



Newark
TOWN COUNCIL

EXTRAORDINARY TOWN COUNCIL MEETING

WEDNESDAY 29TH JANUARY 2025

Thursday 23rd January 2025

Dear Councillors

You are summonsed to attend an Extraordinary Meeting of the Town Council **on completion of the Finance & General Purposes Committee Meeting on Wednesday 29th January 2025** to be held in the Council Chamber at the Town Hall.

Yours sincerely

A handwritten signature in black ink, appearing to be 'M Gleadell'.

Matthew Gleadell
Town Clerk

A G E N D A

EXTRAORDINARY TOWN COUNCIL MEETING

WEDNESDAY 29TH JANUARY 2025

1	Apologies for Absence		
2	To approve the Minutes of the Meeting of the Town Council held on Wednesday 11th December 2024	Minutes Attached	Page 5
3	To receive Declarations of Interest from Members and Officers <i>Relevant Legislation: Localism Act 2011 s31</i>	Verbal	
4	Town Mayor's Announcements	Verbal Report	
5	Town Clerk's Announcements	Verbal Report	
6	Leader of the Council's Announcements	Verbal Report	
7	25/26 Budget and Precept	Report Attached	Page 9



Newark TOWN COUNCIL

Agenda Item No: 2

Committee Date: Wednesday 29th January 2025

Minutes of the Town Council meeting held on Wednesday 11th December 2024 at 7.00pm in the Council Chamber at the Town Hall.

Membership Present:	Town Mayor	Cllr D Ledger (in the Chair)
	Councillors	I Brown D Campbell (Ap) T Collier B Corrigan E Cropper (Ap) S Crosby S Dickinson L Geary L Goff J Kellas (Ap) D Moore G Rix N Ross L Roulstone M Skinner M Spoors P Taylor
Apologies received from:	Councillors	D Campbell, E Cropper, J Kellas
Town Council Staff:	Town Clerk Deputy Town Clerk Mayor's Officer	Matthew Gleadell Anna Lawson Pete Tomlinson
Public:	There was 1 member of the press present and 2 members of the public.	
Venue:	Council Chamber	Town Hall

The meeting was opened with a presentation to David Jones, following his 17 years of service to the Town Council as the Town Crier.

He was presented by the Town Mayor, Cllr D Ledger, with a gift and a framed photograph of his time with the Council.

Cllr M Skinner then led a tribute to David Payne, ex-Town Councillor and Town Mayor of Newark.

Cllr M Skinner provided a potted history of Mr Payne's time within local government along with some anecdotes regarding his work within the Conservative Party. Cllr M Skinner advised that David Payne would be remembered as a true servant to the Town of Newark.

All present then stood for a one minute silence.

TC23/24/25 Minutes of the Meeting of the Town Council held on Wednesday 18th September 2024

The Minutes of the Town Council meeting held on Wednesday 18th September 2024 were proposed by Cllr B Corrigan, seconded by Cllr G Rix and **AGREED** as a true and accurate record.

TC24/24/25 Declarations of Interest from Members and Officers

No Declarations of Interest were received.

TC25/24/25 Adopted Minutes of the Committees held since the last Full Town Council Meeting

a. Planning Committee held on Wednesday 25th September 2024

Cllr L Geary presented the Minutes of this Meeting.

b. Finance & General Purposes Committee held on Wednesday 9th October 2024

Cllr B Corrigan presented the Minutes of this meeting.

c. Planning Committee held on Wednesday 20th October 2024

Cllr L Geary presented the Minutes of this meeting.

The above Minutes were **RECEIVED** and **NOTED**.

TC26/24/25 Town Mayor's Announcements

The Town Mayor informed Councillors that she had attended twenty five events since the last Town Council meeting, with eighteen being within Newark.

She said she was humbled by the commitment of volunteers who were supporting the most vulnerable within our community.

The Town Mayor also said there had been many positive comments received in relation to the Christmas Lights.

The Town Mayor then took the opportunity to wish everyone a Merry Christmas and a Happy New Year.

TC27/24/25 Town Clerk's Announcements

The Town Clerk reminded Members that there would be a Budget Workshop next week, and an Extraordinary Finance & General Purposes Committee was planned for 15th January 2025.

Plough Sunday civic service would go ahead with an amended format due to the closure of the church.

There had been many events taking place within the Town Hall and lots of positive progress with the Hospitality project. It had been very disappointing that the Christmas events had been cancelled due to the weather issues – any queries please ask the Town Clerk.

Thanks were given to the Deputy Town Clerk for the creation of a new Weekly Update and for assisting during an incredibly busy period.

The new member of staff (replacing the Ops Manager) was due to start on 6th January 2025. He comes with extensive experience of grounds maintenance with particular experience in Cemeteries.

The Sherwood Avenue project should re-open shortly with the formal re-opening taking place in May.

The Town Clerk then wished all members a fabulous festive period.

TC27/24/25 Leader of the Council's Announcements

Unfortunately, the Leader was unable to attend the meeting. However, an updated was supplied via Cllr N Ross.

The Leader had attended the Town's Fund Board meeting and would provide a written update in due course.

Funding had been deferred for a year.

TC28/24/25 First Stage Design Considerations for Newark Market Place

Cllr S Crosby left the meeting at this point.

Items discussed, to be taken forward to the next stage of the design and costing for the facility were as follows:

- a. Al-fresco dining
- b. Rain Gardens/Planters/Trees
- c. Biodiversity
- d. Power and Utilities
- e. Market(s) & Stalls
- f. Events Space
- g. Seating
- h. Lighting
- i. Vehicular Access
 - (i) To review the vehicle access across the site
- j. Sustainable Urban Drainage System (SUDs)

- k. Bollards
 - (i) To review the need for, design and location of the bollards
- l. Hostile Vehicle Mitigation (HVM)
 - (i) Members wanted the Minutes to show that drone mitigation should be included in this
- m. Cost of delivery and ongoing maintenance
- n. Reducing Clutter
 - (i) Members wanted the Minutes to show that it was felt this item was ambiguous

Items to be excluded from the next stage of the design and costing for the facility:

- a. Greening (planting directly into the ground)
- b. USB Charging Points
- c. Public Toilets

Additional items to be included:

- a. Wayfinding Signage – proposed by Cllr D Ledger, seconded by Cllr B Corrigan and **AGREED.**
- b. Access and security for sustainable travel options – proposed by Cllr M Skinner, seconded by Cllr N Ross and **AGREED.**
- c. Access and security for disabled travel options – proposed by Cllr P Taylor, seconded by Cllr N Ross and **AGREED.**

Meeting Closed:	9.30pm	Next Meeting:	Wednesday 9 th February 2025
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EXTRAORDINARY FULL TOWN COUNCIL MEETING

SUBJECT:	25/26 Budget and Precept
REPORT BY:	Matthew Gleadell

1. Recommendations

- 1.1 That members agree the starting budget and level of precept for the 25/26 financial year which may be assisted by a recommendation from FGP committee.

2. Background

- 2.1 FGP Committee are expected to make a recommendation at a meeting to be held immediately prior to this one. Members are referred to the FGP budget report and supporting documents in the Agenda for that meeting for background financial information.
- 2.2 The final precept needs to be confirmed to NSDC by the end of January hence this extraordinary Full Council meeting to formally agree the precept.

Financial, Legal, Equality, Environmental & Risk Issues

- 3.1 Contained in the report.

Background Papers:	Working papers
Lead Officer:	Matthew Gleadell Tel: 01636 684800 Email: matthew.gleadell@newark.gov.uk