



Newark TOWN COUNCIL

FINANCE & GENERAL PURPOSES COMMITTEE

WEDNESDAY 29TH JANUARY 2025

Thursday 23rd January 2025

Dear Councillor

You are summonsed to attend a meeting of the Finance & General Purposes Committee at **7.00pm** on Wednesday 29th January 2025. This meeting will be held in the Council Chamber at the Town Hall.

Yours sincerely

Matthew Gleadell
Town Clerk

Pre-Group Meetings

(if required)

| | | | |
|----------|-------------|--------------------------------|------------------------|
| 1 | 6.00 | Independents for Newark | Committee Room |
| 2 | 6.00 | Labour Group | Pickin Room |
| 3 | 6.00 | Conservative Group | Old Robing Room |
| 4 | 6.00 | Independent Councillors | Mayors Parlour |

Committee Membership

Cllr I Brown
Cllr D Campbell
Cllr T Collier
Cllr B Corrigan (Chairman)
Cllr E Cropper
Cllr S Crosby (Vice-Chairman)
Cllr S Dickinson
Cllr L Geary
Cllr L Goff
Cllr J Kellas
Cllr D Ledger
Cllr D Moore
Cllr G Rix
Cllr N Ross
Cllr L Roulstone
Cllr M Skinner
Cllr M Spoors
Cllr P Taylor

FINANCE & GENERAL PURPOSES COMMITTEE

A G E N D A

WEDNESDAY 29TH JANUARY 2025

| | | | |
|----------|--|-------------------------|----------------|
| 1 | Apologies for Absence | | |
| 2 | Minutes of the Finance & General Purposes Committee held on Wednesday 13th November 2024 | Minutes Attached | Page 5 |
| 3 | Minutes of the Extraordinary Finance & General Purposes Committee held on Wednesday 20th November 2024 | Minutes Attached | Page 9 |
| 4 | Minutes of the Extraordinary Finance & General Purposes Committee held on Wednesday 15th January 2025 | Minutes Attached | Page 13 |
| 5 | Declarations of Interest from Members <i>Relevant Legislation: Localism Act 2011 s31</i> | Verbal | |
| 6 | Payment Schedules 8/25 and 9/25 | Report Attached | Page 15 |
| 7 | Community Governance Review of Newark Town Council | Report Attached | Page 27 |
| 8 | 2025/2026 Budget and Precept and Medium-Term Financial Plan | Report Attached | Page 35 |



Newark TOWN COUNCIL

FINANCE & GENERAL PURPOSES COMMITTEE MINUTES

Minutes of the Meeting of the Finance & General Purposes Committee held on Wednesday 13th November 2024 in the Council Chamber, at the Town Hall.

| | | |
|-------------------------------|---|---|
| Membership Present: | Councillor | B Corrigan (Chairman) |
| | Councillors | I Brown D Campbell T Collier E Cropper S Crosby (Vice-Chairman) S Dickinson L Geary L Goff J Kellas D Ledger D Moore G Rix N Ross L Roulstone M Skinner M Spoors P Taylor |
| Apologies for Absence: | Councillors | No Apologies |
| Officers Present: | Town Clerk | Matthew Gleadell |
| | There was one member of the press and no members of the public present. | |
| Venue: | Committee Room, Newark Town Hall | |

FGP68/24/25 Minutes of the meeting of the Finance & General Purposes Committee held on Wednesday 9th October 2024

The Minutes of the last meeting of the Finance & General Purposes Committee held on Wednesday 9th October 2024 were proposed by Cllr B Corrigan and seconded by Cllr D Moore.

A vote was held and they were **APPROVED**.

It was **NOTED** that on page 6 of the Minutes (FGP57/24/25)B:

'It was also AGREED that a breakdown of payments made by credit card would be included for future reference'.

This requires action.

FGP69/24/25 Declarations of Interest

All N&SDC Councillors declared a non-pecuniary interest in Agenda Item 8 – Defibrillator Requests.

FGP70/24/25 Payment Schedule 6/25 and 7/25

Cllr B Corrigan proposed, Cllr D Moore seconded the Monthly Payment Schedules 6/25 and 7/25.

Members then **NOTED and APPROVED** Payment Schedule 6/25 in the sum of £194,395.42 (one hundred and ninety four thousand, three hundred and ninety five pounds and 42p).

Payment Schedule 7/25 in the sum of £156,032.23 (one hundred and fifty six thousand and thirty two pounds and 23p) was also **NOTED and APPROVED**.

Cllr P Taylor queried the different power suppliers that the council has and wondered why the same supplier was not used for all supplies. The Chairman responded that brokers work on behalf of the Council finding the best deals for the supplies. The Clerk advised he would share appropriate information on this with Members.

Cllr M Spoors enquired if staff for whom the Council pay union subs received any kind of tax rebate in relation to those subs. The Clerk said he would enquire on this point.

FGP71/24/25 Notice of Motion

The Notice of Motion as printed in the Agenda Report was proposed by Cllr D Ledger and seconded by Cllr B Corrigan.

The Chairman also noted that members from the Boxing Club were in attendance and asked if Standing Orders should be suspended to allow two members of the Club to speak, for no more than 5 minutes.

Cllr P Taylor proposed not to do this, and this was seconded by Cllr J Kellas. They were concerned that this would set a precedent to any future motions.

A vote was held, and it was equally split.

The Chairman had the casting vote so Standing Orders were suspended to allow the Boxing Club members to speak.

Cllr P Taylor then proposed a small amendment which would make clear that the council supports the motion, provided appropriate safeguarding measures were in place within the club.

A vote was held and it was **AGREED** that the amendment would carry.

The amended motion was proposed by Cllr P Taylor and seconded by Cllr N Ross. A vote was held and it was **AGREED**.

Cllr D Ledger left the meeting at this point.

FGP72/24/25 Grant Application

Following a debate regarding the application from Newark Tennis Club it was proposed by Cllr P Taylor, seconded by Cllr J Kellas that this application would **NOT** be supported due to concerns that the funding would only benefit a fairly small amount of local people accessing the tennis club.

A vote was held and this was **AGREED**.

It was further **AGREED** that the Tennis Club would not be invited to apply formally under the new Council's Grant Application process once finalised.

FGP73/24/25 Play Areas Upgrades and Investment

Cllr M Skinner declared a personal interest as a resident of the Syerston Way estate.

Cllr D Campbell proposed, Cllr L Geary seconded, that the recommendations in the report be supported.

Cllr J Kellas proposed, Cllr T Collier seconded, a small amendment to recommendation 1.3 as follows:

'That the Clerk and Deputy Clerk, in consultation with the Chair and Vice Chair of the Finance & General Purposes Committee, be given devolved authority to allocate the Council's released funds as match funding if deemed necessary in pursuance of external funding to support the development ambitions for the Councils play areas.'

A vote was held and this was **AGREED**.

FGP74/24/25 Middlebeck – Transfer of Open Space and Public Assets

Following initial discussion, it was **AGREED** that this Agenda Item be moved to the end of the meeting. This was following a number of questions being raised that the Clerk felt could not be answered without being in 'closed session'.

FGP75/24/25 Defibrillator ('Defibs') Requests

It was **AGREED** that Newark Town Council **SUPPORTED** the requests as set out in the Agenda Report.

FGP76/24/25 Civic Trust Plaques

The recommendation contained in the Agenda Report was **ACCEPTED**.

FGP77/24/25 Cemetery War Memorial – Public Request for Additional Name Inscriptions

Cllr J Kellas proposed, Cllr N Ross seconded, an amendment to the recommendation contained in the Agenda Report.

The recommendation was 'if appropriate funding could not be secured by way of an external grant, that the Council seek to budget for the works in the next financial year.'

A vote was held and this was **AGREED**.

FGP78/24/25 Recording and Live Streaming of Newark Town Council Meetings

Following brief discussion, a decision on this Agenda Item was deferred for a period of one year, to await how legislation develops for hybrid meetings.

FGP79/24/25 Budget 25/26 – Initial Considerations

There was a brief debate and discussion around the budget paperwork and various elements of the document presented in the Agenda Report, and **NOTED** by Members.

FGP80/24/25 Exclusion of the Press and Public

It was proposed that That under the Public Bodies (Admission to Meetings) Act 1960 (as extended by Section 100 of the Local Government Act 1972) the press and public be excluded from the next Agenda Item debate on the grounds that the Committee's remaining business involves the likely disclosure of exempt information as defined in the Local Government (Access to Information) (Variation) Order 2006, and the public interest in disclosing the information.

A vote was held and this was **AGREED**.

FGP81/24/25 Appendix 2 to Agenda Item 13 – Newark Royal Market

Members reviewed the content of the report and data within it. There was a general consensus that there are potential cost savings within the market operations but it was noted that further studies and reports have been commissioned by NSDC as part of intended Towns Fund investment into the market place and that those reports will help to influence the direction of travel for the market. The contents of the report were duly noted.

FGP82/24/25 Middlebeck Transfer of Open Space and Public Assets

The Clerk outlined the current situation in relation to Devolution and possible re-negotiation discussions with NSDC and their implications for the Middlebeck item.

Members debated the report produced by the Town Clerk and linked report at NSDC. There was a mixed response from some of the members.

There was a desire from members to ensure there is some benefit for Middlebeck from tax receipts. Recommendation from the Clerk to work with NSDC to acquire play area assets was viewed favourably.

After careful debate the recommendation in the report from the Clerk to not take in Middlebeck Public Open Space but work with NSDC to provide Town Council input into play areas and other potential projects was voted upon and **AGREED**.

| | | | |
|-----------------|--|---------------|--|
| Meeting Closed: | | Next Meeting: | Wednesday 20 th November (Extraordinary Meeting) |
|-----------------|--|---------------|--|



Newark TOWN COUNCIL

EXTRAORDINARY FINANCE & GENERAL PURPOSES COMMITTEE MINUTES

Minutes of the Meeting of the Extraordinary Finance & General Purposes Committee held on Wednesday 20th November 2024, at 7.00pm, in the Council Chamber, at the Town Hall.

| | | |
|-------------------------------|---|---|
| Membership Present: | Councillor | B Corrigan (Chairman) |
| | Councillors | I Brown D Campbell T Collier (Ap) E Cropper S Crosby (Vice-Chairman) S Dickinson (Ap) L Geary L Goff J Kellas D Ledger D Moore G Rix N Ross L Roulstone M Skinner (Ap) M Spoors P Taylor (Ap) |
| Apologies for Absence: | Councillors | No Apologies |
| Officers Present: | Town Clerk Deputy Town Clerk | Matthew Gleadell Anna Lawton |
| | There was one member of the press and no members of the public present. | |
| Venue: | Committee Room, Newark Town Hall | |

FGP82/24/25 Declarations of Interest

No Declarations of Interest were received.

FGP83/24/25 Newark Market Place – Town Fund Capital Investments

The Town Clerk explained the background of the funding, the recent history of the project, as well as the remit for the grant fund.

Aspects considered:

1. Newark Town Council Governance for the project

To accept section 2.9 of the proposal:

‘Under the Scheme of Delegation, the project could arguably sit with either the Full Town Council (as a new undertaking) or the Finance & General Purposes Committee as a market operation’.

2. Water Feature

A proposal was made for the following:

For the project to not include a water feature, however, to invest in a drinking water appliance.

Proposed by Cllr L Geary, Seconded by Cllr G Rix.

A vote was held – there were 8 in favour and 6 against.

An amendment was considered:

‘For the project to not include a water feature’.

Proposed by Cllr L Geary, Seconded by Cllr G Rix

A vote was held – there were 12 in favour and 2 against.

Cllrs S Crosby and M Spoors stated that they wished it to be formally minuted that they were in favour of a water feature.

Cllrs S Crosby and M Spoors also stated that they wished it to be formally minuted that there were acting in their role as a Town Councillor as opposed to being a District Councillor.

3. Public Art

A proposal was made for the following:

The Town Council regards Public Art as a low priority compared to the other available options.

Proposed by Cllr B Corrigan, Seconded by Cllr G Rix.

A vote was held – there were 11 in favour and 3 against.

4. Cycle Parking

A proposal was made for the following:

The Town Council regards Cycle Parking as a low priority compared to the other options available.

Proposed by Cllr D Ledger, Seconded by Cllr E Cropper.

A vote was held – there were 9 in favour, 2 against and 3 abstentions.

Cllr E Cropper wished for it to be recorded that the Town Council supports cycling within the town, however, there is already adequate provision in the vicinity of the Market Place.

5. Resurfacing

A proposal was made for the following:

Resurfacing is a high priority with the original cobbles being historically and sympathetically reinstated with the area, in addition to the Town Council supporting the releveling of the kerb lines.

Cllr L Roulstone left the meeting at 8.28pm.

Cllr S Crosby left the meeting at 8.35pm; Cllr S Crosby stated that she was unhappy with the process applied to address the questions.

Proposed by Cllr D Ledger, Seconded by Cllr B Corrigan.

A vote was held and it was accepted unanimously.

6. Festoon/Feature Lighting

A proposal was made for the following:

The Town Council would like to see options for lighting prior to making a decision and would like to encourage the introduction of uplighting of the buildings.

Proposed by Cllr L Geary, Seconded by Cllr B Corrigan.

A vote was held – there were 7 in favour, 1 against and 4 abstentions.

Cllr B Corrigan raised concerns regarding the implementation and design of the Matrix and requests that the Town Council, the Deputy Town Clerk and the Chairman of Finance & General Purposes liaise in order to present a simplified matrix to the next meeting.

| | | | |
|------------------------|---------------|----------------------|---|
| Meeting Closed: | 8.45pm | Next Meeting: | Wednesday 29th January 2025 |
|------------------------|---------------|----------------------|---|



Newark TOWN COUNCIL

EXTRAORDINARY FINANCE & GENERAL PURPOSES COMMITTEE MINUTES

Minutes of the Meeting of the Extraordinary Finance & General Purposes Committee held on Wednesday 15th January 2025, at 7.00pm, in the Council Chamber, at the Town Hall.

| | | |
|-------------------------------|---|---|
| Membership Present: | Councillor | B Corrigan (Chairman) |
| | Councillors | I Brown D Campbell T Collier (Ap) E Cropper S Crosby (Vice-Chairman) S Dickinson L Geary (Ap) L Goff (Ap) J Kellas D Ledger D Moore G Rix (Ap) N Ross L Roulstone M Skinner M Spoors (Ap) P Taylor (Ap) |
| Apologies for Absence: | Councillors | T Collier, L Geary, L Goff, G Rix, M Spoors, P Taylor |
| Officers Present: | Town Clerk Deputy Town Clerk | Matthew Gleadell Anna Lawton |
| | There was one member of the press and no members of the public present. | |
| Venue: | Committee Room, Newark Town Hall | |

Prior to the commencement of the meeting Cllr M Skinner raised a Point of Order in relation to the timeframe of notification of the meeting and paperwork.

This Point of Order was **NOT ACCEPTED**.

FGP84/24/25 Declarations of Interest

No Declarations of Interest were received.

FGP85/24/25 2025/2026 Budget and Medium-Term Financial Plan

Cllr B Corrigan provided Councillors with an overview of the budget proposals and outlined the factors which had resulted in a reduction on the projected deficit in 2027.

The budget was discussed at length.

The following amendments were requested in preparation of the ratification of the document at the Extraordinary Meeting of the Town Council on Wednesday 29th January 2025 (following the next meeting of this Committee).

1. Tolney Lane Public Conveniences – payment system to be included.
2. Newark on Sea, 'pop-up' in wards – the proposed allocated sites of Hawtonville and Yorke Drive were **NOT ACCEPTED** by ward members, however, they may be diverted to alternative wards.
3. The Grant Budget to be increased from £7,000.00 to £7,500.
4. The Election Reserve is to be increased with the shortfall spread across the two years.

The recommendation was that the Precept request to Newark and Sherwood District Council, be 5% based on a Band D property.

The above recommendation was proposed by Cllr B Corrigan, seconded by Cllr D Moore. A vote was held and this was **AGREED**.

| | | | |
|------------------------|---------------|----------------------|---|
| Meeting Closed: | 8.35pm | Next Meeting: | Wednesday 29th January 2025 |
|------------------------|---------------|----------------------|---|

FINANCE & GENERAL PURPOSES COMMITTEE

| | |
|-------------------|--------------------------------------|
| SUBJECT: | MONTHLY PAYMENT SCHEDULES |
| REPORT BY: | MATTHEW GLEADELL (TOWN CLERK) |

1. Recommendations

1.1 Members note the payment schedules for months 8 and 9 of the 24/25 financial year.

2. Background

2.1 Payment Schedules 8/25 and 9/25 appended to this report.

3. Financial, Legal, Equality, Environmental & Risk Issues

None.

| | |
|---------------------------|--|
| Background Papers: | Working papers |
| Lead Officer: | Matthew Gleadell Tel: 01636 684801 Email: matthew.gleadell@newark.gov.uk |

DIRECT DEBITS
ACCOUNTS FOR PAYMENT SCHEDULE 8/25

30.11.24

| Voucher Number | Payee | Budget | Amount |
|-----------------------|------------------------------------|--------------------------|-----------------|
| 2809 - 2810 | ASD Wholesale Ltd | TH Bar | 1115.18 |
| 2811 | British Gas | Buttermarket Electricity | 15.38 |
| 2812 | British Telecom | Cemetery Telephones | 66.08 |
| 2813 | EDF | Market Electricity | 6.32 |
| 2814 | Gas Direct | TH Bar | 4.32 |
| 2815 | HCP Capital UK Ltd | Civic Car | 288.28 |
| 2816 | Natwest Cards - MG | Bar Equipment | 317.98 |
| 2817 | Natwest Cards - SA | Floral Displays | 290.99 |
| 2817 | | TH M&E | 92.48 |
| 2817 | | Vehicle Running Costs | 51.98 |
| 2818 - 2819 | Newark & Sherwood District Council | Rates | 7042.00 |
| 2820 | PWLB | PWLB | 12420.92 |
| 2821 | Total Energies | TH Electricity | 854.09 |
| 2822 - 2825 | Total Energies | Market Electricity | 120.02 |
| 2826 - 2828 | Total Energies | Cemetery Electricity | 94.67 |
| 2829 - 2831 | Total Energies | PC Electricity | 696.07 |
| 2832 | Total Energies | P & O/S Electricity | 208.24 |
| 2833 - 2835 | Total Energies | Buttermarket Electricity | 739.41 |
| 2836 | Total Energies | TH Gas | 1451.61 |
| 2837 | Total Energies | Cemetery Gas | 258.16 |
| 2838 - 2839 | Total Energies | PC Gas | 165.02 |
| 2840 - 2860 | Worldpay | Bank charges | 191.09 |
| | | Total | 26490.29 |

AUTOPAY
ACCOUNTS FOR PAYMENT SCHEDULE 8/25

30.11.24

| Voucher Number | Payee | Budget | Amount |
|-----------------------|------------------------|------------------------|---------------|
| 2710 | 7th Newark Scout Group | Mayors Charity | 50.00 |
| 2711 | Abbey Flyers Ltd | Christmas Lights | 2505.60 |
| 2712 | Air IT | Computers | 355.14 |
| 2713 | Allstar | Vehicle running costs | 381.00 |
| 2714 | Ann Et Vin | TH Bar | 531.59 |
| 2715 | AO Cumbernauld | Payroll | 14580.81 |
| 2716 | Aquaid | Refreshments | 187.68 |
| 2717 | ARCO | Market Equipment | 113.58 |
| 2718 | The Art of Beer Ltd | Music festival | 240.00 |
| 2719 | Aspect East Midlands | Marketing & Promotions | 150.00 |

| | | | |
|---------------|-------------------------------------|----------------------------|-----------|
| 2720 | Booth, Helen | Christmas Lights | 46.00 |
| 2721 | Bourne Town Council | Mayors Allowance | 70.00 |
| 2722 | Cameundo, Galo | Christmas Lights | 70.00 |
| 2723 | Carey, Jenny | Christmas Lights | 46.00 |
| 2724 | Carr, Caroline | Christmas Lights | 46.00 |
| 2725 | CH Media Publishing Ltd | Marketing & Promotions | 346.20 |
| 2726 | Chevron | Remembrance Sunday | 1350.00 |
| 2727 - 2728 | City Hygiene Services Ltd | PC Repairs & Maintenance | 93.60 |
| 2729 | Cleaning Supplies 4U | TH Maintenance & Equipment | 451.46 |
| 2730 | Cope | Occupational health | 19.80 |
| 2731,32,34,35 | Demon Cleaning Services | TH Maintenance & Equipment | 1951.40 |
| 2733 | Derry Building Services | Cemetery Upkeep | 99.00 |
| 2736 | Derry Building Services | PC Repairs & Maintenance | 180.00 |
| 2737 | DCK Accounting Solutions | Consultancy | 719.04 |
| 2738 | Easy Safety | Consultancy | 796.00 |
| 2739 | EE | Telephones | 155.94 |
| 2740 | ENVA | Market Refuse | 1976.06 |
| 2741 | Equals | Equals KE Top-up | 298.76 |
| 2742 | Equals | Equals PT Top-up | 442.30 |
| 2743 | Everflow | Water | 929.40 |
| 2744 - 2745 | Faulty Towers Dining Experience Ltd | Faulty Towers | 1860.00 |
| 2746 | Frontier Fireworks Ltd | Marketing & Promotions | 260.00 |
| 2747 | Harvey & Co Croc Charms | Christmas Lights | 41.80 |
| 2748 | Hitched | TH Marketing & Promotion | 223.84 |
| 2749 | Hungry Bear Food | Event catering | 50.00 |
| 2750 | Iliffe Media | Marketing & Promotions | 608.40 |
| 2751 | Laffey's Ltd | Cemetery Upkeep | 216.00 |
| 2752 | Ledger, Diane | Mayors Allowance | 25.00 |
| 2753 | Lewis, Jason | Allotment Keys | 50.00 |
| 2754 | LITE | Christmas Lights | 31165.01 |
| 2755 | LTA Operations Ltd | Tennis Courts | 210.00 |
| 2756 | McArthur Morgan | Staff training | 130.00 |
| 2757 | MEC | Cemetery upkeep | 225.00 |
| 2758 | Newark Civic Trust | Grants | 132.50 |
| 2759 | Newark Food Bank | Mayors Charity | 50.00 |
| 2760 | Newark & Sherwood Locksmiths | TH Maintenance & Equipment | 58.74 |
| 2761 | Newark & Sherwood Locksmiths | Cemetery Upkeep | 66.00 |
| 2762 | Newark Community First Aid | Civics | 189.00 |
| 2763 | Newark Security Services | P & O/S Security | 879.84 |
| 2764 | Newark Town Band | Remembrance Sunday | 250.00 |
| 2765 | Newark Womens Aid | Mayors Charity | 50.00 |
| 2766 | Notts LGPEN | Payroll | 15314.01 |
| 2767 | NSDC | SLA Parks | 138829.37 |
| 2768 | Newark TC | Payroll | 57202.25 |
| 2769 | Oconnell, Mel | Christmas Lights | 16.00 |
| 2770 - 2772 | Office Friends | Printing & Stationary | 103.50 |

| | | | |
|-------------|----------------------------------|----------------------------|------------------|
| 2773 | PAS Ltd | Health & Safety | 240.00 |
| 2774 | Patchwork Audio | Christmas Lights | 5126.00 |
| 2775 | Royal British Legion | Mayors allowance | 110.00 |
| 2776 | Rix, Glennis | Travel | 7.50 |
| 2777 - 2778 | SA Plumbing | PC Repairs & Maintenance | 253.00 |
| 2778 | Saunders, Jayne | Airbridge | 420.00 |
| 2779 | Saunders, Jayne | All Souls | 428.90 |
| 2781 | Schofield, Adam | Marketing & Promotions | 80.00 |
| 2782 | Sciolti, Giles | Christmas Lights | 40.00 |
| 2783 | Second Element | Maintenance & Equipment | 420.00 |
| 2784 | Shaw Spark Electrical | TH Maintenance & Equipment | 153.94 |
| 2785 | Screwfix | Uniform | 42.99 |
| 2786 | Screwfix | Cemetery Equipment | 11.78 |
| 2787 | Simon Tullet Machinery | Vehicle running costs | 70.57 |
| 2788 | Smith, Maria | Christmas Lights | 50.00 |
| 2789 | Spencer, Thomas | Christmas Lights | 46.00 |
| 2790 | TC Harrison | Vehicle running costs | 60.00 |
| 2791 - 2792 | The Little Green Energy Company | Climate Change | 9378.70 |
| 2793 | Tomlinson, Pete | Civic Car | 4.00 |
| 2794 | Tomlinson, Pete | Mayors allowance/TH M&E | 23.73 |
| 2795 | Tracker | Vehicle running costs | 239.00 |
| 2796 | Tuxford Lawnmower Centre | Vehicle running costs | 189.90 |
| 2797 | Ultimate Print & Design | Christmas Lights | 1085.00 |
| 2798 | Verena | Christmas Lights | 92.00 |
| 2799 | Via | Market Equipment | 120.00 |
| 2800 - 2802 | Virgin Media Business | Telephones | 357.48 |
| 2803 | Walters Cleaning Services | TH Maintenance & Equipment | 162.00 |
| 2804 | Whitelock, Dawn | Christmas Lights | 16.00 |
| 2805 | Wildlife Fundraising Central Ltd | Christmas Lights | 46.00 |
| 2806 | Wordprint Ltd | All Souls | 75.00 |
| 2807 | Wordprint Ltd | Printing & Stationary | 549.60 |
| 2808 | Zurich | TH Insurance | 81.31 |
| | | Total | 297369.02 |

Grand Total £ 323,859.31

CREDIT CARD PAYMENTS

Month 8 - 1/11/24-30/11/24

| Created date | Description | Name | Total credited / debited |
|--------------|------------------------|-----------------|--------------------------|
| 03/11/2024 | B&M 764 MALKILN | Sally Wyles | -£7.14 |
| 04/11/2024 | TIMPSON LIMITED | Sally Wyles | -£15.00 |
| 05/11/2024 | WM MORRISONS STORE | Sally Wyles | -£20.80 |
| 08/11/2024 | WM MORRISONS STORE | Sally Wyles | -£5.80 |
| 09/11/2024 | WM MORRISONS STORE | Sally Wyles | -£10.00 |
| 09/11/2024 | WM MORRISONS STORE | Sally Wyles | -£28.00 |
| 12/11/2024 | WM MORRISONS STORE | Sally Wyles | -£3.00 |
| 12/11/2024 | WM MORRISONS STORE | Sally Wyles | -£8.00 |
| 13/11/2024 | WM MORRISONS STORE | Sally Wyles | -£35.44 |
| 18/11/2024 | WM MORRISONS STORE | Sally Wyles | -£4.10 |
| 21/11/2024 | WM MORRISONS STORE | Sally Wyles | -£5.50 |
| 22/11/2024 | WM MORRISONS STORE | Sally Wyles | -£23.54 |
| 28/11/2024 | W BOYES & CO LTD NEWAR | Sally Wyles | -£2.85 |
| 28/11/2024 | WM MORRISONS STORE | Sally Wyles | -£3.00 |
| 29/11/2024 | WM MORRISONS STORE | Sally Wyles | -£8.90 |
| 29/11/2024 | YTC NEWARK | Sally Wyles | -£5.49 |
| 01/11/2024 | FACEBK *9VPHFQHK2 | Kirsty Edwards | -£9.00 |
| 02/11/2024 | FACEBK *RYK2BLLHK2 | Kirsty Edwards | -£2.61 |
| 11/11/2024 | FACEBK *RD5NLECHK2 | Kirsty Edwards | -£10.00 |
| 16/11/2024 | FACEBK *P7QQ9FQHK2 | Kirsty Edwards | -£11.00 |
| 19/11/2024 | BOOKER LTD - 38534864 | Kirsty Edwards | -£233.20 |
| 21/11/2024 | YTC NEWARK | Kirsty Edwards | -£4.00 |
| 25/11/2024 | FACEBK *GRP75G4HK2 | Kirsty Edwards | -£13.00 |
| 06/11/2024 | ASDA STORES | Peter Tomlinson | -£18.00 |
| 06/11/2024 | WM MORRISONS STORE | Peter Tomlinson | -£47.50 |
| 20/11/2024 | NEWARK TOWN COUNCIL | Peter Tomlinson | £0.01 |
| 20/11/2024 | NEWARK TOWN COUNCIL | Peter Tomlinson | £0.01 |
| 19/11/2024 | NEWARK TOWN COUNCIL | Peter Tomlinson | -£0.01 |
| 19/11/2024 | ASDA STORES 4201 | Peter Tomlinson | -£24.25 |
| 22/11/2024 | BOURNE FISH N CHIPS | Peter Tomlinson | -£9.80 |
| 02/11/2024 | B&Q LTD | David Jackson | -£73.00 |
| 31/10/2024 | WWW.AMAZON.* TR6CH0QR4 | Karen Wood | -£48.04 |
| 06/11/2024 | NEWARK SHERWOOD DC | Karen Wood | -£23.25 |

DIRECT DEBITS
ACCOUNTS FOR PAYMENT SCHEDULE 9/25

31.12.24

| Voucher Number | Payee | Budget | Amount |
|-----------------------|------------------------------------|--|---------------|
| 2961 | ASD Wholesale Ltd | TH Bar | 571.70 |
| 2962 | ASD Wholesale Ltd | TH Bar | 132.20 |
| 2963 | ASD Wholesale Ltd | TH Bar | 208.48 |
| 2964 | British Gas | Buttermarket electricity | 17.78 |
| 2965 | British Telecom | PC Telephones | 152.82 |
| 2966 | British Telecom | Broadband | 174.02 |
| 2967 | British Telecom | Cemetery Telephones - Redcare | 142.85 |
| 2968 | British Telecom | Cemetery Telephones - Redcare | 174.02 |
| 2969 | British Telecom | Cemetery Telephones - Chapel | 150.66 |
| 2970 | British Telecom | Cemetery Telephones - Chapel | 150.66 |
| 2971 | British Telecom | Cemetery Telephones - Chapel | 150.66 |
| 2972 | British Telecom | Cemetery Telephones - Data Line Chapel | 150.66 |
| 2973 | British Telecom | Old R & R Telephones | 150.66 |
| 2974 | British Telecom | Cemetery Telephones | 66.08 |
| 2975 | British Telecom | Cemetery Broadband | 104.00 |
| 2976 | EDF | Market Electricity | 0.11 |
| 2977 | Gas Direct | Th Bar | 4.46 |
| 2978 | HCP Capital | Civic Car | 288.28 |
| 2979 | Natwest Credit cards MG | Advertising | 83.37 |
| 2979 | Natwest Credit cards MG | Uniform | 98.64 |
| 2979 | Natwest Credit cards MG | Accommodation/Travel Expenses | 180.50 |
| 2979 | Natwest Credit cards MG | Christmas Lights | 199.49 |
| 2980 | Newark & Sherwood District Council | Rates - The kiosk | 259.00 |
| 2981 | Newark & Sherwood District Council | Rates - Town Hall | 2270.00 |
| 2981 | Newark & Sherwood District Council | Rates - Market | 3221.00 |
| 2981 | Newark & Sherwood District Council | Rates - Cemetery | 923.00 |
| 2981 | Newark & Sherwood District Council | Rates - London Road PC | 369.00 |
| 2982 | Severn trent | Water | 143.54 |
| 2983 | Total Energies | PC Electricity | 21.48 |
| 2984 | Total Energies | PC Electricity | 441.62 |
| 2985 | Total Energies | PC Electricity | 391.63 |
| 2986 | Total Energies | P & O/S Electric | 215.06 |
| 2987 | Total Energies | TH Electricity | 833.25 |
| 2988 | Total Energies | TH Electricity | 828.02 |
| 2989 | Total Energies | TH Gas | 1774.21 |
| 2990 | Total Energies | Cemetery Electricity | 8.40 |
| 2991 | Total Energies | Cemetery Electricity | 64.13 |
| 2992 | Total Energies | Cemetery Electricity | 29.52 |
| 2993 | Total Energies | Market Electricity | 112.66 |

| | | | |
|------|----------------|--------------------------|-----------------|
| 2994 | Total Energies | Market Electricity | 12.19 |
| 2995 | Total Energies | Market Electricity | 10.45 |
| 2996 | Total Energies | Market Electricity | 12.14 |
| 2997 | Total Energies | Buttermarket Electricity | 17.09 |
| | Worldpay | Bank Charges | 186.99 |
| | | | |
| | | | |
| | | | |
| | | | |
| | | Total | 15496.48 |

AUTOPAY
ACCOUNTS FOR PAYMENT SCHEDULE 9/25

31.12.24

| Voucher Number | Payee | Budget | Amount |
|----------------|-------------------------|--------------------------------|----------|
| 2861 | Air IT | Computers | 340.74 |
| 2862 | Air IT | Computers | 4987.20 |
| 2863 | Air IT | Computers | 390.20 |
| 2864 | Alam, Imran | Christmas Market | 60.00 |
| 2865 | Allstar | Vehicle Running Costs | 214.30 |
| 2866 | Ann Et Vin | TH Bar | 370.19 |
| 2867 | Ann Et Vin | TH Bar | 410.38 |
| 2868 | Ann Et Vin | TH Bar | 986.33 |
| 2869 | AO Cumbernauld | Payroll | 20034.93 |
| 2870 | Aquaid | Refreshments | 55.79 |
| 2871 | Arco | Market Maintenance & Equipment | 259.78 |
| 2872 | Arco | Market Maintenance & Equipment | 29.14 |
| 2873 | Arco | Market Maintenance & Equipment | 104.26 |
| 2873 | Arco | Market Uniform | 57.88 |
| 2874 | Atkins, Anne-Marie | PC Repairs & Maintenance | 19.50 |
| 2875 | Beech, David | Christmas Lights | 50.00 |
| 2876 | Canon | Printing & Stationary | 1218.78 |
| 2877 | Chevron | Christmas Lights | 384.00 |
| 2878 | Chevron | Market & Promo | 1012.80 |
| 2879 | Citizens Advice Bureau | Grants | 3500.00 |
| 2880 | City Hygiene | PC Repairs & Maintenance | 44.80 |
| 2881 | City Hygiene | PC Repairs & Maintenance | 48.80 |
| 2882 | Cleaning Supplies 4U | TH Maintenance & Equipment | 186.54 |
| 2883 | Cleaning Supplies 4U | TH Maintenance & Equipment | 89.96 |
| 2884 | Cleaning Supplies 4U | TH Maintenance & Equipment | 554.06 |
| 2885 | Cleaning Supplies 4U | TH Maintenance & Equipment | 391.84 |
| 2886 | Closomat | PC Repairs & Maintenance | 258.00 |
| 2887 | Cope | Occupational Health | 19.80 |
| 2888 | Crossland, Helen | Mayors Allowance | 14.99 |
| 2889 | Derry Building Services | PC Repairs & Maintenance | 780.00 |

| | | | |
|------|--------------------------------------|--------------------------------|----------|
| 2890 | Derry Building Services | PC Repairs & Maintenance | 829.20 |
| 2891 | Derry Building Services | PC Repairs & Maintenance | 457.20 |
| 2892 | Derry Building Services | S. Ave Maintenance & Equipment | 225.60 |
| 2893 | Easy Safety | Consultancy Fees | 995.00 |
| 2894 | ENVA | Market Refuse | 2115.44 |
| 2895 | Everflow | Water | 907.94 |
| 2896 | Farmstar | Vehicle Running Costs | 264.00 |
| 2897 | Farmstar | PC Repairs & Maintenance | 12.16 |
| 2898 | Greatminds Creative | Marketing & Promotions | 510.00 |
| 2899 | Guy Taylor Associates | S. Ave Maintenance & Equipment | 1800.00 |
| 2900 | Harrison, Lucy | Christmas Lights | 46.00 |
| 2901 | HB Embroidery | Uniform | 15.00 |
| 2902 | Hitched | TH Events | 223.84 |
| 2903 | Iliffe Media | Market Promotions | 608.40 |
| 2904 | Interactive Theatre | Faulty Towers | 222.73 |
| 2905 | Jackson, Dave | Market Equipment & Maintenance | 12.73 |
| 2906 | Jackson, Richard | Christmas Lights | 70.00 |
| 2907 | JJ Hilton Developments | Event Catering | 2200.00 |
| 2908 | JJ Hilton Developments | Event Catering | 480.00 |
| 2909 | JJ Hilton Developments | Event Catering | 240.00 |
| 2910 | JJ Hilton Developments | Event Catering | 875.00 |
| 2911 | JJ Hilton Developments | Event Catering | 75.00 |
| 2912 | JJ Hilton Developments | Event Catering | 78.50 |
| 2913 | JJ Hilton Developments | Event Catering | 50.00 |
| 2914 | K & H sports | Uniform | 46.00 |
| 2915 | Kirk, Tracy | Christmas Lights | 140.00 |
| 2916 | League of Friends at Newark Hospital | Christmas Lights | 16.00 |
| 2917 | Ledger, Diane | Mayors Allowance | 32.00 |
| 2918 | Le Grice, Mark | Christmas Market | 46.00 |
| 2919 | Lidsters | Cemetery Tablets | 233.94 |
| 2920 | Lincs & Notts Air Ambulance | Christmas Market | 25.00 |
| 2920 | Lincs & Notts Air Ambulance | Christmas Lights | 16.00 |
| 2921 | Lodge Tyres | Vehicle Running Costs | 107.56 |
| 2922 | Malik, Hafeez | Christmas Lights | 40.00 |
| 2923 | MEC | Cemetery Upkeep | 75.00 |
| 2924 | Mewse, Jade | Christmas Lights | 40.00 |
| 2925 | My Dogs Got Style | Christmas Market | 46.00 |
| 2926 | Newark & Sherwood Locksmiths | TH Maintenance & Equipment | 69.60 |
| 2927 | Newark Steampunk Society | Recharges | 74.00 |
| 2928 | Newark TC | Payroll | 46678.85 |
| 2928 | Newark TC | Payroll | 459.72 |
| 2929 | Noreikiene, Irma | Christmas Lights | 70.00 |
| 2930 | Notts LGPEN | Payroll | 18684.05 |
| 2931 | Office Friends | Printing & Stationary | 20.02 |
| 2932 | Office Friends | Printing & Stationary | 93.82 |
| 2933 | Page, Estella | Marketing & Promotions | 150.00 |

| | | | |
|------|-------------------------|----------------------------|------------------|
| 2934 | PAS | Consultancy Fees | 240.00 |
| 2935 | PHS | PC Repairs & Maintenance | 256.30 |
| 2936 | PHS | PC Repairs & Maintenance | 128.03 |
| 2937 | PHS | TH Maintenance & Equipment | 357.64 |
| 2938 | PKF | External Audit Fee | 3024.00 |
| 2939 | PRS | Licenses | 269.02 |
| 2940 | Safelincs | Defibrillator | 887.99 |
| 2941 | SA Plumbing | PC Repairs & Maintenance | 100.74 |
| 2942 | Sayers, Felicity | Marketing & Promotions | 300.00 |
| 2943 | Screwfix | Market Equipment | 133.86 |
| 2944 | Security 2 | TH Bookings | 378.00 |
| 2945 | Shelton, J | Christmas Lights | 46.00 |
| 2946 | Shredall | TH Maintenance & Equipment | 229.39 |
| 2947 | Smith, Richard | Christmas Lights | 74.00 |
| 2948 | Stolp, Lauren | Christmas Lights | 32.00 |
| 2949 | TC Harrison | Vehicle Running Costs | 60.00 |
| 2950 | The Little Pasta Pot | Christmas Market | 70.00 |
| 2951 | TMS Franking machine | Postage | 400.00 |
| 2952 | Tomlinson, Pete | Faulty Towers/Refreshments | 21.40 |
| 2953 | Travis Perkins | Equipment & Tools | 157.98 |
| 2954 | Ultimate Print & Design | Marketing & Promotions | 80.00 |
| 2955 | Virgin Media | Cemetery Telephones | 46.46 |
| 2956 | Virgin Media | Telephones | 269.34 |
| 2957 | Walters | TH Maintenance & Equipment | 162.00 |
| 2958 | Ward, J | Christmas Lights | 46.00 |
| 2959 | Watch It | Cemetery Upkeep | 1007.33 |
| 2960 | WEC CCTV | Market Equipment & Tools | 912.14 |
| | | | |
| | | | |
| | | | |
| | | | |
| | | Total | 127041.91 |

Grand Total £ 142,538.39

CREDIT CARD PAYMENTS

Month 9 - 1/12/24-31/12/24

| Created date | Description | Name | Total credited / debited |
|--------------|------------------------|-----------------|--------------------------|
| 30/11/2024 | MFG COW LANE | Peter Tomlinson | -£4.00 |
| 30/11/2024 | MCDONALDS | Peter Tomlinson | -£7.49 |
| 02/12/2024 | WB CROMWELL FORECOURT | Peter Tomlinson | -£8.00 |
| 03/12/2024 | THE WORKS | Peter Tomlinson | -£4.00 |
| 11/12/2024 | WM MORRISONS STORE | Peter Tomlinson | -£48.95 |
| 12/12/2024 | ASDA STORES | Peter Tomlinson | -£29.70 |
| 12/12/2024 | ASDA STORES | Peter Tomlinson | -£26.50 |
| 12/12/2024 | WM MORRISONS STORE | Peter Tomlinson | -£48.15 |
| 17/12/2024 | W BOYES & CO LTD NEWAR | Peter Tomlinson | -£29.99 |
| 17/12/2024 | THE BRIDGE GROCERY | Peter Tomlinson | -£2.70 |
| 17/12/2024 | MFG COW LANE | Peter Tomlinson | -£4.00 |
| 21/12/2024 | NEWARK NEWS | Peter Tomlinson | -£1.90 |
| 17/12/2024 | AMAZON* 3V12W2P55 | Karen Wood | -£29.98 |
| 01/12/2024 | SP STAFFBADGESDIRECT | Kirsty Edwards | -£10.74 |
| 02/12/2024 | FACEBK *MNBNG4JK2 | Kirsty Edwards | -£6.39 |
| 09/12/2024 | AMAZON* UG6YU2CO5 | Kirsty Edwards | -£13.99 |
| 11/12/2024 | B&M 764 MALKILN | Kirsty Edwards | -£88.47 |
| 02/12/2024 | WM MORRISONS STORE | Sally Wyles | -£8.65 |
| 03/12/2024 | WM MORRISONS STORE | Sally Wyles | -£3.75 |
| 04/12/2024 | WM MORRISONS STORE | Sally Wyles | -£6.90 |
| 05/12/2024 | WM MORRISONS STORE | Sally Wyles | -£25.15 |

FINANCE AND GENERAL PURPOSES

| | |
|-------------------|---|
| SUBJECT: | COMMUNITY GOVERNANCE REVIEW OF NEWARK TOWN COUNCIL |
| REPORT BY: | MATTHEW GLEADELL |

1. Recommendations

- 1.1 That members review the information provided as part of the Community Governance Review of Newark Town Council and determine the Town Councils organisational response to the consultation.

2. Background

The following text is taken from the NSDC website.

Newark residents and any interested parties are being invited to make comments on a Community Governance Review of the Newark Town Council ward boundaries and electoral arrangements, in light of future development of housing in the town and the current electoral arrangements. This is a standard process to ensure that the arrangements are clear and transparent for the electorate.

In their White Paper, Strong and Prosperous Communities, the UK Government emphasised that “ultimately, the recommendations made in a community governance review ought to bring about improved community engagement, more cohesive communities, better local democracy and result in more effective and convenient delivery of local services”.

On 12 December 2024 Newark and Sherwood District Council agreed the terms of reference, an indicative timetable and process for the Community Governance Review. This review process will determine any changes to the boundaries of Newark Town Council in view of the developments. The Council's Finance & General Purposes Committee will consider representations received during the review and final recommendations will be made directly to the Full Council.

The views of local people will be considered as part of this initial consultation process, following which draft proposals will be put forward in the Spring and will be open for another period of public consultation.

See digital link below (works in electronic version of Agenda only).

[Elections latest news | Newark & Sherwood District Council](#)

The Terms of Reference and associated plans are attached to this report as Appendix 1

- 2.1 Members should note they are able to respond to the consultation as individuals should they wish to do so but cannot hold themselves out as representing the views of the Town Council when doing so.

3. Financial, Legal, Equality, Environmental & Risk Issues

- 3.1 Relevant matters contained elsewhere in the report.

Review of Parishes and Related Matters
Local Government and Public Involvement in Health Act 2007

Review of Newark Town Council Ward Boundaries and Electoral Arrangements

Terms of Reference

1.0 Introduction

The Council will undertake a Community Governance Review of the Newark Town Council ward boundaries and electoral arrangements in light of future development of housing in the town and the current electoral arrangements.

In undertaking the Review, the Council will be guided by Part 4 of the Local Government and Public Involvement in Health Act 2007, the relevant parts of the Local Government Act 1972 and Guidance on Community Governance Reviews issued by the Department of Communities and Local Government and the Electoral Commission.

These Terms of Reference will set out the matters on which the Review is to focus.

2.0 Why is the Council Undertaking the Review?

The Review is being undertaken given the current ward boundaries and the electoral arrangements for Newark Town Council. The context being that the current South Ward continues to see new development whilst development planned in the East Ward has yet to come forward, but both Wards are represented by one Member under existing arrangements.

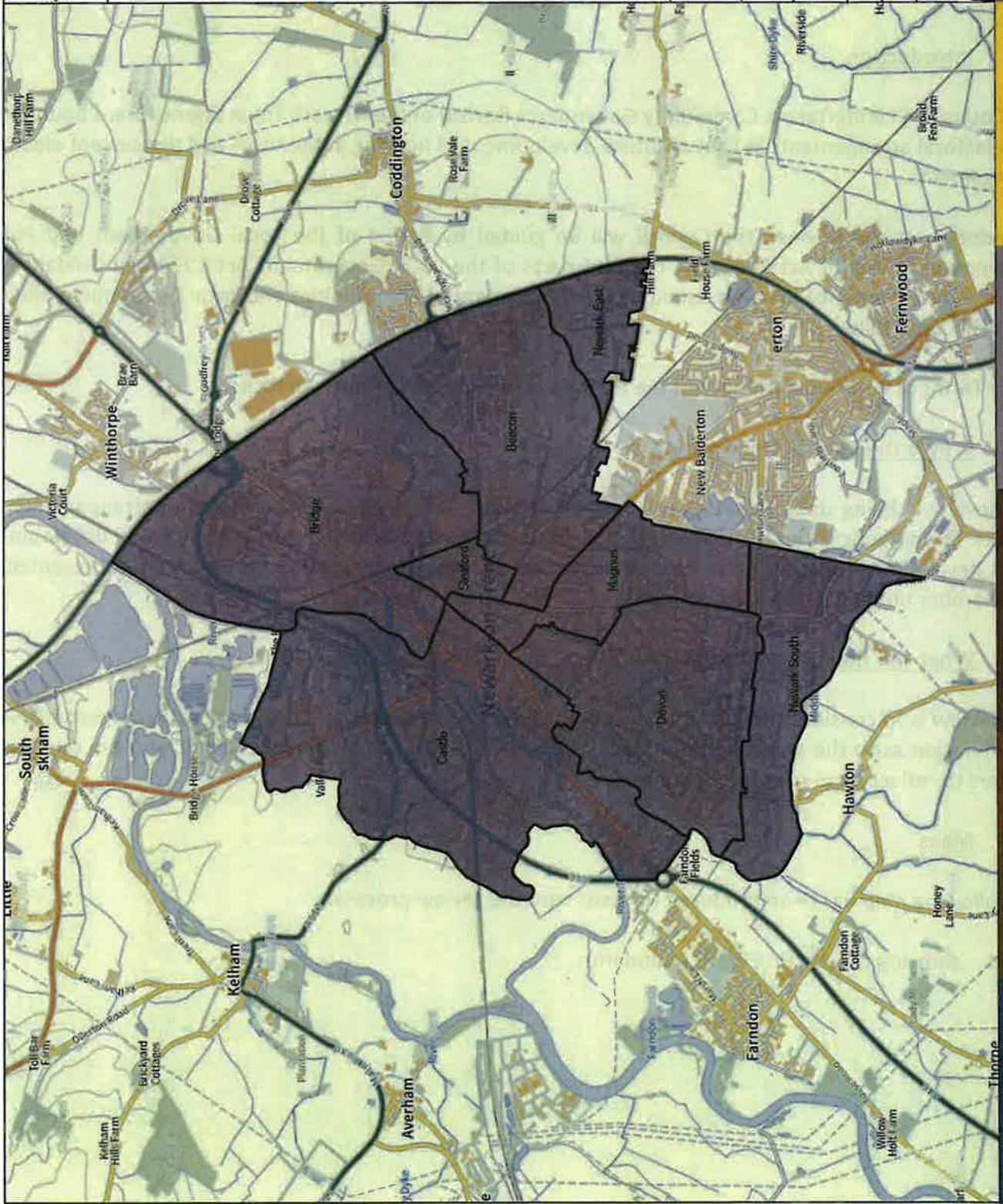
3.0 What will the Review Consider?

The Review is to consider the current Town Council ward boundaries and the electoral arrangements with consideration as to the appropriate number of Ward Members for each of the Wards and the number of electors to reflect good community cohesion.

4.0 Maps

The following map has been produced to assist with the review process:

Map 1 showing the existing Ward boundaries.



5.0 Further / Background Information

The Local Government Boundary Commission for England conducted a review on the electoral arrangements for Nottinghamshire County Council under Schedule 2 to the Local Democracy, Economic Development and Construction Act 2009. The Commission's review was published in November 2015, and their final recommendation and subsequent Nottinghamshire (Electoral Changes) Order 2016 gave effect to the following warding / electoral arrangements for Newark Town Council as follows:

Beacon - 4 Members; Bridge - 3 Members; Castle - 2 Members; Devon - 5 Members; East - 1 Member; South - 1 Member; Magnus - 1 Member; and Sleaford - 1 Member.

Following a request by Newark Town Council to review its boundaries given development on land south of Newark, the District Council undertook a Community Governance Review in 2017 and in so doing, made a Community Governance Order on 28 November 2018, which made provision for the electoral arrangements for Newark Town Council to be as follows for the full election to be held on 2 May 2019:

Beacon – 5 Members; Bridge- 3 Members; Castle - 2 Members; Devon - 6 Members; Magnus - 1 Member; and Sleaford - 1 Member.

The reason for the change to the electoral arrangements were that there were insufficient electors in the East and South Wards to return a Town Councillor, but the Town Council wished to retain 18 Town Councillors.

Ahead of the full election held on 4 May 2023, electorate figure showed that there were sufficient electors registered in the South Ward, but this was not the case in the East Ward given the anticipated housing development had not taken place. Given that, the 2023 election was conducted in accordance with the following electoral arrangements:

Beacon - 5 Members; Bridge- 3 Members; Castle - 2 Members; Devon - 5 Members; Magnus - 1 Member; Sleaford - 1 Member; and South - 1 Member.

6.0 Scope /Purpose of the Review

The District Council wishes to regularise the warding and electoral arrangements for Newark Town Council given current numbers on the electoral register and future housing growth projections.

Using the revised Register of Electors published on 1 December 2024, the latest local government electorate figures are as follows:

Beacon - 4,934; Bridge - 3,842; Castle - 2,686; Devon - 6,588; East - 4; Magnus - 1,973; Sleaford - 1,013, South - 1,006.

Given that, the elector ratios based on the current electoral arrangements are as follows:

| | | |
|---------------|-----------|----------------------------|
| Beacon Ward = | 5 Members | Ratio to electors 1: 987 |
| Bridge Ward = | 3 Members | Ratio to electors 1: 1,281 |
| Castle Ward = | 2 Members | Ratio to electors 1: 1,343 |
| Devon Ward = | 5 Members | Ratio to electors 1: 1,318 |
| East Ward = | 0 Members | |

Magnus Ward= 1 Member Ratio to electors 1: 1,973
Sleaford Ward= 1 Member Ratio to electors 1: 1,013
South Ward= 1 Member Ratio to electors 1: 1,006

7.0 Housing Growth

South Ward – construction continues on the strategic urban extension Land South of Newark, known as Middlebeck. As set out in the table below 534 dwellings have been constructed so far at the site and a further 307 are anticipated to come forward between 2024/5 and 2028/9, 686 between 2029/30 and 2032/33 and post 2033 a further 1623 dwellings are predicted to come forward.

Housing Growth in Newark South Ward as at 1 April 2024 – NAP2a Land South of Newark – Middlebeck

| Planning Application Ref | Address | Details | Status | Already Built | Total in 5-year period 2024/25 -29/30 | Rest of Plan Period 2029/30-2032/33 | Post Plan Period |
|--------------------------------|---|---|--|----------------|---------------------------------------|-------------------------------------|------------------|
| 10/01586/OUTM 14/01978/OUTM | NAP2a - (Land South of Newark) Residual | NAP2a - Urban & Civic - Outline planning permission for up to 3,150 dwellings etc. | Already completed parcels | 382 | | | |
| 10/01586/OUTM 14/01978/OUTM | NAP2a - (Land South of Newark) Residual | Residual of NAP2a - Urban & Civic - Outline planning permission for up to 3,150 dwellings etc. | Residual Outline for 2,223 dwellings. 3 parcels currently under construction see below | Not Started | 25 | 575 | 1,623 |
| 14/01978/OUTM 19/01164/RMAM | NAP2a - (Land South of Newark) Phase 1, Parcels 4a & 4b | Countryside Properties - Reserved matters permission for 160 dwellings. | Under Construction. | 147 | 13 | 0 | 0 |
| 14/01978/OUTM 21/02093/RMAM | NAP2a - (Land south of Newark) Phase 1, Parcel 6 | Bellway Homes - Reserved matters permission for 104 dwellings. | Under Construction. | 5 | 99 | 0 | 0 |
| 14/01978/OUTM 23/01161/RMAM | NAP2a - (Land south of Newark) | Miller Homes - Reserved matters permission for 281 dwellings. | Under Construction | None completed | 170 | 111 | 0 |

| | | | | | | | |
|--|----------------------|--|--|-----|-----|-----|-------|
| | Phase 3, Parcel 5 | | | | | | |
| Sub Total | | | | 534 | 307 | 686 | 1623 |
| Overall Total for Land South of Newark | | | | | | | 3,150 |

East Ward – At present the strategic site Land East of Newark does not have planning permission and it is not anticipated that development will commence in the next five years. At present the Council anticipates that following any consent 275 dwellings will be delivered between 2029/30 and 2032/33.

8.0 Parish Governance within the District

The Council wants to ensure that there is clarity and transparency to the areas that parish councils represent and that the electoral arrangements are appropriate, equitable and readily understood by the electorate.

The Council is aiming to put in place strong and clearly defined boundaries and electoral arrangements.

In their White Paper, Strong and Prosperous Communities, the Government emphasised that “Ultimately, the recommendations made in a community governance review ought to bring about improved community engagement, more cohesive communities, better local democracy and result in more effective and convenient delivery of local services”.

9.0 Who undertakes the Review?

The Council’s General Purposes Committee will approve this Terms of Reference for the review and the Members on that Committee will consider the representations received during the consultation process with the Full Council approving both draft and final recommendations.

10.0 How the Council proposes to conduct consultations during the Review?

In arriving at its recommendations in a Review, the Council will need to take account of the views of local people. The Local Government and Public Involvement in Health Act 2007 requires the Council to consult the local government electors for the area under review and any other person or body who appears to have an interest in the Review (for instance the local Member of Parliament and the County Council) and to take the representations that are received into account by judging them against the criteria in the Local Government and Public Involvement in Health Act 2007.

The Council will consult in an appropriate and accessible manner within the Review area ensuring that those most affected are given the opportunity to respond. Any decisions made and the reasons for those decisions will be published following the Review.

In accordance with the Local Government and Public Involvement in Health Act 2007, representations received in connection with the Review will be taken into account, and consultees will be informed of the outcome of the review. The mechanism for this will be through the Council’s website, issuing press releases, personal communication where appropriate and through the lodging of key documents on deposit at parish council offices etc.

11.0 Timetable for the Review

| | |
|--------------------|--|
| 12 December 2024 | Terms of Reference and Timetable for Review to be approved by the General Purposes Committee |
| 6 January 2025 | Council to publish the Terms of Reference Consultation begins with initial submissions being invited |
| 14 February 2025 | Closing date for submission of initial submissions |
| 20 March 2025 | General Purposes Committee Members to be consulted on initial submissions |
| 24 March 2025 | Council to publish Draft Proposals Consultation begins on Draft Proposals |
| 2 May 2025 | Closing date for submissions on Draft Proposals |
| 19 June 2025 | General Purposes Committee to be consider submissions on Draft Proposals and to make final Recommendations to the Full Council |
| 15 July 2025 | Full Council to approve and publish final Recommendations. |
| July – August 2025 | Interested parties including the Electoral Commission informed of the outcome of the Review Reorganisation Order is made. |
| May 2027 | Elections to be held if required |

12.0 Reorganisation of Community Governance Orders and Commencement

The Review will be completed when the Council adopts the Reorganisation of Community Governance Order. Copies of this Order, any maps which affect the order of the detail and the document which sets out the reasons for the decisions that the Council has taken will be deposited at Castle House and on the Council's website.

13.0 List of Consultees

Nottinghamshire County Council
Newark Town Council
Local government electors (via the District Council website etc)
Voluntary Organisations / Community Groups
Local Residents Associations
Newark and Sherwood Clinical Commissioning Group
Nottinghamshire Police and Crime Commissioner
Primary and Secondary Schools in Newark
Appropriate outside bodies

14.0 How to Contact Us

Contact details at the Council for the duration of the review are as follows:

Nigel Hill – Business Manager – Elections & Democratic Services Email voting@newark-sherwooddc.gov.uk

15.0 Date of Publication of Terms of Reference

Terms of Reference due to be published 6 January 2025.

FINANCE AND GENERAL PURPOSES

| | |
|-------------------|--|
| SUBJECT: | 2025/2026 Budget and Precept and Medium-Term Financial Plan |
| REPORT BY: | Matthew Gleadell |

1. Recommendations

- 1.1 That members of this committee make a recommendation to Full Council as to :
- The starting budget for the 25/26 financial year.
 - The level of Precept to be levied for the 25/26 financial year.
- 1.2 That members of this committee note the year end forecasts for the 24/25 financial year and current mid-year budget position.
- 1.3 That members of the Committee note and acknowledge the current medium-term financial plan forecasts (the plan is fluid and the figures are based on the draft budget submitted on the 15th January but will be updated if the slightly revised budget attached is adopted).

2. Background

Members of this Committee met on the 15th January 2025 to consider the provisional draft budget, and precept recommendations from the Responsible Finance Officer. It was resolved at that meeting that a 5% increase in Council Tax charges for Newark Town Council residents is a good starting point for further debate at this meeting.

Some changes to the draft budget were requested at the meeting of FGP on the 15th January as follows:

- An increase to the Grant Budget of £100.00 to round the sum up to £100.00.
- An increase to the election cost budget to ensure there are sufficient funds to pay for an election in 2027 and 1 bi election during the current electoral term.
- Inclusion of financial provision for finalising the upgrades to payment systems at St Marks and Tolney Lane public toilets. These funds have however been budgeted for in previous years and are sat in reserves.
- An additional income forecast for payment entry receipts from public toilets to account for anticipated receipts from St Marks.

Relevant changes to the draft budget have been made as per the above however it does not change the overall precept recommendation. The changes do however result in a revised 25/26 budget that predicts a funds surplus of £252,131.00.

The updated budget and copies of the reports and papers from the previous FGP meeting accompany this report save for the draft budget which is now updated as above.

Financial, Legal, Equality, Environmental & Risk Issues

- 3.1 Contained in this report and supporting papers.

| | |
|---------------------------|--|
| Background Papers: | Working papers |
| Lead Officer: | Matthew Gleadell Tel: 01636 684801 Email: matthew.gleadell@newark.gov.uk |

THE JOURNAL OF THE AMERICAN MEDICAL ASSOCIATION

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4. The Role of the Physician in the Management of the Patient with a Chronic Disease.

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9. The Role of the Physician in the Management of the Patient with a Chronic Disease.

DEPARTMENTS

10. The Role of the Physician in the Management of the Patient with a Chronic Disease.

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EXTRAORDINARY MEETING OF THE FINANCE & GENERAL PURPOSES COMMITTEE

2025/2026 Budget and Medium-Term Financial Plan

Recommendations

1. That members utilise this extraordinary meeting to debate their initial views on the presented budget information.
2. Consider the RFO recommendation for a 5% increase in the Newark Town Council element of Newark Council Tax for the 25/26 financial year (1st April 2025 to 31st March 2026). Such an increase results in a Precept of £1,297,907 (One million, two hundred and ninety-seven thousand, nine hundred and seven pounds) which represents an additional £70,849.00 in tax revenue for the Newark Town Council element of Council Tax. It will add £6.65 per annum to a Band D property or £4.43 per annum to a Band A property of which the majority of properties in Newark are.
3. To note that an extraordinary Full Council meeting will be scheduled to start at the close of the scheduled FGP meeting on the 29th January so as to formally adopt the final budget and precept proposal made at the FGP meeting on the 29th January. This ensures the Precept can be confirmed by NSDC by the end of January deadline.

Report Contents

This report is broken down into the following key areas:

1. Introduction and Background
2. RFO Budget Strategy
3. Housing Growth and the Impact on Council Tax and Precept
4. 24/25 Year End Financial Forecasts
5. Draft 25/26 budget
6. Medium Term Financial Plan
7. Capital Reserves and Investment

Introduction and Background

In September 2023 the Councils Medium Term Financial Plan at that time forecast a financial deficit in the 2027/2028 financial year of around £600,000 with revenue reserves insufficient to support the medium-term financial position. That plan was based on a continuation of the Councils long established annual precept rise of 1.98%. It also factored in the imminent end of the annual grant received from Newark & Sherwood District Council under the Devolution contract agreed in 2015.

In September 2023 high inflation and larger than usual national salary pay increases driven by inflation resulted in some very challenging medium-term forecasts which were based on fiscal conditions at that time and a worst-case scenario going forward.

Just over 15 months on, updated medium term financial plans paint a much better picture. Inflation has settled back at around 2%, wage rises for the current financial year have been less than forecast, new income streams have been identified, staff restructuring is generating cost savings and a precept rise of 11% for the 24/25 financial year have all served to significantly improve the medium-term picture.

Despite the improved outlook caution must remain. We are in unstable times, global geo politics can quickly change the outlook as could another pandemic. A long-term approach that balances service delivery with ensuring that the Council remains financially resilient is key.

Recent announcements by Government to pursue re-organisation of local councils, in particular the loss of District Councils with a more regionalised central approach is such that we have to prepare as a Town Council to be self-sufficient and resilient to the impact of any re-organisation. In current structures we are the principal town of the District Council. In a regional structure we are out on the edge of the potential administrative boundaries. Changes could benefit us as a local service provider but may also prejudice us due to being on the very edge of the possible new administrative boundary. Being resilient to the latter is crucial.

The 25/26 budget must support medium term strategies and have an eye on medium term financial resilience.

Potential new Cemetery projects require investment and funds as do various other asset maintenance and repair needs that are ongoing and will continue beyond the next financial year.

The Council has begun to address some historic asset and maintenance repair issues and in doing so is utilising reserves to support this. The most recent example being the allocation of funds to support the ambition to give the Councils play areas a refresh. Those reserves will need to be replenished, and the draft budget seeks to do this by capitalising on the improved fiscal conditions.

Budget Strategy

Budgeting is an exercise in predicting future income and expenditure. It is very rarely entirely accurate. It involves assessment of previous years' spending and income, and factors in new and additional costs and income that are anticipated.

Generally, as an RFO I will always adopt caution with budgeting. This involves forecasting expense perhaps slightly more than may be expected and income slightly less. A worst-case scenario situation is typically the default starting point for a budget. Across the entire budget this builds in a level of contingency such that at the year end a funds surplus should hopefully arise.

Housing Growth and the Impact on Council Tax and Precept

Long Term

In 2015 as part of the Councils devolution deal with Newark & Sherwood District Council, housing growth forecasts were identified. Those forecasts were critical for the ability of this Council to ensure sufficient tax revenue receipts that would pay to maintain the various District Council assets that were then taken over by the Town Council.

As previously reported, the Housing Growth has failed to reach the levels forecast in 2015 as illustrated below.

| Year | 2015 Tax Base Forecast | Actual Tax Base | Shortfall |
|-------------|-------------------------------|------------------------|------------------|
| 2015/2016 | 7798 | 7798 | 0 |
| 2016/2017 | 8007 | 7928 | 79 |
| 2017/2018 | 8266 | 8066 | 200 |
| 2018/2019 | 8670 | 8232 | 438 |
| 2019/2020 | 9082 | 8358 | 724 |
| 2020/2021 | 9426 | 8482 | 944 |
| 2021/2022 | 9841 | 8612 | 1229 |
| 2022/2023 | 10264 | 8972 | 1292 |
| 2023/2024 | 10734 | 9125 | 1609 |
| 2024/2025 | 11225 | 9226 | 1999 |

For context the average increase over the last 10 years has been 142. In 2022/2023 there was a much higher increase likely due to post Covid recovery with houses that would have otherwise been sold and completed during Covid playing catch up.