

Meeting Closed:	8.05pm	Next Meeting:	Wednesday 3 rd April 2024
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Newark TOWN COUNCIL

Agenda Item No: 4f

Committee Date: Wednesday 24th April 2024

FINANCE & GENERAL PURPOSES COMMITTEE

Minutes of the Finance & General Purposes Committee meeting held on Wednesday 13th March 2024 in the Council Chamber, Town Hall.

Membership Present:	Councillor	B Corrigan (Chairman)
	Councillors	P Ball (Ap) I Brown D Campbell T Collier (Ap) E Cropper S Crosby S Dickinson (Ap) L Geary J Kellas D Ledger D Moore (Vice-Chairman) G Rix N Ross L Roulstone M Skinner M Spoors P Taylor
Apologies for Absence:	Councillors	P Ball, T Collier, S Dickinson
Officers Present:	Town Clerk	Matthew Gleadell
Taking Notes:	Executive Assistant	Helen Crossland
	There was one member of the public and one member of the press present.	
Venue:	Committee Room, Newark Town Hall	

FGP90/23/24 Minutes of the last meeting of the Finance & General Purposes Committee held on Wednesday 14th February 2024

The Minutes of the last meeting of the Finance & General Purposes Committee held on Wednesday 14th February 2024 were proposed by Cllr B Corrigan, and seconded by Cllr D Moore.

A vote was held and they were **AGREED**.

FGP91/23/24 Declarations of Interest

It was **AGREED** to accept any Declarations of Interest as and when they arose during the meeting.

FGP92/23/24 Monthly Payment Schedule 11/24

Cllr B Corrigan proposed, and Cllr D Moore seconded the Monthly Payment Schedule 11/24.

Members then **NOTED** Payment Schedule 11/24 in the sum of £296,128.36p (two hundred and ninety six thousand, one hundred and twenty eight pounds and 36p).

FGP93/23/24 Cemetery Fees and Charges

The Chairman began discussion on this Agenda Item and drew Members attention to the fact that although the items below were discussed, they were not formally voted upon.

After going through the report, the Chairman proposed that the recommendations therein should be accepted. This was seconded by Cllr M Spoor.

The recommendations were as follows:

Triple Depth Graves – these are to be removed as a service due to safety concerns, with the exception of those already dug and in use.

Additional Spoil Removal Charge – to be charged at £180.00.

Walled Graves / Vaults – these are to be charged bespoke as in the Agenda Report.

Bench Memorial Plaques – The cost is to be lowered to £150.00 in an effort to increase interest in the sale of the plaques.

Interments Outside of Specified Hours – Members to give the Town Clerk delegated authority to initiate consultation with staff and develop the logistics for the offer and the charges to be applied.

Exhumations – The cost of £4000.00 is to be implemented for an exhumation to cover the potential for sub-contractor involvement. This would also bring Newark more into line with other authorities.

A vote was held and all of the above was **AGREED**.

FGP94/23/24 Newark on Sea

Further information was provided to Members, in addition to the Agenda Report, at the meeting.

The Town Clerk informed Members that the Markets Manager had done some detailed work on the possibility of Newark Town Council buying the necessary equipment was discussed. The details of this had been circulated prior to the meeting, on pink (exempt) paper.

The Markets Manager pointed out that if this were to be accepted, it would enable the Town Council to better dictate the times (of the year) and how long to put the event on for.

It was generally agreed that this event was important to deliver to the people of Newark.

A suggestion was raised that if the equipment were to be purchased, it could be rented out.

Cllr M Spoors proposed the pink paper as an amendment to the Agenda Report; this was seconded by Cllr N Ross. A vote was held and this was **AGREED**.

The substantive motion was then 'To use Capital Reserves for the purchase. The Revenue will be met from the budget that will be moved across from Newark Festival to Newark on Sea. The balance will remain in the Newark Festival budget.'

The above was then proposed by Cllr L Geary and seconded by Cllr B Corrigan. A vote was held and it was **AGREED**.

FGP95/23/24 Sherwood Avenue Park Project Funding

The Chairman began discussion on this item. Members were informed that they should stick to discussion about the report and not the other elements that are still progressing with this project.

Cllr M Skinner then talked about some decisions that had been made by N&SDC; the Chairman reminded Cllr M Skinner of her direction with regard to this Agenda item.

The Town Clerk reminded Members that there was another meeting to be held on Monday 18th March where concerns could be raised.

Cllr J Kellas asked if it would be possible that the meeting could be recorded as some Town Council Members were not available at that time. The Town Clerk agreed to look into this.

After further discussion Cllr D Ledger proposed, Cllr B Corrigan seconded, that this item be deferred to the additional Finance & General Purposes meeting scheduled for two week time. A votes was held and this was **AGREED**.

FGP96/23/24 Public Toilet Access Systems

Cllr I Brown asked why there was a separate pink (exempt) paper on this item.

Cllr B Corrigan proposed that the entire report be moved to the end of the meeting.

Cllr P Taylor was opposed to not putting this into the public domain.

Cllr L Geary proposed that Newark Town Council defer this spending request.

Cllr M Skinner said he could not support deferral on this matter; the quicker the systems were installed, the quicker the Town Council would get back the revenue.

There should also be an allowance in the budget for signage.

Following further discussion Cllr B Corrigan proposed the first recommendation a). This was seconded by Cllr S Crosby.

A vote was held and Members **AGREED** to use capital reserves to undertake the work to install the payment systems and access gate (this cost can be attributed to capital as an enhancement to the facilities).

Recommendation b) was deferred.

FGP97/23/24 Long Term Plan for Towns Fund Board Appointment

The Town Clerk gave a verbal report on this Agenda Item.

There was £20m awarded to this Fund from the Government.

He talked about the structure of Towns Fund Board (2) and the membership thereof. He asked that a proposal be made for a Town Council to be on the Executive Board.

Cllr P Taylor proposed that the Leader of the Council be appointed; this was seconded by Cllr B Corrigan. A vote was held and this was **AGREED**.

FGP98/23/24 Museum Curator

There was a general discussion about the hours involved for the post, and whether it should be a fixed term contract, rather than an SLA.

The Town Clerk went through how some of the decisions had been made with NSDC.

All NSDC Councillors declared a non-pecuniary interest in the Agenda Item.

Cllr B Corrigan proposed the recommendation and Cllr D Ledger seconded.

A vote was held and Members **AGREED** that the Town Clerk should be given Delegated Authority to develop and finalise a suitable Service Level Agreement (SLA) with NSDC in support of the provision of a museum curator for the Newark Town Hall Museum and Art Gallery with a view to a curator being appointed at the earliest opportunity.

FGP99/23/24 Recruitment Panel - Deputy Town Clerk Appointment

The recommendation was proposed by Cllr E Cropper and seconded by Cllr M Skinner.

A vote was held and Members **AGREED** to give Delegated Authority to the appointed recruitment panel to approve the final appointment.

FGP100/23/24 Meeting Dates – 2024/2025 Civic Year

It was **NOTED** that the date for Mayor Making and the Annual Meeting in May 2024 was incorrect. It should read Sunday 12th May 2024 (not Sunday 11th May).

Cllr B Corrigan proposed, Cllr D Ledger seconded the proposed Meeting Dates.

Members **AGREED** to recommend the meeting dates as proposed in the Agenda Report to the next meeting of the Full Town Council with the amendment as above.

At this point the Chairman proposed that the meeting be extended for 30 mins. A vote was held and this was **AGREED**.

It was then proposed by the Chairman, seconded by Cllr G Rix that the Press and public be allowed to remain for the first part of the next Agenda Item (this is allowed for in Standing Orders). A vote was held and this was **AGREED**.

FGP101/23/24 Estate Maintenance, Repairs and Improvements

Discussion was had about the recommendation contained in the report, particularly with regard to who would be given devolved authority for dealing with this work.

Cllr P Taylor proposed the recommendation.

After discussion it was **AGREED** to amend the recommendation as follows:

*'Members **NOTED** and **ACKNOWLEDGED** the schedule of works and gave Delegated Authority to the Town Clerk, Leader, and Chair of the Finance & General Purposes Committee, **and representation from other parties, including Independent Councillors**, to exercise authority over commissioning of relevant safety, maintenance, hospitality and grounds vehicle upgrade works and the determine the best approach for accounting for the costs of such work.*

Cllr D Moore seconded the proposal; a vote was held and the above was **AGREED**.

FGP102/23/24 Exclusion of the Press and Public

Cllr B Corrian proposed, Cllr N Ross seconded, that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by Section 100 of the Local Government Act 1972) the press and public be excluded from the next Agenda Item debate on the grounds that the Committee's remaining business involves the likely disclosure of exempt information as defined in the Local Government (Access to Information) (Variation) Order 2006, and the public interest in disclosing the information.

The members of the public and press left the meeting.

The Chairman proposed that the meeting be extended for a further 30 mins. A vote was held and this was **AGREED**.

FGP103/23/24 The Holt – Lease of Land

Discussion about the item included whether the Town Council should ask for some kind of recognition for their involvement with this, and whether a rent should be charged.

Cllr E Cropper proposed, Cllr N Ross seconded the following:

‘NSDC be given a Licence for 5 years with an annual update for the land known as The Holt’.

A vote was held and this was **AGREED**.

FGP96/23/24 Public Toilet Access Systems – Exempt Information

Members **NOTED** the Quote and Cost Detail as in the Agenda Item No 16.

Meeting Closed:	9.55pm	Next Meeting:	Wednesday 27th March 2024
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