



Newark TOWN COUNCIL

FINANCE & GENERAL PURPOSES COMMITTEE

WEDNESDAY 13TH NOVEMBER 2024

Friday 8th November 2024

Dear Councillor

You are summonsed to attend a meeting of the Finance & General Purposes Committee at **7.00pm** on Wednesday 13th November 2024. This meeting will be held in the Council Chamber at the Town Hall.

Yours sincerely

Matthew Gleadell
Town Clerk

Pre-Group Meetings

(if required)

1	6.00	Independents for Newark	Committee Room
2	6.00	Labour Group	Pickin Room
3	6.00	Conservative Group	Old Robing Room
4	6.00	Independent Councillors	Mayors Parlour

Committee Membership

Cllr I Brown
Cllr D Campbell
Cllr T Collier
Cllr B Corrigan (Chairman)
Cllr E Cropper
Cllr S Crosby (Vice-Chairman)
Cllr S Dickinson
Cllr L Geary
Cllr L Goff
Cllr J Kellas
Cllr D Ledger
Cllr D Moore
Cllr G Rix
Cllr N Ross
Cllr L Roulstone
Cllr M Skinner
Cllr M Spoors
Cllr P Taylor

FINANCE & GENERAL PURPOSES COMMITTEE

A G E N D A

WEDNESDAY 13TH NOVEMBER 2024

1	Apologies for Absence		
2	Minutes of the Finance & General Purposes Committee held on Wednesday 9 th October 2024	Minutes Attached	Page 5
3	Declarations of Interest from Members <i>Relevant Legislation: Localism Act 2011 s31</i>	Verbal	
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Newark TOWN COUNCIL

FINANCE & GENERAL PURPOSES COMMITTEE MINUTES

Minutes of the Meeting of the Finance & General Purposes Committee held on Wednesday 9th October 2024 in the Council Chamber, at the Town Hall.

Membership Present:	Councillor	B Corrigan (Chairman)
	Councillors	I Brown D Campbell T Collier E Cropper S Crosby (Vice-Chairman) S Dickinson L Geary L Goff J Kellas (Ap) D Ledger D Moore (A) G Rix (Ap) N Ross (Ap) L Roulstone M Skinner M Spoors (Ap) P Taylor
Apologies for Absence:	Councillors	J Kellas, G Rix, N Ross, M Spoors
Officers Present:	Town Clerk	Matthew Gleadell
Taking Notes:	Deputy Town Clerk	Anna Lawson
	There was one member of the press and no members of the public present.	
Venue:	Committee Room, Newark Town Hall	

FGP55/24/25 Minutes of the meeting of the Finance & General Purposes Committee held on Wednesday 4th September 2024

The Minutes of the last meeting of the Finance & General Purposes Committee held on Wednesday 4th September 2024 were proposed by Cllr B Corrigan and seconded by Cllr S Crosby.

A vote was held and they were **APPROVED**, with the amendments as noted on pages 8,9 and 10.

FGP56/24/25 Declarations of Interest

There were no Declarations of Interest.

FGP57/24/25 Payment Schedule 5/25

Cllr B Corrigan proposed, Cllr D Campbell seconded the Monthly Payment Schedules 5/25 and 6/25.

Members then **NOTED** Payment Schedule 5/25 in the sum of £174,945.87 (one hundred and seventy four thousand, nine hundred and forty five pounds and 87p).

It was also **AGREED** that a breakdown of payments made by credit card would be included for future reference.

FGP58/24/25 Code of Conduct

It was proposed by Cllr B Corrigan, seconded by Cllr L Roulstone, that the Code of Conduct as presented be **ADOPTED** with minor aesthetic amendments. A vote was held and this was **AGREED**.

FGP59/24/25 Debt Recovery Policy

The document was **ADOPTED** with the following additions:

Introduction to include 'Leases and Tenancy'.

Stage 2, Page 2, to include 'And no alternative arrangement agreed'.

The above was proposed by Cllr B Corrigan, seconded by Cllr S Crosby and **APPROVED** unanimously.

FGP60/24/25 External Audit Conclusion 23/24

It was proposed by Cllr B Corrigan, seconded by Cllr S Crosby, that the External Audit Conclusion be **NOTED** and **ACCEPTED**.

A vote was held and this was **AGREED**.

FGP61/24/25 Works Approval Schedule

It was proposed by Cllr B Corrigan, seconded by Cllr E Cropper, that the Works Approval Schedule be **NOTED** and **ACCEPTED**.

A vote was held and this was **AGREED**.

It was **AGREED** to move to Agenda Item 11 at this point due to the attendance from an additional NTC officer.

FGP62/24/25 Sherwood Avenue – Retail Kiosk/Public Toilets – Design and Planning

It was proposed by Cllr D Ledger, seconded by Cllr B Corrigan, that Recommendation 1.1 be **ACCEPTED**.

‘That the Council commission relevant planning consultancy with a view to securing necessary planning advice/approvals for the provision of a refreshment retail unit and public toilet facility at Sherwood Avenue Park’.

A vote was held and this was **AGREED**.

It was then proposed by Cllr B Corrigan, seconded by Cllr L Goff that Recommendation 1.2 be **ACCEPTED**.

‘That Members consider the options for delivery of refreshment provision on the site. Officers are confident that an in-house approach could be made to work however it is difficult to accurately forecast the potential income especially when the type of unit that might be permitted on planning levels is uncertain at present. The Events and Hospitality Sales manager has adopted a cautious approach to their financial forecasts. If Members are willing to pursue an in-house approach a more detailed business plan will be developed’.

A vote was held and this was **AGREED**.

Cllr B Corrigan proposed, Cllr L Roulstone seconded, to **ACCEPT** Option 3, with an amendment that the site must not use zero hours contracts.

‘Option 3 – Council Owned Unit Operated In House

This option would likely generate the most revenue and income. The Events and Hospitality Sales Manager has previously managed mobile refreshment sales units and has prepared an outline business plan and P&L forecast for members consideration’.

A vote was held and with 7 votes For, 4 votes Against and 1 Abstention, this was **AGREED**.

FGP63/24/25 Environmental Stewardship Sub-Committee – Chairman’s Update

Cllr L Roulstone delivered a verbal report to Members.

Cllr M Skinner left the meeting at this point (8.04pm).

FGP64/24/25 Events, Arts, Culture and Twinning Sub-Committee – Chairman’s Update

It was proposed by Cllr T Collier, seconded by Cllr B Corrigan, that this report be deferred to the next meeting.

A vote was held and this was **AGREED**.

FGP65/24/25 Exclusion of the Press and Public

Cllr B Corrigan proposed, Cllr T Collier seconded:

That under the Public Bodies (Admission to Meetings) Act 1960 (as extended by Section 100 of the Local Government Act 1972) the press and public be excluded from the next Agenda Item debate on the grounds that the Committee’s remaining business involves the likely disclosure of exempt information as defined in the Local Government (Access to Information) (Variation) Order 2006, and the public interest in disclosing the information.

A vote was held and this was **AGREED**.

FGP66/24/25 Sherwood Avenue – Costs and Quotes

Proposed Planning Consultancy Support

Cllr B Corrigan proposed, Cllr D Ledger seconded that Quote 2 be **ACCEPTED** - £1800.

A vote was held and this was **AGREED**.

Cllr B Corrigan proposed, Cllr L Goff seconded, that subject to planning consent, a purchase should be made for one KL2 Access Waterless 100 from Woo Woo. However, the planning application should include the possibility of a second unit.

A vote was held and this was **AGREED**.

FGP67/24/25 Operations Manager Recruitment and H & S Consultancy

Cllr B Corrigan proposed, Cllr D Ledger seconded the following proposal:

'The Council's Personnel Sub-Committee is recommending that following the resignation of the Operations Manager that a replacement is recruited immediately alongside an extension of the appointment of the H & S Consultant'.

A vote was held and this was **AGREED**.

Meeting Closed:	8.30pm	Next Meeting:	Wednesday 13 th November 2024
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FINANCE & GENERAL PURPOSES COMMITTEE

SUBJECT:	MONTHLY PAYMENT SCHEDULES
REPORT BY:	MATTHEW GLEADELL (TOWN CLERK)

1. Recommendations

- 1.1 Members note the payment schedule for month 6 and 7 of the 24/25 financial year.

2. Background

- 2.1 Payment Schedules 6 and 7 appended to this report.

3. Financial, Legal, Equality, Environmental & Risk Issues

None.

Background Papers:	Working papers
Lead Officer:	Matthew Gleadell Tel: 01636 684801 Email: matthew.gleadell@newark.gov.uk

DIRECT DEBITS
ACCOUNTS FOR PAYMENT SCHEDULE 6/25

30.09.24

Voucher Number	Payee	Budget	Amount
2486	ASD Wholesale Ltd	TH Bar	800.36
2487	British Gas	Buttermarket Electricity	16.42
2488-93	British Telecom	Cemetery Telephones	811.57
2494-95		TH Telephones	498.70
2496		PC Telephones - Tolney Lane	152.82
2497	EDF	Market Electricity	6.32
2498	Gas Direct	TH Bar	4.46
2499	HCP Capital UK Ltd	Mayoral Car	288.28
2500	ICO	Computers	35.00
2501	Natwest C/C MG	Appointments & Advertising	19.95
		Mayors Car	10.00
		Refreshments	21.00
2502	Natwest C/C SA	Cemetery equipment and tools	45.08
		TH Maintenance & equipment	32.13
		Refreshments	28.98
		Cemetery upkeep	33.95
2503	Newark & Sherwood District Council	Rates - TH	2270.00
		Rates - Market	3221.00
		Rates - C.Lodge	923.00
		Rates - London Rd PC	369.00
2504		Rates - The Kiosk	259.00
2505	SSE	Market Electricity	176.27
2506-08	Total Energies	PC Electricity	473.19
2509		P & O/S Electricity	162.36
2510-14		Mkt Electricity	307.17
2515		B. Mkt Electricity	15.86
2516-17		TH Electricity	988.45
2518		TH Gas	460.72
2519-21		Cemetery Electricity	67.61
2522-45	Worldpay	Bank Charges	233.05
		Total	10445.51

AUTOPAY
ACCOUNTS FOR PAYMENT SCHEDULE 6/25

30.09.24

Voucher Number	Payee	Budget	Amount
2324	2B Fire	Cemetery Upkeep/PC repairs/Bowls repairs	1188.22
2325	365 Security Concepts	Sherwood Avenue	576.00
2326	Abevco	TH Bar	359.83
2327	ADT	TH Maintenance & Equipment	3978.70
2328-31	Air IT	Computers	1831.69
2332	Allstar	Vehicle Running Costs/Mayoral Car	464.83
2333-34	Ann Et Vin	TH Bar	836.41
2335	AO Cumbernauld	Payroll	14186.11
2336	Aquaid	Refreshments	80.09
2337	Aubergine 262 Ltd	Website	2472.00
2338	Beck Stacey Music	Newark Festival	75.00
2339	BGS	TH Maintenance & Equipment	996.00
2340	Bowen-Jones Carys	Newark Festival	75.00
2341	Bray, Nathan	Newark Festival	150.00
2342	Brett, Jack	Newark Festival	225.00
2343	Canon	Printing & Stationary	1015.09
2344	Carlton Brass Band	Brass Explosion	450.00
2345-46	Catena	Marketing & Promotions	370.00
2347	Chapman, Dan	Newark Festival	75.00
2348	Chubb	TH Maintenance & Equipment	140.40
2349-50	City Hygiene	PC Repairs & Maintenance	93.60
2351	Cleaning Supplies 4U	P & O/S Repairs & Maintenance	460.68
2352		TH Maintenance & Equipment	285.47
2353	Colbourne, Matt	Newark Festival	200.00
2354	Cooke, R	Damage waiver/corkage	420.00
2355	Cope	Occupational Health	267.30
2356	DCK Accounting Solutions	Consultancy	2003.04
2357-58	Derry Building Services	P & O/S Maintenance & Equipment	4529.68
2359	Easy Safety	Consultancy	796.00
2360	EE	Telephones	125.40
2361	Enva	Market Refuse	2175.40
2362	Equals Money	S.Wyles	218.88
		P. Tomlinson	248.14
		K.Wood	192.61
2363	Family of Addiction	Newark Festival	150.00
2364	Farmer, Ryan	Newark Festival	75.00
2365-66	Farol	Mowers	2026.63
2367	Forsey, Jude	Newark Festival	75.00
2368	Grant, Lara Elise	Newark Festival	75.00
2369	Guy Taylor Associates	Climate change	7920.00

2370	Halsall, Lorin	Newark Festival	150.00
2371	Harris, Cameron	Newark Festival	150.00
2372	Haslam, David	Newark Festival	100.00
2373	Hatherly Commercial Services Ltd	TH Maintenance & Equipment	408.00
2374	Highway Junkies	Newark Festival	200.00
2375	HMRC	NI Employee	249.48
2376	Hockley Hustle Ltd	Newark Festival	2200.00
2377	Hy-Acc Services Ltd	Vehicle Running Costs	216.00
2378	Into Music	Newark Festival	99.00
2379	Ison, Daniel	Newark Festival	75.00
2380	Jackson, David	Refreshments	30.00
2381	James Manners Music	Newark Festival	75.00
2382	Jones Maintenance	P & O/S Repairs & Maintenance	882.00
2383-84		Newark On Sea	4889.00
2385	Landscape Supply Co	Cemetery Tools	183.14
2386-87	Lidsters	Cemetry Plinths/Tablets	853.05
2388	LightsbyLewis	Newark Festival	4605.00
2389	LITE	Festive Lights	31165.01
2390	Loo 4 A Do	Airbridge	323.40
2391		All Souls	323.40
2392	Macleod, Karen	Newark Festival	75.00
2393	Marias Just Jackets	Newark Festival	108.50
2394	McArthur Morgan	Staff Training	545.00
2395	MEC	Cemetery Upkeep	125.00
2396	Moody, Ryan	Newark Festival	300.00
2397	National Allotment Society	Subscriptions	66.00
2398	Newark & Sherwood Concert Band	Newark Festival	285.00
2399	Newark & Sherwood District Council	Armed Forces Day	330.33
2400-01	Newark & Sherwood Locksmiths Ltd	TH Maintenance & Equipment	168.60
2402		Cemetery upkeep	120.00
2403	Newark Community First Aid	Newark Festival	262.50
2404		Newark On Sea	504.00
2405		Sunday Bands	336.00
2406	Newark Heritage Forum	Re-Charges	25.00
2407	Newark Security Services Ltd	P & O/S Security	924.96
2408	Newark Town Band	Sunday Bands / Brass Explosion	600.00
2409-10	Newark TC	Payroll	52475.88
2411	NG Magazines	Appointments & Advertising	312.00
2412	Notts LGPEN	Payroll	15456.99
2413-2415	Office Friends	Printing & Stationary	281.79
2416	Official Airport Dad	Newark Festival	150.00
2417	Panzer, Antonio	Newark Festival	75.00
2418	PAS	Consultancy	240.00
2419	Paste	Newark Festival	150.00
2420	Paul Derry Ltd	TH Maintenance & Equipment	246.60

2421		PC Repairs & Maintenance	84.00
2422		Cemetery Upkeep	84.00
2423		Capital Rec	4250.40
2424-26	PHS	PC Repairs & Maintenance	392.92
2427-29		TH Maintenance & Equipment	448.43
2430		Riverside park maintenance	8.59
2431	Peter Hall Music	Newark Festival	75.00
2432-33	Relect Recruitment	Casual Staff	410.40
2434	Robert Marshall	P & O/S Maintenance & Equipment	162.00
2435	Rogers, Chloe	Newark Festival	75.00
2436	Royal British Legion	Mayors Allowance	27.50
2437	Rubber Biscuit	Newark Festival	150.00
2438-40	SA Plumbing	TH Maintenance & Equipment	352.40
2441		PC Repairs & Maintenance	75.00
2442	Saunders, Jayne	Battle of Britain	420.00
2443	Sayers, Felicity	Newark Festival	275.00
2444	Screwfix	Vehicle Running Costs	13.98
2445		PC Repairs & Maintenance	35.97
2446-47		Riverside park maintenance	57.97
2448		Uniform	109.65
2449	Second Element	TH Maintenance & Equipment	420.00
2450	Security 2	TH Bookings	252.00
2451		Newark Festival	2455.20
2452		Newark On Sea	554.40
2453	Shredall	TH Maintenance & Equipment	180.00
2454	SKAudio	Newark Festival	150.00
2455	SLCC	Subscriptions	377.00
2456-57	Spirit of Trent	TH Bar	172.80
2458	Stamp, Phil	Travel	21.92
2459	SteenGen	Newark Festival	250.00
2460	Sublime Science	Newark Festival	381.60
2461	Swallowtail	Newark Festival	150.00
2462	TC Harrison	Vehicle Running Costs	60.00
2463-64	The Joker Entertainment	Newark Festival	668.40
2465	The Retronauts	Newark Festival	200.00
2466	The Royal Deficiency	Newark Festival	150.00
2467	Thomas, Jess	Newark Festival	75.00
2468	Thomas, Jessica	Damage waiver	200.00
2469	Thompson, Poppy	Newark Festival	75.00
2470-71	Tracker	Vehicle running costs	478.00
2472	TSG	Computers	475.50
2473	Ultimate Print & Design	Newark Festival	58.80
2474		Market Promotions	270.00
2475	Unison	Unison	171.15
2476-78	Virgin Media Business	Telephones	352.74
2479		Cemetery Telephones	46.55
2480	Walters Cleaning Services	TH Maintenance & Equipment	162.00

2481	Watch It Security	Cemetery Upkeep	1007.33
2482	Watt, Mary	Damage waiver/Corkage	180.00
2483	Whiskey Stain	Newark Festival	150.00
2484	Wilf Live Music	Newark Festival	75.00
2485	Will Jeffrey Music	Newark Festival	150.00
		Total	181866.75

Grand Total £194,359.42

DIRECT DEBITS
ACCOUNTS FOR PAYMENT SCHEDULE 7/25

31.10.24

Voucher Number	Payee	Budget	Amount
2661	British Gas	Buttermarket Electricity	15.92
2662-63	British Telecom	Telephones	292.56
2664	EDF	Market electricity	6.22
2665	Gas Direct	TH Bar	4.46
2666	HCP Capitol Uk Ltd	Civic Car	288.28
2667	Natwest Credit Cards - SA	Cemetery Safety Equipment	53.97
2667	Natwest Credit Cards - SA	Mayoral Robes	14.95
2668	Natwest Credit Cards - MG	Subsidence	52.73
2668	Natwest Credit Cards - MG	Computers	90.00
2668	Natwest Credit Cards - MG	Stationary	5.99
2668	Natwest Credit Cards - MG	Staff training	180.00
2668	Natwest Credit Cards - MG	Mayor Car	60.00
2669	Newark & Sherwood District Council	Town Hall Rates	2270.00
2669	Newark & Sherwood District Council	Market Rates	3221.00
2669	Newark & Sherwood District Council	Cemetery Lodge Rates	923.00
2669	Newark & Sherwood District Council	London Road PC Rates	369.00
2670	Newark & Sherwood District Council	Kiosk Rates	259.00
2671	PWLB	PWLB	20719.77
2672-73	SSE	Market electricity	346.85
2674-75	Total Energies	TH Gas	1165.61
2676-78	Total Energies	PC Electricity	577.05
2679	Total Energies	P & O/S Electricity	148.71
2680-83	Total Energies	Market Electricity	111.06
2684	Total Energies	Buttermarket Electricity	15.57
2685	Total Energies	TH Electricity	795.86
2686-88	Total Energies	Cemetery Electricity	93.62
2689-2709	Worldpay	Bank Charges	217.87
		Total	32299.05

AUTOPAY
ACCOUNTS FOR PAYMENT SCHEDULE 7/25

31.10.24

Voucher Number	Payee	Budget	Amount
2541	365 Security Concepts	P & O/S Maintenance & Equipment	264.00
2542	ADT	TH Maintenance & Equipment	86.04
2543	Air IT	Computers	359.94
2544	Alcock, Sean	Travel expenses	61.75
2545	Allstar	Vehicle running costs/Mayoral Car	473.74
2546	AO Cumbernauld	Payroll	15795.20
2547	Aquaid	Refreshments	32.40
2548	B & H Plastics	Cemetery Upkeep	662.40
2549	Canon	Market Printing & Stationary	100.55
2550	Chevron Traffic Management	Battle of Britain	1350.00
2551	Chubb	Cemetery Upkeep	450.00
2552-53	City Hygiene	PC Maintenance	93.60
2554-56	Cleaning Supplies 4 U	PC Cleaning	742.21
2557	Cope	Occupational Health	535.20
2558	CRS Business Systems	TH Maintenance & Equipment	288.00
2559	Cupids Wedding Show	TH Marketing & Promos	180.00
2560	DCK Accounting	Consultancy/Professional	282.00
2561-63	Derry Building Services	TH Maintenance & Equipment	1373.94
2564-65	Derry Building Services	Cemetery Upkeep	2148.00
2566	Derry Building Services	PC Repairs & Maintenance	282.00
2567	Derry Building Services	Market Maintenance & Equipment	522.36
2568	Derry Building Services	Buttermarket Maintenance & Equipment	204.88
2569	Easy Safety	Consultancy/Professional	995.00
2570	EE	Telephones	155.84
2571	ENVA	Market Refuse	1834.22
2572	Equals	Bank charges	12.00
2573	Equals	Equals - K.Wood	480.00
2574-75	Everflow	Water	2826.79
2576	Farmstar	Cemetery Equipment maintenance	15.36
2577	Farmstar	Market Equipment & Tools	229.00
2578	Farmstar	Cemetery Upkeep	50.81
2579	Funhouse Comedy	Comedy Show	360.00
2580	Gainsborough Town Council	Mayors Allowance	70.00
2581	Gleadell, Matthew	Travel expenses	83.20
2582	GM Insurance	Market Insurance	357.00
2583	Harvey, Lulu	Newark Festival	75.00
2584-85	HB Embroidery	Uniform	295.00
2586-88	Hitched	TH Marketing & Promos	671.52
2589	Hortwell Horticulture Services	Floral displays	510.00
2590	JJ Hilton Developments	Event Catering	1632.00
2591-92	Lancaster, Richard	Cemetery Upkeep	3350.00
2593	Ledger, Diane	Mayors Allowance	7.99

2594	Licata, Robyn	Newark On Sea	90.00
2595	Lidsters	Cemetery Plinths	385.52
2596	Lynx AC	TH Maintenance & Equipment	856.08
2597	Marshall, Jason	Newark Festival	75.00
2598-2601	Marshall, Robert	P & O/S Maintenance & Equipment	612.00
2602	Marshall, Robert	Riverside Park Maintenance	150.00
2603	Marshall, Robert	Floral displays	420.00
2604	MEC	Cemetery Upkeep	250.00
2605	Mole Country Stores	Uniform	125.86
2606-2607	Newark & Sherwood Locksmiths	PC Repairs & Maintenance	367.80
2608	Newark & Sherwood Locksmiths	Market Repair & Maintenance	144.00
2609	Newark & Sherwood Locksmiths	Allotment Maintenance	144.00
2610	Newark & Sherwood District Council	Vehicle Running Costs	45.00
2611-12	Newark Community First Aid	Staff Training	544.00
2613	Newark Northern Bowls Club	NNBC	4708.81
2614	Newark Security Services	P & O/S Security	879.84
2615	Newark Town Band	Airbridge	250.00
2616	Newark TC	Payroll	48608.43
2617	Not My Monkey	Newark Festival	250.00
2618	Notts LGPEN	Payroll	16294.59
2619	Notts LGPS	Pensions	1172.55
2620-21	Office Friends	Printing & Stationary	233.51
2622	Parish Church of St Mary Magdalene	Music Festival	330.00
2623	PAS	Consultancy/Professional	240.00
2624	Quadient	Postage	211.08
2625	Rungapadiachy, Jason	Newark Festival	100.00
2626	SA Plumbing	TH Maintenance & Equipment	141.26
2627-28	SA Plumbing	PC Repairs & Maintenance	75.00
2629	Schofield, Adam	Newark Festival	150.00
2630	Screwfix	Allotment Maintenance	42.98
2631	Screwfix	TH Maintenance & Equipment	16.98
2632	Screwfix	Cemetery Equipment maintenance	59.99
2633-36	Screwfix	Uniform	284.41
2637	Second Element	TH Maintenance & Equipment	420.00
2638	Security 2	TH Security	609.00
2639	Siddle Grimley Hage Ltd	Consultancy/Professional	396.00
2640-41	SLCC	Staff Training	156.00
2642	SLCC	Consultancy/Professional	25.18
2643	Sunbelt Rentals	TH Maintenance & Equipment	96.18
2644	Sunbelt Rentals	Buttermarket Maintenance & Equipment	192.36
2645	Tarpaflex	Newark On Sea	125.66
2646-47	TC Harrison	Vehicle running costs	120.00
2648	Thoresby Colliery Band	Newark Festival	300.00
2649	Torrance, Eleanor	Newark Festival	75.00
2650	Tuxford Lawnmower Centre	Mowers	346.20
2651-52	Ultimate Print & Design	Marketing & Promotions	393.60

2653	Ultimate Print & Design	Cemetery Equipment Maintenance	78.00
2654	Ultimate Print & Design	TH Bar Costs	165.60
2655	Vee Adu	Newark Festival	150.00
2656-58	Virgin Media	Telephones	357.44
2659	Walters	TH Maintenance & Equipment	162.00
2660	Watch It	Allotment Maintenance	1007.33
		Total	123733.18

£
Grand Total 156,032.23

FINANCE AND GENERAL PURPOSES

SUBJECT:	NOTICE OF MOTION
REPORT BY:	MATTHEW GLEADELL

1. Recommendations

- 1.1 That Members consider the motion below that the Town Clerk has received in accordance with Standing Order 6 (1):

2. Background

- 2.1 **MOTION PROPOSED BY COUNCILLOR DIANE LEDGER
SECONDED BY COUNCILLOR BARBARA CORRIGAN**

TOWN COUNCIL MOTION

That Newark Town Council supports Newark Amateur Boxing Club (NABC), registered charity number 1025883, in their ambition to provide an alternative provision (AP) education establishment within Newark, and will send an open letter to NABC confirming our support.

The alternative provision would cater for children aged 5 years – 16 years (key stage 2 to key stage 4). Currently, the nearest alternative provision available to primary aged children from Newark is in Shirebrook.

Over the last 40 years, NABC has provided boxing provision in Newark with a focus on improving attitude, behaviour and discipline. NABC work closely with Newark and Sherwood District Council, and the Police, who have recently asked them to develop and provide a scheme to help young people carrying out antisocial behaviour to learn boxing instead of entering the criminal justice system.

NABC also runs 10 week boxing courses in local schools, with four schools currently offering the courses alongside their regular lessons. Other schools have financed NABC to offer these courses to their students in the past, however as the schools' budgets have been stretched, the schools have had to stop offering these courses due to lack of funds. Now that NABC has become a registered charity, they will be able to raise funds themselves, and they hope in the future to offer their courses to schools at a reduced fee.

The planned AP would not be OFSTED registered as students would be dual registered, meaning the home (original) school would be responsible for each child's attendance, academic targets and overall educational achievement. The child's school would choose the AP provider and fund the AP place.

Although the AP would not be OFSTED registered, it would provide lessons to run in line with the national curriculum, and more specifically alongside the local schools' curriculums (e.g. by offering lessons aligned to the programmes for the same exam bodies being used by local schools). There would be a focus on teaching functional life skills, alongside BTEC and vocational qualifications, with GCSE's also available if the children were able to do them.

The AP would teach neurodiverse children, those with trauma backgrounds and any other children that were referred to them. As part of a holistic approach to education, they plan to provide in

house counselling to try to ease the difficulties and delays they have seen young people encounter when trying to access these services through the NHS.

Attached to this motion is the proposed open letter of support to be sent to NABC.

PROPOSED BY Diane Ledger

SECONDED BY Barbara Corrigan.

(Hard copy with signatures in office file).

3. Financial, Legal, Equality, Risk and Environmental Issues

3.1 None.

Background Papers:	In office file
Lead Officer:	Matthew Gleadell Tel: 01636 684800 Email: matthew.gleadell@newark.gov.uk

To Whom It May Concern,

Newark Town Council has voted to support the aim of Newark Amateur Boxing Club (NABC), to provide an Alternative Education Provision in the town of Newark.

NABC is an exceptional organisation that plays a vital role in fostering positive community development. NABC not only trains individuals in the art of boxing but also acts as a pillar of support, especially for young people who may be at risk of engaging in antisocial behaviour.

In a time when many traditional educational models may not fully address the needs of every student, NABC aims to step in with a powerful combination of boxing, discipline, mentorship and personal development. Their aims are to engage students who may struggle in more conventional settings, offering them a sense of purpose and belonging. The structure and support already provided by this Club helps young people in Newark and the surrounding areas channel their energy into constructive activities, building self-confidence, resilience and respect.

NABC is already working within schools to support young people and the impact they are having on reducing negative behaviour in schools is profound. Enabling NABC to develop a purpose-built centre that incorporates both an educational setting and a boxing centre of excellence will only increase the positive impact on both the young people of Newark and the wider local community. Reducing poor behaviours in school also reduces the risk of those students engaging in antisocial behaviour within the community.

Sites such as the land on Appleton Gate (formerly occupied by the Orchard School) would be an ideal location, being close to the centre of the town, meaning that it can continue to support local businesses – an aspect which is crucial when considering antisocial behaviour.

We wholeheartedly support Newark Amateur Boxing Club and believe that their work is important to the future of our community. Their dedication to education, personal development, and community building is truly inspiring and we have no doubt that by enabling them to become an Alternative Education Provider they will continue to make a significant positive impact for years to come.

Yours faithfully

Newark Town Council

FINANCE AND GENERAL PURPOSES

SUBJECT:	Grant Application
REPORT BY:	Matthew Gleadell

1. Recommendations

- 1.1 That members determine if they wish to award a grant to Newark Tennis Club as detailed in this report.

If the Council is desirous of making a grant it is recommended that the grant is conditional on the club securing the full funds needed for the project and when that can be evidenced funds will be released. This will avoid the danger of funds sitting with the Tennis Club for long periods should the project be delayed for any reason or is even abandoned. The current funding shortfall is significant and may not be easy to address.

2. Background

- 2.1 Newark Tennis Club have submitted a request for a grant for funds towards new floodlights.
- 2.2 Following changes to the Councils grant structure agreed earlier this year new application forms are being developed and as such the application is simply submitted by way of an e-mail from the club rather than a formal application which will be required once new application documentation is finalised (Appendix 1 attached).
- 2.3 There is no fixed sum that has been requested by the club.
- 2.4 The club currently utilises the Council owned courts at Sherwood Avenue for evening play during winter months. The club securing its own floodlights will result in Sherwood Avenue not being required and a small loss of revenue as a consequence however this is largely offset by the electricity costs saved by not using the floodlights during the bookings.
- 2.5 It is entirely understandable that the club wishes to operate entirely from its own venue and premises.
- 2.6 The huge physical and psychological benefits of community sports clubs requires no commentary in this report.

3.0 Financial, Legal, Equality, Environmental & Risk Issues

- 3.1 No issues worthy of commentary here beyond what is already contained in the report above.

Background Papers:	Working papers
Lead Officer:	Matthew Gleadell Tel: 01636 684801 Email: matthew.gleadell@newark.gov.uk

Appendix 1 – Tennis Club Grant Application

Club Background /History:-

The Club was founded in 1887 and is thought to be the fifth oldest tennis club in the country.

In 1927 the wooden pavilion (still in use) was erected at a cost of £322.

The courts were initially leased from the trustees of Saint Leonard's hospital and later N.C.C.

With ten grass courts the club flourished and regular county tennis matches were held at Newark.

In 1995 the Club raised £47000 for three all weather hard courts.

In the late nineties negotiations started with N.C.C. to renew the lease which was due to cease in 2011. The lease lapsed and alternative locations at Balderton playing fields, Newark Golf Club and the Y.M.C.A. were considered. None of these were acceptable. This was not resolved until 2023 when the Club purchased the site for £15000 and took on the responsibility for maintaining two grass courts, mowing other grass areas and the surrounding fencing.

With no security of tenure, it was not possible to improve facilities and membership fell to 67 with the Club only fielding four teams in the Notts Leagues. Other local clubs developed whereas Newark fell into decline.

Update:-

The disappointing situation was addressed and a new coach was appointed, a new daytime rota was organised and in July 2021 a fourth all weather court was opened. Membership increased to a peak of 167.

In 2024:-

1. Organised daytime play is ongoing for 12 months of the year.
2. Junior, adult and cardio coaching takes place on Saturday mornings and Monday evenings.
3. Community Amateur Sports Club status was achieved. Planning permission to floodlight all four hard courts was approved.
4. To demonstrate inclusivity for the wider community we are introducing a "pay to play scheme'.
5. A quotation for floodlights from local firm, Kingfisher, was accepted.
6. Intensive fund raising has taken place in the form of social tournaments, a quiz, a sponsored run, three generous donations from individual members and £10000 from existing Club funds. The total achieved so far is £23,000.

We have applied for funding from the National Lottery, Sport England, L.T.A., B.N.A. of Lincoln and Greene King and have had no support.

The current Kingfisher quote is £53000 +VAT for installation and National Grid £23000+VAT for power supply. Total of £91000.

However, we can proceed without the extra National Grid power in the short term. So we are looking at £63000 with a November start date and completion for January 2025.

Clearly we have a financial shortfall and any contribution would be invaluable to ensure that Newark Tennis Club's future is secure and we can genuinely claim to be a twelve month a year club.

FINANCE AND GENERAL PURPOSES

SUBJECT:	Play Area Upgrades and Investment
REPORT BY:	Matthew Gleadell

1. Recommendations

- 1.1 That the committee approve the allocation of £25,000 from general reserves for use as match funding towards external grants that if secured will be utilised to help pay for upgrades and refurbishment of many of the Town Councils play areas.
- 1.2 That the committee approve the release of earmarked s.106 funding identified in Appendix 2 to assist with the development ambitions for the Councils play areas.
- 1.3 That the Clerk and Deputy Clerk be given devolved authority to allocate the Council's released funds as match funding were deemed necessary in pursuance of external funding to support the development ambitions for the Councils play areas.

2. Background

- 2.1 Newark Town Council is responsible for a number of play areas. Details of those play areas can be found in Appendix 1 to this report.
- 2.2 A number of potential funding opportunities have been identified and are detailed in Appendix 2.
- 2.3 Officers are keen to pursue investment across the various sites identified as in need of investment.
- 2.4 A range of funding sources are required to deliver the development ambitions.
- 2.5 The likelihood is that the various works and developments will occur over a period of up to 24 months with a piecemeal approach due to different funding hopefully being secured at different times and differing deadlines applying to each.
- 2.6 The priority levels for the sites vary as is detailed in the attached Appendix 1.
- 2.7 In a perfect world it would be nice to deal with the play area development objectives as a single project using a single contractor and all funding sources lining up to achieve that but practically this will be hard if not impossible to achieve.
- 2.8 This report should be treated as a declaration of intent as to the development and upgrade ambitions from officers albeit the practical delivery reality will likely develop and evolve over time as officers respond to different funding opportunities.
- 2.9 The justification for proposed investment beyond the necessity of maintaining assets to a suitable standard is demonstrated by the NSDC community residents survey of 2022.

The survey showed that the importance our communities place on parks and open spaces had grown. This is likely due to a combination of factors, including increased engagement

during Covid, the cost of living challenge and the importance we are all placing on the environment.

The Town Council also has a live services priority questionnaire active on its Website. Respondents are routinely identifying parks and green spaces as a high priority service area.

- 3.0 Officers will provide periodic progress updates to members as funding and delivery progresses.

3. Financial, Legal, Equality, Environmental & Risk Issues

- 3.1 Financial – Additional play equipment will result in a small increase in insurance and maintenance costs.

If funding can be secured for a new scheme for the Tolney Lane Sand Park, there will be savings against the regular repair costs that are currently incurred on this site.

Background Papers:	None
Lead Officer:	Matthew Gleadell Tel: 01636 684801 Email: matthew.gleadell@newark.gov.uk

Appendix 1 – Play Areas

Play Area Location	Ward	Current Status	Development Ambitions	Earmarked Funds available	Estimated Investment
Bamby Road	Beacon	Investment in recent years. Excellent condition. Cosmetic repairs required only.	No development needed at this time.		£0.00
College Close	Devon	Large multi play unit recently removed due to safety issues.	Replace unit recently removed with a new unit of some description. Subject to funding the play area has room for expansion and additional equipment to be added.	£14,261.00 \$106	£25,000
Collis Close	Beacon	All equipment is generally in good order albeit the equipment is older.	<p>A fence around all equipment to separate dogs from children would be helpful. Room for expansion and additional equipment to be added. Existing equipment would benefit from being repainted. New seating would be helpful as existing seating is old and dilapidated. Potential opportunity for FA funded Play Zone on this site. https://footballfoundation.org.uk/playzones-programme</p> <p>The site is large and has opportunities for other facilities such as a dedicated dog exercise area or pump track. A level of local consultation would be desirable to assess demand for wholly new facilities.</p> <p>The entrance area to the site would benefit from some re surfacing and a dedicated access route.</p>		£35,000 - £50,000
Newbury Road	Beacon	Site is relatively new and in good order.	No development at this time.		

		Cosmetic repairs required only.				
Sherwood Avenue	Magnus	Brand new equipment. Huge investment project ongoing.	No development needed at this time.		£0.00	
Syerston Way	Beacon	Site is generally in good order. Recent repairs to safety surfacing have been undertaken.	Plant a hedge around the site to replace existing kickrail fencing. Free plants for this are likely to be available from the Woodland Trust. Scope for additional equipment within the site. All equipment and site gates would benefit from being repainted.	£20,000 S106	£20,000	
Tolhey Lane (Sand Park)	Castle	Towards end of life. Some equipment could be retained. This site is by far the worse in terms of the current condition of the equipment.	A whole new scheme for this location is proposed.		£100,000	
Tolhey Lane	Castle	Equipment in reasonable condition but will benefit from being repainted. Gate and perimeter fencing in need of significant repairs.	Repaint and fence/gate repairs.		£5,000	
Wheatsheaf Avenue	Bridge	All equipment in order albeit equipment is of a certain age.	Repaint all equipment. Small ground repairs. An area adjacent to the site could allow for further investment and new equipment if funds permit.		£10,000	
					£210,000	

The Council holds a number of earmarked reserves as follows:

Site	Amount
Syerston Way	£20,000
College Close	£14,261.00
General	£16,097.00
Total	£50,358.00

Possible Funding Sources

Body	Amount	Deadline	Match Needed	Decision Date
Notts CC Capital Grant Fund	£20,000	9 th November	£10,000	January 2025
FCC Communities Foundation	£100,000 max	Round 4 – 20 November 2024	£10,750.00	February 2025
Movement Fund	£15,000	All year-round via Sport England.	£0.00	3 months from application.
Notts FA	Play Zone	To be pursued via Notts FA.	TBC	TBC
Newark Town Council	£25,000	N/A	N/A	November 2024
Newark Town Council s.106	£50,358.00	N/A		
	£210,358.00 (contingency against actual estimated investment costs)			

Other grant opportunities may also emerge.

