



# Newark TOWN COUNCIL

## TOWN COUNCIL MEETING

WEDNESDAY 24<sup>TH</sup> JULY 2024

Friday 19<sup>th</sup> July 2024

Dear Councillors

You are summonsed to attend a meeting of the Town Council at 7.00pm on Wednesday 24<sup>th</sup> July 2024 to be held in the Town Hall.

Yours sincerely

A handwritten signature in black ink, appearing to be 'M Gleadell'.

**Matthew Gleadell**  
**Town Clerk**





**A G E N D A**

**TOWN COUNCIL MEETING – WEDNESDAY 24<sup>TH</sup> JULY 2024**

<b>1</b>	<b>Apologies for Absence</b>		
<b>2</b>	<b>To approve the Minutes of the Meeting of the Town Council held on Wednesday 24<sup>th</sup> April 2024</b>	<b>Minutes Attached</b>	<b>Page 5</b>
<b>3</b>	<b>To receive the Minutes of the Annual/Mayor Making meeting held on Sunday 12<sup>th</sup> May 2024</b>	<b>Minutes Attached</b>	<b>Page 9</b>
<b>4</b>	<b>To receive Declarations of Interest from Members and Officers</b> <i>Relevant Legislation: Localism Act 2011 s31</i>	<b>Verbal</b>	
<b>5</b>	<b>To receive all Adopted Minutes of the Committees held since the last Full Town Council Meeting:</b>		
<b>5a</b>	<b>Extraordinary Finance &amp; General Purposes Committee held on Wednesday 27<sup>th</sup> March 2024</b>	<b>Minutes Attached</b>	<b>Page 15</b>
<b>5b</b>	<b>Finance &amp; General Purposes Committee held on Wednesday 17<sup>th</sup> April 2024</b>	<b>Minutes Attached</b>	<b>Page 21</b>
<b>5c</b>	<b>Planning Committee held on Wednesday 1<sup>st</sup> May 2024</b>	<b>Minutes Attached</b>	<b>Page 25</b>
<b>5d</b>	<b>Planning Committee held on Wednesday 29<sup>th</sup> May 2024</b>	<b>Minutes Attached</b>	<b>Page 31</b>
<b>5e</b>	<b>Finance &amp; General Purposes Committee held on Wednesday 19<sup>th</sup> June 2024</b>	<b>Minutes Attached</b>	<b>Page 37</b>
<b>6</b>	<b>Town Mayor's Announcements</b>	<b>Verbal Report</b>	
<b>7</b>	<b>Town Clerk's Announcements</b>	<b>Verbal Report</b>	
<b>8</b>	<b>Leader of the Council's Announcements</b>	<b>Verbal Report</b>	
<b>9</b>	<b>Notice of Motion 1</b>	<b>Report Attached</b>	<b>Page 43</b>
<b>10</b>	<b>Notice of Motion 2</b>	<b>Report Attached</b>	<b>Page 45</b>
<b>11</b>	<b>Notice of Acceptance of an Application for a Development Consent Order – A46 Newark Bypass</b>	<b>Report Attached</b>	<b>Page 47</b>
<b>12</b>	<b>Doris Bainbridge Trust Fund – Final Accounts 2023/2024</b>	<b>Report Attached</b>	<b>Page 55</b>





# Newark TOWN COUNCIL

**Agenda Item No: 2**

**Committee Date: Wednesday 24<sup>th</sup> July 2024**

**Minutes of the Town Council meeting held on Wednesday 24<sup>th</sup> April 2024 at 7.00pm in the Council Chamber at the Town Hall.**

<b>Membership Present:</b>	<b>Deputy Town Mayor</b>	<b>Cllr D Ledger (in the Chair)</b>
	<b>Councillors</b>	I Brown D Campbell (Ap) T Collier B Corrigan E Cropper S Crosby S Dickinson L Geary (Ap) J Kellas D Moore G Rix (Ap) N Ross L Roulstone M Skinner M Spoors P Taylor
<b>Apologies received from:</b>	<b>Councillors</b>	D Campbell, L Geary, G Rix
<b>Town Council Staff:</b>	<b>Town Clerk</b> <b>Executive Assistant</b> <b>Mayor's Officer</b>	Matthew Gleadell Helen Crossland Pete Tomlinson
<b>Public:</b>	There was one member of the public present.	
<b>Venue:</b>	Council Chamber	Town Hall

**TC51/23/24 Minutes of the Meeting of the Town Council held on Wednesday 24<sup>th</sup> January 2024**

The Minutes of the Town Council meeting held on Wednesday 24<sup>th</sup> January were proposed by Cllr D Ledger, seconded by Cllr D Moore and **AGREED** as a true and accurate record.

**TC52/23/24 Declarations of Interest from Members and Officers**

It was **AGREED** to accept any Declarations of Interest as they arose, if there were any.

**TC53/23/24 Adopted Minutes of the Committees held since the last Full Town Council Meeting**

**a. Planning Committee held on Wednesday 10<sup>th</sup> January 2024**

In the absence of the Chairman, Cllr E Cropper presented the Minutes of this Meeting.

**b. Finance & General Purposes Committee held on Wednesday 17<sup>th</sup> January 2024**

Cllr B Corrigan presented the Minutes of this Meeting.

**c. Planning Committee held on Wednesday 7<sup>th</sup> February 2024**

In the absence of the Chairman, Cllr E Cropper presented the Minutes of this meeting.

**d. Finance & General Purposes Committee held on Wednesday 14<sup>th</sup> February 2024**

Cllr B Corrigan presented the Minutes of this meeting.

**e. Planning Committee held on Wednesday 6<sup>th</sup> March 2024**

In the absence of the Chairman, Cllr E Cropper presented the Minutes of this meeting.

**f. Finance & General Purposes Committee held on Wednesday 13<sup>th</sup> March 2024**

Cllr B Corrigan presented the Minutes of this meeting.

The above Minutes were **RECEIVED**.

**TC54/23/24 Deputy Town Mayor's Announcements**

As the Town Mayor had resigned due to ill health, the Deputy Town Mayor had taken over the duties of the Town Mayor until Mayor Making on Sunday 12<sup>th</sup> May 2024.

The Deputy Town Mayor informed Members that since February, she had received 28 invitations, and had attended 22 of those. 2 out of the 6 declined was because they were being held on the same day as other engagements already committed to.

There were currently another 8 engagements before Mayor Making on Sunday 12<sup>th</sup> May 2024.

The Deputy Mayor then went through some of the particular engagements that she had attended; these included the Wolfit Drama event, Hercules Clay, attendance at the opening of the Polish Bomber Squadron, and finally the Town Mayor's Charity Quiz Night.

#### **TC55/23/24 Town Clerk's Announcements**

The Town Clerk gave Members an update on what he had been doing since the last meeting.

Bullet points:

- Resignation of Town Mayor and thanks from the Town Council Officers
- Internal Audit
- Deputy Clerk Recruitment
- Governance Structure
- Museum Volunteer Support Day
- Visit to skate park
- New planting schemes
- D-Day Commemorative service
- Annual Electors Meeting
- King's Portrait
- Hustings – East Midlands Mayor candidates
- New Waterways Task Force
- Update on Newark on Sea and Newark Festival
- Update on Kiddey Stones project
- Clerk's award for an article in the Institute of Cemetery and Crematoria Management
- Public Toilets – addition of male sanitary bins
- Other projects
- Various approaching anniversaries

#### **TC56/23/24 Leader of the Council's Announcements**

The Leader also gave members an update.

Bullet points:

- Publicly thanked Pamela Ball on behalf of all Town Council Members
- Thanks to the Deputy Mayor for stepping up to cover the engagements in the meantime
- Thanks to the Town Clerk for his work on audit and governance, and compliance with accounting standards
- NTC is complying with the Best Industry Standards

- Health and Safety and risk assessments are now up to date
- HR – HR policies are now in place, and NTC is now up to the standards of other councils
- A list of assets is being established
- The budget has been a challenge – a shortfall in the immediate future has been identified
- There has been a meeting with the CE and Leader of N&SDC about the cycle race that was cancelled last year; a promise was made that some support could be given to some future NTC events
- The Leader said he would stand down from the role after the Mayor Making meeting on Sunday 12<sup>th</sup> May

**TC57/23/24 Questions from Town Councillors**

There were no Questions submitted from Town Councillors.

**TC58/23/24 Notice of Motion**

No Notices of Motion had been received.

**TC59/23/24 Questions from Members of the Public**

There were no Questions submitted from Members of the Public.

<b>Meeting Closed:</b>	<b>7.55pm</b>	<b>Next Meeting:</b>	<b>Wednesday 24<sup>th</sup> July 2024</b>
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# Newark TOWN COUNCIL

Agenda Item No: 3

Committee Date: Wednesday 24<sup>th</sup> July 2024

Minutes of the Annual Meeting of the Town Council held on Sunday 12<sup>th</sup> May 2024 in the Ballroom at the Town Hall.

Membership Present:	Former Town Mayor	P Ball (in the Chair)
	Councillors	I Brown D Campbell T Collier B Corrigan E Cropper S Crosby S Dickinson L Geary L Goff J Kellas D Ledger D Moore G Rix N Ross L Roulstone M Skinner M Spoons P Taylor
Apologies Received From	Councillors	No Apologies
Town Council Staff:	Town Clerk Executive Assistant Mayor's Officer	Matthew Gleadell Helen Crossland Pete Tomlinson
Venue:	Ballroom	Town Hall

## 01/24/25 ELECTION OF TOWN MAYOR

It was proposed by Councillor E Cropper, seconded by Councillor L Geary that Councillor D Ledger be elected Town Mayor for the Civic Year 2023/24.

There were no other nominations so a vote was held and it was **RESOLVED** that:

Councillor D Ledger be elected Town Mayor for the Civic Year 2024/25.

The Town Mayor then read and signed the Declaration of Acceptance of Office.

#### **02/24/25 RETIRING TOWN MAYOR**

The Town Mayor, Councillor D Ledger, called on Councillor Ross to propose a vote of thanks to the Former Town Mayor, P Ball, for the Civic Year 2023/2024, which was seconded by Councillor D Moore.

The Town Mayor then presented P Ball her Past Mayor's Badge and a bouquet of flowers.

#### **03/24/25 ELECTION OF DEPUTY TOWN MAYOR**

The Town Mayor invited nominations for the position of Deputy Town Mayor for the Civic Year 2024/25.

Councillor D Ledger proposed, seconded by Councillor G Rix, that Councillor J Kellas be the Deputy Town Mayor.

Cllr N Ross proposed, seconded by Cllr D Moore, that Councillor B Corrigan be the Deputy Town Mayor.

A vote was held and it was **RESOLVED** that:

Councillor B Corrigan be elected Deputy Town Mayor for the Civic Year 2024/25.

The Deputy Town Mayor then read and signed the Declaration of Acceptance of the Office.

#### **04/24/25 DETERMINATION OF 'INTERPRETATION OF 'LEADING GROUP' (STANDING ORDER 5)**

Members **RESOLVED** that presently they regard the 'Leading Group' as the group with the most numbers but not a numerical majority but recognised this may be reviewed as part of future reviews of Standing Orders.

#### **05/24/25 ANNOUNCEMENT OF THE COUNCIL LEADER AND OPPOSITION SPOKESPERSONS**

The Leader of the Council was announced to be the Independents for Newark and District Councillor D Campbell.

Councillor L Geary was announced as the Labour Group Spokesperson.

Councillor M Skinner was announced as the Spokesperson of the Conservative Group.

#### **06/24/25 COMPOSITION OF COMMITTEES AND MEMBERSHIP**

Councillor D Ledger proposed, seconded by Councillor B Corrigan, that the composition of the committees for the 2024/25 civic year remain the same.

A vote was held and this was **RESOLVED**.

##### **Finance & General Purposes Committee**

All Town Councillors

##### **Planning Committee**

9 Members: Independents for Newark and District – 5 positions

Labour Group – 2 positions  
Conservative Group – 1 position  
Un-Aligned Independents – 1 position

#### **Personnel Sub-Committee**

5 Members:                      Independents for Newark and District – 2 positions  
   Labour Group – 1 position  
   Conservative Group – 1 position  
   Unaligned Independents – 1 position

Following a show of hands the proposed composition of Committees was **AGREED**.

It was then **RESOLVED** that the membership of the Committees was as follows:

#### **Finance & General Purposes Committee**

All Town Councillors

#### **Planning Committee**

Independents for Newark and District	Cllr T Collier
	Cllr B Corrigan
	Cllr E Cropper
	Cllr S Dickinson
	Cllr N Ross

Labour Group	Cllr L Geary
	Cllr L Roulstone
	Cllr L Goff

Conservative Group	Cllr M Skinner
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Un-Aligned Independent	<p>These Councillors did not wish to take up the position allocated to them</p> <p>In light of the above Cllr L Goff was nominated for a position.</p> <p>There were no other nominations and following a show of hands, this was <b>AGREED</b> (as shown above).</p>
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### **Personnel Sub-Committee**

Cllr D Ledger proposed, seconded by Cllr B Corrigan, that this committee membership be deferred to the next meeting of the Finance and General Purposes Committee.

Following a show of hands this was **AGREED**.

### **07/24/25 APPOINTMENT OF CHAIRMEN/VICE CHAIRMEN**

The Town Mayor then called for nominations for Chairmen and Vice-Chairmen of each Committee.

#### **Finance & General Purposes Committee**

Councillor D Campbell proposed, and Councillor D Moore seconded the nomination of Councillor B Corrigan as Chairman of the Finance & General Purposes Committee.

There were no other nominations and following a show of hands, this nomination was **AGREED**.

Councillor D Campbell proposed, and Councillor D Moore seconded the nomination of Councillor S Crosby as the Vice-Chairman of the Finance & General Purposes Committee.

There were no other nominations and following a show of hands, this nomination was **AGREED**.

#### **Planning Committee**

Councillor E Cropper proposed, and Councillor N Ross seconded the nomination of Councillor L Geary as the Chairman of the Planning Committee.

There were no other nominations and following a show of hands, this nomination was **AGREED**.

Councillor D Campbell proposed, and Councillor L Geary seconded the nomination of Councillor T Collier as the Vice-Chairman of the Planning Committee.

There were no other nominations and following a show of hands, this nomination was **AGREED**.

### **08/24/25 APPOINTMENT OF COMMITTEE SPOKESPERSON**

Appointments to the following positions were **NOTED** as follows:

Independents for Newark and District

Finance & General Purposes Committee – Councillor B Corrigan

Planning Committee – Councillor B Corrigan

Labour Group

Finance & General Purposes Committee – Cllr L Geary

Planning Committee – Cllr L Geary

Conservative Group

Finance & General Purposes Committee – Cllr M Skinner

Planning Committee – Cllr M Skinner

**09/24/25 GENERAL POWER OF COMPETENCE**

Members **RESOLVED** that Newark Town Council continues to meet all criteria necessary to exercise the General Power of Competence.

**10/24/25 CLOSURE**

The Town Mayor thanked Town Councillors and all those present for attending before declaring the meeting closed.

**The date of the next Annual Meeting of the Town Council was scheduled for Sunday 11<sup>th</sup> May 2025.**





# Newark TOWN COUNCIL

**Agenda Item No: 5a**

**Committee Date: Wednesday 24<sup>th</sup> July 2024**

## **FINANCE & GENERAL PURPOSES COMMITTEE**

Minutes of the Extraordinary Finance & General Purposes Committee meeting held on Wednesday 27<sup>th</sup> March 2024 in the Council Chamber, Town Hall.

<b>Membership Present:</b>	<b>Councillor</b>	B Corrigan (Chairman)
	Councillors	I Brown D Campbell T Collier E Cropper S Crosby S Dickinson L Geary J Kellas D Ledger D Moore (Vice-Chairman) G Rix N Ross L Roulstone M Skinner M Spoors (Ap) P Taylor
<b>Apologies for Absence:</b>	<b>Councillors</b>	M Spoors
<b>Officers Present:</b>	<b>Town Clerk</b>	Matthew Gleadell
<b>Taking Notes:</b>	<b>Executive Assistant</b>	Helen Crossland
	There were two members of the public and no press present.	
<b>Venue:</b>	Committee Room, Newark Town Hall	

**FGP97/23/24     Minutes of the last meeting of the Finance & General Purposes Committee held on Wednesday 13<sup>th</sup> March 2024**

The Minutes of the last meeting of the Finance & General Purposes Committee held on Wednesday 13<sup>th</sup> March 2024 were proposed by Cllr B Corrigan, and seconded by Cllr L Geary.

A vote was held and they were **AGREED**.

**FGP98/23/24     Declarations of Interest**

It was **AGREED** to accept any Declarations of Interest as and when they arose during the meeting.

**FGP99/23/24     2024/2025 Grant Structure and Grant Requests Received**

Cllrs N Ross, D Moore and T Collier declared non-pecuniary interests in this Agenda Item.

Cllr P Taylor began the discussion; he proposed that the annual grant for £5,000.00 be given to the Citizens Advice Bureau, but not the other annual grants to the Twinning Association or St Mary Magdalene Church.

General discussion followed with many different combinations of how future grants could be structured.

Cllr P Taylor then proposed that Recommendation 1.1 (below) be deferred:

*'That Members determine how they wish to address financial grants in the 24/25 financial year.'*

This was seconded by Cllr D Moore.

The Clerk was requested to bring another report back to the Committee with some 'firm' options. The Clerk responded that he would need a 'steer' from Members as to what the general feeling was with regard to this matter.

A vote was held and this was **AGREED**.

Cllr B Corrigan then began a debate about the Ballroom Use Applications (Agenda Item 2.6 on this report).

Following a lengthy discussion Cllr D Moore proposed that the two requests already (Recommendation 1.2) received be granted.

Cllr E Cropper seconded the proposal with the addition that it should be made clear to both applicants that this would not happen every year in future.

A vote was held and this was **AGREED**.

Following further discussion Recommendation 1.3 (below) was also deferred in line with the previous deferral.

*'That Members consider their policy for free use of the Ballroom for the 24/25 financial year'.*



#### **FGP100/23/24 Climate Change Working Group Finances**

##### **Finance and Project Update / Future Finances**

The Recommendations as in the Agenda Report were proposed by Cllr B Corrigan and seconded by Cllr S Crosby.

A vote was held and Members **AGREED**:

- a. That the climate change budget underspend from the 23/24 financial year be earmarked for spend in the 24/25 financial year.
- b. That CIL funds required to be spent in the 24/25 financial year be allocated to the Climate Change Working Group (£4,696.07).
- c. As in Agenda Report.
- d. The Climate Change Working Group be given delegated authority to incur expenditure within all available budget allocated to the group in the 24/25 financial year (Council Revenue Budget and CIL).
- e. Members **NOTED** the activity and ambitions of the Climate Change Working Group to date.

#### **FGP101/23/24 Online Payments Policy**

It was proposed by Cllr B Corrigan that the Administration Support Officer be authorised to become a Bankline user to support the online payment processes. This was seconded by Cllr N Ross.

A vote was held and it was **AGREED**.

#### **FGP103/23/24 Annual Parish/Town Electors Meeting**

Following discussion, Cllr D Campbell proposed that the Annual Parish/Town meeting be held separately from the Full Town Council Meeting, as suggested in the Agenda Report.

This was seconded by Cllr G Rix.

Further debate followed in relation to whether there would be any issue with the upcoming by-election and the purdah period.

Cllr E Cropper proposed that the Annual Parish/Town meeting be held after the local elections on 2<sup>nd</sup> May.

This was seconded by Cllr D Campbell, who withdrew the original proposal (above).

The Clerk pointed out that the meeting scheduled for Wednesday 24<sup>th</sup> April would therefore be a Full Town Council meeting only, and no reports from Committee Chairmen would be required.

#### **FGP104/23/24 Quarterly Budget Analysis Report**

Following discussion, the Report proposed by Cllr B Corrigan, seconded by Cllr P Taylor and **NOTED** by Members.

**FGP105/23/24 Sherwood Avenue Project Funding**

All Newark & Sherwood District Councillors declared an interest in this Agenda Item.

Cllr B Corrigan proposed the Recommendation and Cllr P Taylor seconded. Following a vote, Members **AGREED** to authorise the release of funds from reserves to support the furtherance of the project.

**FGP106/23/24 Exclusion of the Press and Public**

Cllr B Corrigan proposed, Cllr D Moore seconded, that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by Section 100 of the Local Government Act 1972) the press and public be excluded from the next Agenda Item debate on the grounds that the Committee's remaining business involves the likely disclosure of exempt information as defined in the Local Government (Access to Information) (Variation) Order 2006, and the public interest in disclosing the information.

The members of the public present left the meeting.

**FGP107/23/24 Buttermarket / Colonnades Rent Reviews and Future Use**

Cllr B Corrigan proposed, Cllr D Moore seconded Recommendation 1.1 in this Agenda Report:

*'Renewal of licence to the Police Office'*

A vote was held and this was **AGREED**.

General discussion then followed with regard to rent reviews and future use of the Buttermarket and Colonnades.

The overall feeling was that all tenants should pay for their own utility bills.

During the debate rent rates were also discussed – a 'sliding scale' was suggested – rents could be put up in phases, to assist tenants with this phase and make them sustainable and affordable.

Cllr B Corrigan proposed:

*'All tenant should be paying for their own utilities.*

*The Clerk should have the responsibility for negotiating rents with the tenants'*

This was seconded by Cllr P Taylor.

A vote was held and this was **AGREED**.

Recommendation 4 – Cllr D Ledger proposed, Cllr M Skinner seconded, that this proposal should be accepted, and the fees waived on this occasion.

The proposer should be further informed that the Town Council would be unable to offer any further support 'in kind' i.e., painting, boarding, staffing etc.

A vote was held, and this was **AGREED**.

At this point, the Chairman proposed that the meeting be extended for a further 30 mins (Standing Order 4 (4)). A vote was held, and this was **AGREED**.

Following on from the above, Cllr B Corrigan proposed, Cllr N Ross seconded that the Recommended Charging Structure proposed on page 73 of the Agenda be accepted.

A vote was held and this was **AGREED**.

Cllr N Ross then proposed that the proposals contained at Recommendation 5 be investigated; this was seconded by Cllr G Rix.

A vote was held and Members **AGREED** to an 'in principle' decision in relation to the proposals.

#### **FGP10823/24 Fleming Road Land**

The Clerk informed Members that since writing the Agenda Report it had become apparent that some kind of decontamination work would be required on the site.

A question was raised as to whether the land could be used in the future for allotments.

Cllr J Kellas proposed that this item be deferred until any further work required had been carried out. This was seconded by Cllr D Ledger. A vote was held and this was **AGREED**.

#### **FGP109/23/24 London Road Public Toilets**

The Clerk began discussion of this item. He informed Members that the offer had now been reduced.

Cllr L Geary proposed, Cllr N Ross seconded, that the original offer that had been made (as in the Agenda Report) should be sought.

Discussion followed with various options given as to what the consideration should be regarding the price.

The Chairman proposed that the meeting be extended for another 30 mins (Standing Order 4 (4)). A vote was held, and this was **AGREED**.

Cllr L Geary then proposed that the Clerk be asked to negotiate with any potential purchaser(s) to get as high a price as possible; this should not, however fall below a certain level.

This was seconded by Cllr D Ledger. A vote was held and this was **AGREED**.

#### **FGP110/23/24 Tolney Lane**

Cllr N Ross proposed that the Chairman and Deputy Chairman of this Committee along with himself and the Clerk, should pull together a proposition and proposals with indicative costs for both the sale or the repair of the land to bring back to a future meeting of this Committee.

Cllr P Taylor seconded the proposal.

A vote was held and this was **AGREED**.

<b>Meeting Closed:</b>	<b>9.55pm</b>	<b>Next Meeting:</b>	<b>Wednesday 17<sup>th</sup> April 2024</b>
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# Newark TOWN COUNCIL

Agenda Item No: 5b

Committee Date: Wednesday 24<sup>th</sup> July 2024

## FINANCE & GENERAL PURPOSES COMMITTEE

Minutes of the Finance & General Purposes Committee meeting held on Wednesday 17<sup>th</sup> April 2024 in the Council Chamber, Town Hall.

<b>Membership Present:</b>	<b>Councillor</b>	B Corrigan (Chairman)
	Councillors	I Brown D Campbell T Collier E Cropper S Crosby S Dickinson L Geary J Kellas D Ledger D Moore (Vice-Chairman) G Rix N Ross L Roulstone M Skinner (Ap) M Spoors (Ap) P Taylor
<b>Apologies for Absence:</b>	<b>Councillors</b>	M Skinner, M Spoors
<b>Officers Present:</b>	<b>Town Clerk</b>	Matthew Gleadell
<b>Taking Notes:</b>	<b>Executive Assistant</b>	Helen Crossland
	There were 2 members of the public and 1 member of the press present.	
<b>Venue:</b>	Committee Room, Newark Town Hall	

**FGP111/23/24 Minutes of the meeting of the Extraordinary Finance & General Purposes Committee held on Wednesday 27<sup>th</sup> March 2024**

The Minutes of the last meeting of the Extraordinary Finance & General Purposes Committee held on Wednesday 27<sup>th</sup> March 2024 were proposed by Cllr B Corrigan, and seconded by Cllr N Ross.

A vote was held and they were **AGREED**.

**FGP112/23/24 Declarations of Interest**

It was **AGREED** to accept any Declarations of Interest as and when they arose during the meeting.

**FGP113/23/24 Risk Management and Risk Register**

It was noted that there was nothing in the Risk Management and Risk Register about 'natural disasters'.

There was a 'business continuity plan' in place but the Town Clerk was happy to look at the point made.

Another question was raised with regard to security in and around the Town Hall building and the fact that Castle House has security personnel.

Members **NOTED** and **ADOPTED** the updated risk management strategy policy and associated risk register, with the proviso that the Town Clerk make the amendments as noted above.

**FGP114/23/24 Hospitality Consultancy Report and Hospitality Manager Recruitment**

There was a long discussion about this Agenda item. Some Members thought it should be deferred, in order for a more detailed report on the financial aspects.

Cllr B Corrigan proposed, Cllr E Cropper seconded that the recommendation be accepted.

The recommendation was:

To give devolved authority to the Town Clerk, in consultation with the Leader, Chair of Finance and General Purposes Committee and Chair of Personnel Committee, to conduct an appropriate recruitment process for a hospitality manager and to make an appointment as soon as reasonably possible, provided that any appointment is made within allocated budget provision available.

A vote was held and this was **AGREED**.

**FGP115/23/24 Tree Management Policy and Tree Inspection Reports**

Members had received various additional papers with regard to this Agenda Item – they were too lengthy to print, or email.

Cllr B Corrigan proposed, Cllr G Rix seconded the recommendations in the report.

Members then **ADOPTED** the proposed tree management policy as attached to the Agenda Report.

Members also **NOTED** a number of tree safety works that have been

identified by the most recent tree safety survey and which will be scheduled for action in the near future.

**FGP116/23/24 Town Hall Hire Fees and Charges**

Cllr B Corrigan proposed the recommendation and Cllr D Moore seconded.

A vote was held and Members **AGREED** to a 15% increase to the town Hall Hire Charges as recommended by the Town Clerk in the Agenda Report.

**FGP117/23/24 Works Approval Schedule**

The recommendation was proposed by Cllr B Corrigan and Seconded by Cllr D Moore.

Members then **NOTED** the Agenda Report and the schedule contained therein.

**FGP118/23/24 CCLA Property Fund Withdrawal**

The Town Clerk began the discussion on this Agenda Item and explained the background to the accounting system that had been used previously. This measure would allow the accounting systems to be corrected.

After further discussion Cllr B Corrigan proposed, Cllr P Taylor seconded the recommendation.

A vote was held and Members **AGREED** that 6 months' notice to withdraw shares to a value of £1 million be given to CCLA Property Fund.

Meeting Closed:	8.30pm	Next Meeting:	Wednesday 19 <sup>th</sup> June 2024
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# Newark TOWN COUNCIL

Agenda Item No: 5c

Committee Date: Wednesday 24<sup>th</sup> July 2024

## PLANNING COMMITTEE MINUTES

Minutes of the Planning Committee meeting held on Wednesday 1<sup>st</sup> May 2024 in the Council Chamber, Town Hall.

<b>Membership Present:</b>	<b>Councillor</b>	<b>L Geary (Chair)</b>
	Councillor	E Cropper (Vice-Chair) D Campbell (Ap) T Collier B Corrigan (Ap) S Crosby N Ross L Roulstone M Skinner
<b>In Attendance</b>	Executive Assistant	Helen Crossland
<b>Apologies</b>	Councillors D Campbell & B Corrigan	
<b>Taking Minutes:</b>		Janet Hemsall
<b>Public:</b>	There was 1 member of the public present and 1 member of the Press.	
<b>Venue:</b>	Council Chamber, Town Hall.	

### **PR69/23/24** Minutes

The Minutes of the last meeting held on Wednesday 3<sup>rd</sup> April, 2024 were **AGREED** and signed as a true and correct record.

### **PR70/23/24** Declarations of Interest

It was **AGREED** to accept any declarations of interest as and when they arose during the meeting.

**PR71/23/24 Outstanding Planning Applications**

- 23/01514/OUTM Former Allotments, Barnby Road, Newark**  
Proposed residential development (9 units).  
**Newark Town Council sustains its previous objections to this application.**
- 24/00428/LBC Swan & Salmon Yard, 36-38 Castle Gate, Newark**  
Alterations to window on northeast elevation to create door and window. Replacement of windows on southwest elevation and render of brick wall.  
**Members noted the objections of the neighbour and would ask the Conservation Officer to pay due regard to these in their considerations.**
- 24/00445/FUL 13 Lawrence Street, Newark**  
Extension to detached garden room to form annexe.  
**Newark Town Council has No Objection to this application, provided planning conditions are attached which ensure that occupational use is ancillary to the main dwelling i.e. not to be let out separately or occupied independently from the host dwelling.**
- 24/00480/HOUSE 71 Riverside Road, Newark**  
Erection of 2 storey side extension.  
**No Objection was raised to this application.**
- 24/00550/HOUSE 24 Sheldrake Road, Newark**  
Front porch to property.  
**No Objection was raised to this application.**
- 24/00552/LBC Santander, 44 Market Place, Newark**  
Repairs to building including partial rebuild of 2 no. chimney stacks.  
**No Objection was raised to this application provided the Conservation Officer is in agreement with the plans for the property.**
- 24/00557/HOUSE 64 Albert Street, Newark**  
Remove trees and hedge. Replace with boundary wall and gate along rear garden.  
**Objection was raised to this application. It was felt that there was a limited amount of greenery in the area and a brick wall would be harmful to the character of the street scene, adversely impacting on the wildlife and ecology.**
- 24/00559/CPRIOR 10 Albert Street, Newark**  
Application to determine if prior approval is required for proposed change of use from Class E to one

residential unit as Schedule 2 Part 3 Class MA.

**No Objection was raised to this application.**

**24/00562/HOUSE**

**63A London Road, Newark**

**&**

**24/00563/LBC**

Removal of existing orangery to rear and replace with single storey extension.

**Newark Town Council supports the recommendations of the Conservation Officer and hopes these will be implemented.**

**24/00564/HOUSE**

**30 Fairway, Newark**

Single storey rear extension.

**No Objection was raised to this application.**

**24/00575/FUL**

**Newark Tennis Club, London Road, Newark**

Provision of sports floodlighting to existing tennis courts.

It was NOTED that Members considered they had an interest in this application as the Town Council currently provides a floodlit tennis facility.

**Newark Town Council supports the comments of the Environmental Health Officer. No Objection was raised to this application however, Members would wish to see a condition attached stating that units can be switched off and relevant limits on times of use, due to the potential impact on the residents of Lime Grove.**

**24/00588/FUL**

**Land at Denham Business Park, Brunel Drive, Newark**

Erection of a trade counter building with associated external works.

**Members noted the objections from Highways and would like these issues looking into before making any further comment on this application.**

**24/00606/HOUSE**

**27 Yarnsworth Road, Middlebeck, Newark**

Single storey extension to rear elevation.

**No Objection was raised to this application but Members would ask the Town Clerk to contact Newark & Sherwood District Council with regard to the possibility of considering giving Middlebeck Permitted Development Rights, due to the number of applications being received for small household extensions.**

**24/00608/ADV**

**Majestic Wine, Maltings Retail Park, North Gate, Newark**

Erection of 1 illuminated fascia sign, 1 projecting illuminated sign and applied vinyls.

**No Objection was raised to this application**

**subject to the Conservation Officer being content with the application and provided the application is in adherence with the Shopfronts & Advertisements SPD.**

**24/00618/FUL**

**Land at Bowbridge Road, Newark**

6 bungalows.

Cllrs N Ross & S Crosby declared a non-prejudicial interest in this application as Members of Newark & Sherwood District Council.

**Members felt there was a lack of bungalows in the area and were pleased to see that bungalows would be occupying this site and not houses.**

**No Objection was raised to this application provided that the 3 trees would be retained as stated in the Arboricultural Report.**

**Members supported the contamination conditions being adhered to and would urge NSDC to consider the concerns raised by the Highways Authority, as it is an extremely busy staggered junction.**

**24/00619/LBC**

**57 London Road, Newark**

Replacement of existing first floor non-original French doors with sash windows and refurbishment of 3 non-original sash windows to front elevation.

**No Objection was raised to this application provided the Conservation Officer was content with the application.**

**24/00626/FUL**

**Wilko Unit, 15 St Marks Place, Newark**

Relocate existing entrance doors to new position.

**No Objection was raised to this application.**

**24/00627/ADV**

**Wilko Unit, 15 St Marks Place, Newark**

2 externally illuminated shopfront signages to replace old.

**No Objection was raised to this application provided the application is in adherence with the Shopfronts & Advertisements SPD.**

**23/01755/RMAM  
Addendum**

**Flowserve Pump Division, Hawton Lane, Balderton, Newark**

Submission of Reserved Matters (layout, scale, appearance, landscaping) for Phase 2 of 19/00854/OUTM for 309 dwellings including details to discharge conditions 5,12,14 (in part), 16,17 (in part) and 22.

**Members AGREED to delegate authority to the Chairman and Vice-Chairman of the Committee**

to finalise a response.

**23/01913/FUL**  
**Addendum**

**Land at the Scrapyard, Bowbridge Lane, Balderton, Newark**

Battery Energy Storage System (BESS) including ancillary works and access arrangements.

**Members AGREED to delegate authority to the Chairman and Vice-Chairman of the Committee to finalise a response.**

**24/00659/HOUSE**

**59 Newton Street, Newark**

**Addendum**

Installation of external wall insulation. Single storey side extension.

**No Objection was raised to this application.**

**PR72/23/24 Notice of NSDC Planning Decisions**

The Committee **NOTED** the District Council Planning Decisions received since the last meeting.

**PR73/23/24 Urgent Decisions Taken Under the Scheme Of Delegation**

Members **NOTED** the decision taken to Support the following applications:

**(i) 24/00350/HOUSE – 68 Hawton Road, Newark**

Demolition of existing garage, proposed side and rear extension and alterations to structures and materials, together with the construction of a new garage with room over and associate work.

**(ii) 24/00432/HOUSE – 37a Beacon Hill Road, Newark**

Erection of a double garage in the front garden.

**PR74/23/24 Miscellaneous Applications**

**a. Nottinghamshire County Council Applications**

Orchard School Town Site, Appleton Gate, Newark

Demolition of all existing buildings on site down to the top of the floor slab.

**Members felt this was a suitable site for housing.**

**No Objection was raised to this application but Newark Town Council would like to see further bat surveys carried out before demolition takes place.**

**b. Street Naming**

No applications had been received.

**c. Notification of Appeals**

Mr S Willis – Land at Chestnut Copse, Newark

Outline application for proposed erection of 1 no. bungalow with all matters reserved.

Members **NOTED** this notification of appeal.

**d. Licensing Applications**

An application for a New Premises Licence has been received for:

**Baseri Nepalese & Indian Restaurant**

**69 Castle Gate, Newark**

**No Objection was raised to this application. Members are supportive of a licence being granted.**

<b>Meeting Closed:</b>	<b>8.25pm</b>	<b>Next Meeting:</b>	<b>Wednesday 29<sup>th</sup> May 2024</b>
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# Newark TOWN COUNCIL

**Agenda Item No: 5d**

**Committee Date: Wednesday 24<sup>th</sup> July 2024**

## **PLANNING COMMITTEE MINUTES**

Minutes of the Planning Committee meeting held on Wednesday 29<sup>th</sup> May 2024 in the Council Chamber, Town Hall.

<b>Membership Present:</b>	<b>Councillor</b>	<b>L Geary (Chair)</b>
	Councillor	T Collier (Vice Chair) (Ap) E Cropper B Corrigan S Dickinson L Goff N Ross L Roulstone M Skinner (Ap)
<b>In Attendance</b>	Town Clerk	Matthew Gleadell
<b>Apologies</b>	Councillors T Collier & M Skinner	
<b>Taking Minutes:</b>		Matthew Gleadell
<b>Public:</b>	There were 5 members of the public present and 1 member of the Press.	
<b>Venue:</b>	Council Chamber, Town Hall.	

### **PR01/24/25 Minutes**

The Minutes of the last meeting held on Wednesday 1<sup>st</sup> May 2024 were **AGREED** and signed as a true and correct record.

### **PR02/24/25 Declarations of Interest**

It was **AGREED** to accept any declarations of interest as and when they arose during the meeting.

**PR03/24/25 Outstanding Planning Applications**

**23/02242/FULM W B Stubbs, Mills Drive, Newark**

**Amended**

Conversion of Mill Building to 16 apartments with ancillary facilities, conversion of boiler house to dwelling and erection of 2 new dwellings. Demolition of lodge, industrial buildings and chimney and partial demolition and rebuild of outbuildings. Formation of new access to The Weavers, parking and open space.

Councillor L Goff declared a non-pecuniary interest in this application.

**NTC supports this application provided Highways are satisfied with arrangements for access and egress to the site and that surface water concerns for the car park are addressed. Perhaps considering a porous surface.**

**24/00220/S73 6-8 Portland Street, Newark**

Application for variation of condition 2 to replace approved drawings with new to incorporate rebuilding of external courtyard wall attached to planning permission 20/02168/FUL; Conversion of existing building into 3 no. one bedroom townhouses.

**Pursuant to the views of the Conservation Officer, NTC have No Objection to this application.**

**24/00113/HYBM Former Lilley & Stone High School, London Road, Newark**

**Amended**

Hybrid planning application seeking full permission for the demolition of existing buildings, conversion of 3 no. retained heritage buildings to provide 32 apartments and erection of 35 new dwellings including access, parking and landscaping. Outline planning permission of the erection of up to 67 new dwellings and creation of car park (all matters reserved except access).

**NTC sustains all previous objections to this application.**

**24/00212/LBC Former Newark High School, London Road, Newark**

**Amended**

Demolition of existing buildings, conversion of 3 no. retained heritage buildings to provide 32 apartments.

**NTC sustains all previous objections to this application.**

**24/00548/FUL The Old Stable Yard, Winthorpe Road, Newark**

Change of use of land to residential Gypsy/Traveller caravan site, comprising 6 pitches each providing 1 static and 1 touring caravan and dayroom.



	<b>No Objection was raised to this application.</b>
<b>24/00703/RMAM</b>	<b>Land South of Newark, Bowbridge Lane, Balderton, Newark</b> Application for Reserved Matters for landscape details for ribbon ponds and for appearance, layout and scale details for erection of utilities infrastructure, pursuant to the approval of outline planning permission 14/01978/OUTM. <b>NTC supports this application but encourages the use of native tree species that are adaptable to climate change, are UK sourced and grown and that require minimal assistance to become established.</b>
<b>24/00737/ADV &amp; Amended</b>	<b>Euro Supermarket Newark Ltd, Unit 1, 23 London Road, Newark</b> 2 internally illuminated fascia signs. <b>No Objection was raised to these applications.</b>
<b>24/00763/LBC</b>	<b>Mydentist, 13 Appleton Gate, Newark</b> Internal alterations and addition of two new surgery rooms. <b>Pursuant to the views of the Conservation Officer, NTC have No Objection to this application.</b>
<b>24/00766/LBC</b>	<b>Grain at No. 1, 1-3 Castle Gate, Newark</b> Proposed fire door, fire escape door, fire alarm, detectors and intumescent paint to basement ceiling. <b>No Objection was raised to this application.</b>
<b>24/00282/FULM Amended</b>	<b>Land to the rear of Lowfield Cottages, Bowbridge Lane, Balderton, Newark</b> Gypsy & Traveller site including 15 pitches, hard-standings for mobile home and caravans, amenity buildings and improvement of access to highway. Councillor N Ross declared a non-pecuniary interest in this application. <b>NTC sustains all previous objections to this application.</b>
<b>24/00585/HOUSE &amp; 24/00586/LBC</b>	<b>27A &amp; B Mill Gate, Newark</b> Insert new door, window and 2 new roof lights in association with the conversion of two dwellings into one. <b>No Objection was raised to these applications.</b>
<b>24/00893/FUL</b>	<b>The Atrium Bar, 69 Castle Gate, Newark</b> Sub-division of ground floor unit and elevational changes with replacement of existing timber doors with new aluminium glazed doors and introduction of

security roller shutter.

**No Objection was raised to this application.**

**PR04/24/25 Notice of NSDC Planning Decisions**

The Committee **NOTED** the District Council Planning Decisions received since the last meeting.

**PR05/24/25 Urgent Decisions Taken Under The Scheme of Delegation**

Members **NOTED** the decisions taken for the following applications under the Scheme of Delegation:

To **Object** to the following:

**(i) 23/01913/FUL – Land at the Scrapyard, Bowbridge Lane, Balderton, Newark**

Battery Energy Storage System (BESS) including ancillary works and access arrangements.

**Newark Town Council wish to sustain their previous objections to this application.**

**(ii) 23/01755/RMAM – Flowserve Pump Division, Hawton Lane, Balderton, Newark (Amended)**

Submission of Reserved Matters (layout, scale, appearance, landscaping) for Phase 2 of 19/00854/OUTM for 309 dwellings including details to discharge Conditions 5, 12, 14 (in part), 16, 17 (in part) and 22.

**Newark Town Council wish to sustain their previous objections to this application.**

**PR06/24/25 Miscellaneous Applications**

**a. Nottinghamshire County Council Applications**

**Bede House Lane, Newark – Proposed Parking Restrictions – Double Yellow Lines (TRO 3388) Initial Consultation**

Proposal: Extend the 'No Waiting At Any Time' restrictions (double yellow lines) along the south side of Bede House Lane, Newark.

**A vote was held and a majority of Members supported this application.**

**The Osiers, Newark – Proposed Parking Restrictions – Double Yellow Lines (TRO 3386) Initial Consultation**

Proposal: To introduce additional 'No Waiting At Any Time' restrictions (double yellow lines) along The Osiers.

Councillor L Goff declared a non-pecuniary interest in this application.

**NTC Objects to this application and would ask that the Highways Authority work with all relevant stakeholders to seek alternative solutions.**

**b. Street Naming**

No applications had been received.

**c. Notification of Appeals**

No applications had been received.

**d. Licensing Applications**

No applications had been received.

**e. Nomination for An Asset of Community Value in Newark**

**RHP Sports & Social Club, Elm Avenue, Newark**

The Nomination was made by Newark Sports Association.

**Members were supportive of this application.**

<b>Meeting Closed:</b>	<b>8.20pm</b>	<b>Next Meeting:</b>	<b>Wednesday 26<sup>th</sup> June, 2024</b>
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# Newark TOWN COUNCIL

**Agenda Item No: 5e**

**Committee Date: Wednesday 24<sup>th</sup> July 2024**

## **FINANCE & GENERAL PURPOSES COMMITTEE**

Minutes of the Finance & General Purposes Committee meeting held on Wednesday 19<sup>th</sup> June 2024 in the Council Chamber, Town Hall.

<b>Membership Present:</b>	<b>Councillor</b>	B Corrigan (Chairman)
	Councillors	I Brown D Campbell T Collier E Cropper S Crosby (Vice-Chairman) S Dickinson L Geary L Goff J Kellas D Ledger D Moore (Ap) G Rix N Ross L Roulstone M Skinner M Spoors P Taylor (Ap)
<b>Apologies for Absence:</b>	<b>Councillors</b>	D Moore, P Taylor
<b>Officers Present:</b>	<b>Town Clerk</b>	Matthew Gleadell
	<b>Deputy Town Clerk</b>	Anna Lawson
<b>Taking Notes:</b>	<b>Executive Assistant</b>	Helen Crossland
	There were no members of the public and no press present.	
<b>Venue:</b>	Committee Room, Newark Town Hall	

**FGP01/24/25 Minutes of the meeting of the Finance & General Purposes Committee held on Wednesday 17<sup>th</sup> April 2024**

The Minutes of the last meeting of the Finance & General Purposes Committee held on Wednesday 17<sup>th</sup> April 2024 were proposed by Cllr B Corrigan, and seconded by Cllr S Crosby.

A vote was held and they were **AGREED**.

**FGP02/24/25 Declarations of Interest**

It was **AGREED** to accept any Declarations of Interest as and when they arose during the meeting.

**FGP03/24/25 Payment Schedules**

Cllr B Corrigan proposed, Cllr D Campbell seconded the Monthly Payment Schedules 12/24, 1/25 and 2/25.

Members then **NOTED** Payment Schedule 12/24 in the sum of £439,478.11 (four hundred and thirty nine thousand, four hundred and seventy eight pounds and 11p), Payment Schedule 1/25 in the sum of £116,178.04 (one hundred and sixteen thousand, one hundred and seventy eight pounds and 04p), and Payment Schedule 2/25 in the sum of £197,259.79 (one hundred and ninety seven thousand, two hundred and fifty nine pounds and 79p).

**FGP04/24/25 Annual Governance and Accountability Return (AGAR)**

The Town Clerk went through the Agenda report and explained the statements contained therein in relation to the Declarations in Section 1 of the AGAR.

Cllr B Corrigan proposed, Cllr N Ross seconded that Members **ACCEPT** the Governance statements contained in Section 1 of the AGAR.

A vote was held and this was **AGREED**.

**FGP05/24/25** Members were given completed copies of Section 2 of the AGAR at the meeting; the Town Clerk explained that figures had been checked to ensure they were correct, particularly in relation to the sums stated for the year ending 31 March 2023.

The Town Clerk also offered to run a workshop at a later date on AGAR principles, for anyone that was interested.

Cllr B Corrigan proposed, Cllr L Goff seconded that the accounting statements set out in Section 2 of the AGAR be **ADOPTED**.

A vote was held and this was **AGREED**.

**FGP05/24/25 Works Approval Schedule**

Cllr B Corrigan proposed, Cllr D Campbell seconded that Members **NOTE** the report and schedule as attached in the Agenda.

A vote was held and this was **AGREED**.

#### **FGP06/24/25 Grant Application**

Cllr B Corrigan proposed, Cllr G Rix seconded the recommendation in the Agenda report.

A vote was held and Members **AGREED** to grant free use of the Ballroom to Newark Town Band on Saturday 28<sup>th</sup> September 2024, at a cost of £335.42.

The Town Clerk was asked to let the applicant know that the general grant position relating to Ballroom use has not yet been determined, so any future applications will need to adhere to any new procedure that may be put in place.

#### **FGP07/24/25 Appointments to Personnel Sub-Committee**

Members **FINALISED** the appointments to the Personnel Sub-Committee for the 24/25 civic year as follows:

Cllr Susan Crosby, Cllr Mathew Skinner and Cllr Paul Taylor were all nominated at the Annual Town Council Meeting. This membership was confirmed.

There were two further nominations for the two remaining places on the sub-committee.

Cllr B Corrigan proposed, Cllr N Ross seconded, that Cllr I Brown and Cllr G Rix be appointed.

Following a vote, these appointments were also **AGREED**.

Members went on to vote for the Chairman of this Committee; Cllr B Corrigan proposed Cllr P Taylor and this was seconded by Cllr L Goff.

Cllr D Ledger proposed Cllr G Rix and this was seconded by Cllr M Spoors.

Following a vote it was **AGREED** that Cllr G Rix be appointed as Chairman.

Cllr M Spoors proposed Cllr P Taylor as the Vice-Chairman, this was seconded by Cllr L Goff.

Following a vote this was **AGREED**.

#### **FGP08/24/25 Working Groups / Sub-Committees**

Cllr B Corrigan proposed, Cllr M Skinner seconded recommendation 1.1 a) as set out in the Agenda Report

- a. To convert the Events, Arts, Culture and Twinning Working Group to become a Sub Committee of the Finance and General Purposes Committee.

A vote was held and this was **AGREED**.

- b. Prior to discussion of the next recommendation, Cllr T Collier requested that Named Votes be taken for b) and c). This was noted by the Town Clerk.

After a lengthy discussion, Cllr T Collier proposed that the name of the Climate Change Working Group be altered to 'Environmental

Stewardship Sub-Committee'. This was seconded by Cllr L Geary.

A vote was held and this was **AGREED**.

Cllr B Corrigan proposed, Cllr N Ross seconded that the aforementioned would be a Sub-Committee of the Finance & General Purposes Committee. A vote was held and this was **AGREED**.

- c. Cllr L Geary proposed, Cllr N Ross seconded that this recommendation be deferred until a review of the remit/terms of reference for the newly named Sub-Committee had been carried out.

A vote was held and this was **AGREED**.

- d. Cllr B Corrigan proposed, Cllr M Skinner seconded that the remit/terms of reference for the Cemetery Development Working Group as outlined in the Agenda report be Adopted.

A vote was held and this was **AGREED**.

- e. It was proposed by Cllr B Corrigan, seconded by Cllr D Ledger that the Membership of the Events, Arts, Culture and Twinning Sub-Committee should remain as:

and

Cllr T Collier - Chairman

Cllr S Dickinson - Vice Chairman

f.

Cllr D Campbell

Cllr J Kellas

Cllr L Roulstone

A vote was held and this was **AGREED**.

Membership of the Environmental Stewardship Sub-Committee was **AGREED** as follows:

Cllr L Roulstone – Chairman

Cllr E Cropper – Vice Chairman

Cllr S Crosby

Cllr G Rix

Cllr M Skinner

Membership of the Cemetery Development Working Group was **AGREED** as follows:

Cllr L Geary – Chairman

Cllr B Corrigan – Vice Chairman

Cllr D Ledger

Cllr M Skinner

Cllr T Collier



## FGP09/24/25 Kidney Stones

All Newark and Sherwood District Councillors present declared a non-pecuniary interest in this Agenda Item.

Cllr B Corrigan then proposed the following:

*'We are content with the NSDC proposals for the display of the Kidney Stones.*

*We devolve authority to the Town Clerk to seek legal advice, if necessary, to draft an agreement with NSDC to loan the Kidney Stones to NSDC for a period of 40 years, subject to:*

- All costs being met by NSDC, including return of the stones to Newark Town Council at the end of the agreement*
- The interpretation panel to acknowledge the loan of the Kidney Stones by Newark Town Council, and this signage/acknowledgement to be in place throughout the length of the loan*
- Intellectual property rights to be retained by Newark Town Council, but with full permission granted to NSDC to publish photographs and illustrations of the Kidney Stones in their literature and website*
- A review 5 years before the end of the loan, to plan the options and practicalities for the end of the agreement'.*

A long discussion then followed; at 9.00pm Cllr N Ross proposed that Standing Order 4 (4) be suspended to allow the meeting to be extended by 30 minutes, this was seconded by Cllr B Corrigan and **AGREED**.

Cllr N Ross requested a Named Vote on this Agenda Item which was noted by the Town Clerk.

After further discussion, Cllr G Rix proposed, Cllr I Brown seconded that the Town Council donate/give the Kidney Stones to Newark and Sherwood District Council.

A vote was held and this was **NOT AGREED**.

Cllr B Corrigan proposed and Cllr L Geary seconded, the original proposal (as above).

A vote was held and this was **AGREED**

At 9.30pm Cllr B Corrigan proposed that proposed that Standing Order 4 (4) be suspended again to allow the meeting to be extended by 30 minutes; this was seconded by Cllr D Ledger and **AGREED**.

Cllrs L Geary and E Cropper left the meeting at this point.

## FGP10/24/25 Representation on Outside Bodies

Members **CONFIRMED** the appointment of Town Council representatives on Outside Bodies for the 2024/25 Civic Year as follows:

Newark Allotments & Gardens Assn – Cllr D Campbell

Newark in Bloom – Cllr L Goff

Newark Healthcare Consultative Group – Cllr I Brown, Cllr L Roulstone

Newark Heritage Forum – Cllr D Moore

Newark Mind – Cllr D Moore

Newark Municipal Charities – Cllr G Rix, Cllr S Crosby

Friends of Newark Cemetery - Cllr L Goff, Cllr S Crosby

Newark & Sherwood CVS – Cllr L Goff

There were no nominations for the vacancy on Lilley & Stone School Charities.

There were no other Charities representatives to be appointed at this time.

**FGP11/24/25 Hearing Loop**

Cllr B Corrigan proposed, Cllr M Skinner seconded, that the existing Hearing Loop system be subject to further investment as set out in the Agenda Report, to ensure that existing users are able to fully benefit from its operation.

A vote was held and this was **AGREED**.

**FGP12/24/25 Sherwood Avenue**

Cllr D Campbell proposed, Cllr L Roulstone seconded the recommendation for the inclusion of water play in the Sherwood Avenue project.

Following a vote this was **AGREED**.

Cllr B Corrigan proposed, Cllr D Ledger seconded the recommendation to commission the final play scheme for the site.

A vote was held and this was **AGREED**.

**FGP13/24/25 Exclusion of the Press and Public**

**St Mary Magdalene Parish Church**

This item was withdrawn from the Agenda prior to the meeting.

Meeting Closed:	10.00pm	Next Meeting:	Wednesday 17 <sup>th</sup> July 2024
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