



Newark TOWN COUNCIL

FINANCE & GENERAL PURPOSES COMMITTEE MINUTES

Minutes of the Meeting of the Finance & General Purposes Committee held on Wednesday 19th June 2024 the Council Chamber, at the Town Hall.

Membership Present:	Councillor	B Corrigan (Chairman)
	Councillors	I Brown D Campbell T Collier E Cropper S Crosby (Vice-Chairman) S Dickinson L Geary L Goff J Kellas D Ledger D Moore (Ap) G Rix N Ross L Roulstone M Skinner M Spoors P Taylor (Ap)
Apologies for Absence:	Councillors	D Moore, P Taylor
Officers Present:	Town Clerk	Matthew Gleadell
	Deputy Town Clerk	Anna Lawson
Taking Notes:	Executive Assistant	Helen Crossland
	There were no members of the public and no press present.	
Venue:	Committee Room, Newark Town Hall	

FGP01/24/25 Minutes of the meeting of the Finance & General Purposes Committee held on Wednesday 17th April 2024

The Minutes of the last meeting of the Finance & General Purposes Committee held on Wednesday 17th April 2024 were proposed by Cllr B Corrigan, and seconded by Cllr S Crosby.

A vote was held and they were **AGREED**.

FGP02/24/25 Declarations of Interest

It was **AGREED** to accept any Declarations of Interest as and when they arose during the meeting.

FGP03/24/25 Payment Schedules

Cllr B Corrigan proposed, Cllr D Campbell seconded the Monthly Payment Schedules 12/24, 1/25 and 2/25.

Members then **NOTED** Payment Schedule 12/24 in the sum of £439,478.11 (four hundred and thirty nine thousand, four hundred and seventy eight pounds and 11p), Payment Schedule 1/25 in the sum of £116,178.04 (one hundred and sixteen thousand, one hundred and seventy eight pounds and 04p), and Payment Schedule 2/25 in the sum of £197,259.79 (one hundred and ninety seven thousand, two hundred and fifty nine pounds and 79p).

FGP04/24/25 Annual Governance and Accountability Return (AGAR)

The Town Clerk went through the Agenda report and explained the statements contained therein in relation to the Declarations in Section 1 of the AGAR.

Cllr B Corrigan proposed, Cllr N Ross seconded that Members **ACCEPT** the Governance statements contained in Section 1 of the AGAR.

A vote was held and this was **AGREED**.

FGP05/24/25 Members were given completed copies of Section 2 of the AGAR at the meeting; the Town Clerk explained that figures had been checked to ensure they were correct, particularly in relation to the sums stated for the year ending 31 March 2023.

The Town Clerk also offered to run a workshop at a later date on AGAR principles, for anyone that was interested.

Cllr B Corrigan proposed, Cllr L Goff seconded that the accounting statements set out in Section 2 of the AGAR be **ADOPTED**.

A vote was held and this was **AGREED**.

FGP05/24/25 Works Approval Schedule

Cllr B Corrigan proposed, Cllr D Campbell seconded that Members **NOTE** the report and schedule as attached in the Agenda.

A vote was held and this was **AGREED**.

FGP06/24/25 Grant Application

Cllr B Corrigan proposed, Cllr G Rix seconded the recommendation in the Agenda report.

A vote was held and Members **AGREED** to grant free use of the Ballroom to Newark Town Band on Saturday 28th September 2024, at a cost of £335.42.

The Town Clerk was asked to let the applicant know that the general grant position relating to Ballroom use has not yet been determined, so any future applications will need to adhere to any new procedure that may be put in place.

FGP07/24/25 Appointments to Personnel Sub-Committee

Members **FINALISED** the appointments to the Personnel Sub-Committee for the 24/25 civic year as follows:

Cllr Susan Crosby, Cllr Mathew Skinner and Cllr Paul Taylor were all nominated at the Annual Town Council Meeting. This membership was confirmed.

There were two further nominations for the two remaining places on the sub-committee.

Cllr B Corrigan proposed, Cllr N Ross seconded, that Cllr I Brown and Cllr G Rix be appointed.

Following a vote, these appointments were also **AGREED**.

Members went on to vote for the Chairman of this Committee; Cllr B Corrigan proposed Cllr P Taylor and this was seconded by Cllr L Goff.

Cllr D Ledger proposed Cllr G Rix and this was seconded by Cllr M Spoors.

Following a vote it was **AGREED** that Cllr G Rix be appointed as Chairman.

Cllr M Spoors proposed Cllr P Taylor as the Vice-Chairman, this was seconded by Cllr L Goff.

Following a vote this was **AGREED**.

FGP08/24/25 Working Groups / Sub-Committees

Cllr B Corrigan proposed, Cllr M Skinner seconded recommendation 1.1 a) as set out in the Agenda Report

- a. To convert the Events, Arts, Culture and Twinning Working Group to become a Sub Committee of the Finance and General Purposes Committee.

A vote was held and this was **AGREED**.

- b. Prior to discussion of the next recommendation, Cllr T Collier requested that Named Votes be taken for b) and c). This was noted by the Town Clerk.

After a lengthy discussion, Cllr T Collier proposed that the name of the Climate Change Working Group be altered to 'Environmental Stewardship Sub-Committee'. This was seconded by Cllr L Geary.

A vote was held and this was **AGREED**.

Cllr B Corrigan proposed, Cllr N Ross seconded that the aforementioned would be a Sub-Committee of the Finance & General Purposes

Committee. A vote was held and this was **AGREED**.

- c. Cllr L Geary proposed, Cllr N Ross seconded that this recommendation be deferred until a review of the remit/terms of reference for the newly named Sub-Committee had been carried out.

A vote was held and this was **AGREED**.

- d. Cllr B Corrigan proposed, Cllr M Skinner seconded that the remit/terms of reference for the Cemetery Development Working Group as outlined in the Agenda report be Adopted.

A vote was held and this was **AGREED**.

- e. It was proposed by Cllr B Corrigan, seconded by Cllr D Ledger that the Membership of the Events, Arts, Culture and Twinning Sub-Committee should remain as:

and

Cllr T Collier - Chairman

Cllr S Dickinson - Vice Chairman

- f. Cllr D Campbell

Cllr J Kellas

Cllr L Roulstone

A vote was held and this was **AGREED**.

Membership of the Environmental Stewardship Sub-Committee was **AGREED** as follows:

Cllr L Roulstone – Chairman

Cllr E Cropper – Vice Chairman

Cllr S Crosby

Cllr G Rix

Cllr M Skinner

Membership of the Cemetery Development Working Group was **AGREED** as follows:

Cllr L Geary – Chairman

Cllr B Corrigan – Vice Chairman

Cllr D Ledger

Cllr M Skinner

Cllr T Collier

FGP09/24/25 Kidney Stones

All Newark and Sherwood District Councillors present declared a non-pecuniary interest in this Agenda Item.

Cllr B Corrigan then proposed the following:

'We are content with the NSDC proposals for the display of the Kidney Stones.'

We devolve authority to the Town Clerk to seek legal advice, if necessary, to draft an agreement with NSDC to loan the Kiddey Stones to NSDC for a period of 40 years, subject to:

- *All costs being met by NSDC, including return of the stones to Newark Town Council at the end of the agreement*
- *The interpretation panel to acknowledge the loan of the Kiddey Stones by Newark Town Council, and this signage/acknowledgement to be in place throughout the length of the loan*
- *Intellectual property rights to be retained by Newark Town Council, but with full permission granted to NSDC to publish photographs and illustrations of the Kiddey Stones in their literature and website*
- *A review 5 years before the end of the loan, to plan the options and practicalities for the end of the agreement’.*

A long discussion then followed; at 9.00pm Cllr N Ross proposed that Standing Order 4 (4) be suspended to allow the meeting to be extended by 30 minutes, this was seconded by Cllr B Corrigan and **AGREED**.

Cllr N Ross requested a Named Vote on this Agenda Item which was noted by the Town Clerk.

After further discussion, Cllr G Rix proposed, Cllr I Brown seconded that the Town Council donate/give the Kiddey Stones to Newark and Sherwood District Council.

A vote was held and this was **NOT AGREED**.

Cllr B Corrigan proposed and Cllr L Geary seconded, the original proposal (as above).

A vote was held and this was **AGREED**

At 9.30pm Cllr B Corrigan proposed that proposed that Standing Order 4 (4) be suspended again to allow the meeting to be extended by 30 minutes; this was seconded by Cllr D Ledger and **AGREED**.

Cllr L Geary and Cllr E Cropper left the meeting at this point.

FGP10/24/25 Representation on Outside Bodies

Members **CONFIRMED** the appointment of Town Council representatives on Outside Bodes for the 2024/25 Civic Year as follows:

Newark Allotments & Gardens Assn – Cllr D Campbell

Newark in Bloom – Cllr L Goff

Newark Healthcare Consultative Group – Cllr I Brown, Cllr L Roulstone

Newark Heritage Forum – Cllr D Moore

Newark Mind – Cllr D Moore

Newark Municipal Charities – Cllr G Rix, Cllr S Crosby

Friends of Newark Cemetery - Cllr L Goff, Cllr S Crosby

Newark & Sherwood CVS – Cllr L Goff

There were no nominations for the vacancy on Lilley & Stone School Charities.

There were no other Charities representative to be appointed at this time.

FGP11/24/25 Hearing Loop

Cllr B Corrigan proposed, Cllr M Skinner seconded, that the existing Hearing Loop system be subject to further investment as set out in the Agenda Report, to ensure that existing users are able to fully benefit from its operation.

A vote was held and this was **AGREED**.

FGP12/24/25 Sherwood Avenue

Cllr D Campbell proposed, Cllr L Roulstone seconded the recommendation for the inclusion of water play in the Sherwood Avenue project.

Following a vote this was **AGREED**.

Cllr B Corrigan proposed, Cllr D Ledger seconded the recommendation to commission the final play scheme for the site.

A vote was held and this was **AGREED**.

**FGP13/24/25 Exclusion of the Press and Public
St Mary Magdalene Parish Church**

This item was withdrawn from the Agenda prior to the meeting.

Meeting Closed:	10.00pm	Next Meeting:	Wednesday 17th July 2024
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