

If the 2015 forecasts had been accurate in the current financial year those additional 1999 Band D equivalent properties would have been worth £265,867 in Council Tax revenue for Newark Town Council.

The impact of the lack of forecast growth is simply that there are less properties paying Council Tax than expected and less taxpayers to share the cost of local council tax requirements. In turn this increases the burden on the existing tax payers.

In 2015 the Tax Base for Newark was predicted to reach 13,558 by 2035. Based on current growth that figure would not be achieved until 2055 a whole 20 years later than forecast in 2015.

### Short Term

In 24/25 the Tax Base is 9226.

In 25/26 the Tax Base will be 9294.

The increase is 68 Band D equivalent properties.

With a 0% rise in Council Tax an additional £9044.00 in tax receipts would arise being  $68 \times £133.00$  (current 24/25 Band D cost).

The 5% recommended increase generates an additional £70,849.00.

### 24/25 Year End Financial Forecasts

Appendix 1 to this report is a budget report taken directly from the Councils finance software.

The document includes the following information.

#### Column 1

Column Name	Description
Budget	Original Budget for 23/24
Actual	Year End for 23/24

#### Column 2

Column Name	Description
Total	Original Budget for 24/25
Actual YTD	Year to Date Actuals
<b>Projected</b>	<b>Year End Forecast</b>
Committed	Expenditure committed but not yet invoiced.

#### Column 3

Column Name	Description
Agreed *	Draft budget for next financial year -25/26
EMR	Ear Marked Reserves allocation
Carried Forward	Proposed funds to carry forward from current year.

**\*Please note that this is the name applied by the software. It is recognised that the draft budget is not Agreed at this time.**

Presently the year-end forecasts show an underspend of **£270,872.00**.

Members are reminded that the budget last year and indeed this year has been cognisant of medium-term financial plans. It also factored in much higher salary increases than those that have materialised. It also accounted for full years of staff salaries for new staff that have not worked the full year despite ambition for them to do so and for staff that have left and have been replaced with lower cost staff or not replaced at all. General savings have also been made in a number of areas as well as some additional income not anticipated.

It would be easy to say that the precept increase in the current year was unnecessary but as part of longer-term strategies, and based on information available at the time, the increase was justified.

Appendix 2 identifies specific items of note by way of explanation of budgets that have not performed as expected or are worthy of note.

### **Draft 25/26 Budget**

The draft 25/26 budget is based on a 5% precept increase.

The draft budget is shown in Appendix 1 (Column 3 – Column Name: Agreed).

The draft budget as it stands results in a forecast funds surplus of £255,731. There may be desire to keep precept increases to a minimum based on this draft budget outcome however members are encouraged to take a longer-term view based on matters identified in this report.

**Appendix 3** identifies specific items of note to assist members in understanding certain elements of the budget that may be different to previous years. More significant broader areas are detailed below.

### **Cemetery Income**

The Cemetery is a service area that generates significant income, however there is capacity for further income if the membership is supportive of some further increase to service charges.

Based on consultation feedback to date there appears to be a majority of respondents that are supportive of Newark seeking to secure new burial land in the future. This exercise will incur significant costs in the coming years and indeed steps have already been taken to increase charges to help support costs for that.

The draft budget is based on applying a £150 - £200 increase to all Cemetery fees and charges. This generates between £66,000 and £85,000 additional income depending on the level of increase applied (assuming the numbers of transactions for different charges are similar to recent years).

Some respondents to consultation have stated that the Cemetery should seek to fund itself where possible. Seeking to utilise the Cemetery revenue streams to help develop the service both in the existing site and a potential new site is a sensible approach and minimises the dependency on the tax payer for cemetery related services and puts more cost directly at the door of the service users.

### **Gas, Electricity and Insurance**

All of these overhead costs are set to increase significantly, and those increases have been factored into the budget.

### **New Revenue Items Accounted For**

The following items new/specific for 25/26 are included in the draft budget. In some cases these costs have been factored into existing budgets rather than being specifically named.

<b>Item</b>	<b>Notes</b>
VE Day 80	Event to mark VE Day 80.
War Memorial Names	As agreed by FGP is funding not available.
War Memorial Cleaning	All memorials are due for professional cleans.
Training for Cemetery Ops.	New and further training recommended by H&S consultant.
Enhanced marketing budget for Town Hall venue	Requested by Hospitality Manager to broaden and enhance the marketing reach of the venue.
Online payment module for website	To be utilised for event ticketing and other service payments.
Additional tree maintenance budget	There is a buildup of tree maintenance works to be addressed. Such work is costly.
Pop up Newark on Sea beach at Yorke Drive and Cleveland Square	To respond to requests from members to take a popular event into other wards.
New security locks for allotments at Fleming Drive	To align Fleming drive with the same security as all other allotment sites.
Water Feature Maintenance	Sherwood Avenue water feature.
Sherwood Avenue Opening Event	Small provision to provide a family event as part of formal opening of the site.

### **Medium Term Financial Plan**

Appendix 4 is the Council's current and recently updated medium term financial forecasts that cover the financial years up to and including the critical year of 2027/2028.

Members will note that deficits in the years 2026/2027 and 2027/2028 deficits are still forecast of circa £30,000 and £75,000 respectively however these have reduced significantly based on all up-to-date fiscal factors being accounted for.

These figures can change quickly and as detailed earlier global difficulties can soon change the current outlook and prejudice significantly the present forecasts.

The underspends forecast for the current and next financial year are not insignificant and would help to replenish reserves, provide much needed funds to assist with outstanding asset repairs and maintenance and specifically help in the potential development of a new Cemetery.

The plans factor in potential reductions in market income arising from periods where the market may be relocated due to planned works in the market square arising from Towns Fund investment.

The medium-term plans are again merely forecasts and will change at each review point. The improved position is however welcome and allows a greater degree of flexibility and capacity to continue to seek to deliver improved services, invest in public assets and generally support the town in its evolution and growth into the future.

A specific agenda item will cover Cemetery fees and charges in the near future however for the purpose of the budget a commitment to apply suitable increases to help with revenue generation is all that is required.

### **Capital, Reserves and Investments**

This report focuses on revenue budgets only.

A separate report will be presented to members detailing current capital, reserve and investment details alongside a future capital, reserve and investment plan. The capital plan will not impact the revenue budget position outlined herein.

Attached as Appendix 5 to this report however is the Council's current balance sheet which gives members an overview of the Council's general financial position including reserve and investment balances.

Pending any decisions as to how any forecast revenue underspends are allocated, such funds would simply be added to general reserves.

#### **Additional Documentation**

There are a number of further documents behind the principal budget including forecasts for future salary costs and income and expenditure for commercial hospitality work. These documents are available on request and the RFO will have access to them during the FGP meetings should members wish to view them.

**Note: DRAFT BUDGET FOR 2024/2025 FINANCIAL YEAR**

		<u>23/24 Budget</u>			<u>24/25 Budget</u>			<u>25/26 Budget</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>101</b>	<b>Central Establishment</b>									
1104	Sale Investments	0	0		0	1,000,000	0	0	0	0
1870	Income-Interest Received	95,000	151,799	85,000	101,428	100,000	0	80,000	0	0
	<b>Total Income</b>	<b>95,000</b>	<b>151,799</b>	<b>85,000</b>	<b>1,101,428</b>	<b>100,000</b>	<b>0</b>	<b>80,000</b>	<b>0</b>	<b>0</b>
4019	Subsistence, Travel/Vehicles	1,000	372	750	336	650	0	750	0	0
4021	Uniforms and PPE	4,000	4,027	4,000	1,818	3,500	0	4,000	0	0
4022	Staff Training inc H & S	5,000	3,416	6,000	4,658	5,500	467	8,000	0	0
4023	Appointments & Advertising	1,500	649	1,000	615	800	0	800	0	0
4025	Printing & Stationery	5,000	4,922	4,500	4,831	5,000	0	5,000	0	0
4026	NCP Car Park	668	668	750	701	701	0	750	0	0
4027	Postage	3,000	3,022	2,800	2,538	2,800	0	2,500	0	0
4028	Telephones	7,940	6,233	6,500	5,209	6,350	0	6,500	0	0
4029	Computers	17,000	17,910	15,329	18,756	19,000	709	20,000	0	0
4031	External Audit Fees	2,500	5,040	2,750	0	2,750	0	2,750	0	0
4032	Office Equipment	2,000	827	6,000	450	4,000	0	3,000	0	0
4033	Economic Development	5,000	0	0	0	0	0	0	0	0
4036	Conferences and Seminars	0	495	800	1,259	1,259	0	1,400	0	0
4037	Website & Social Media	1,000	0	500	0	2,400	0	600	0	0
4038	Internal Audit Fee	2,450	2,800	3,880	5,000	5,000	0	4,000	0	0
4039	Bank Charges	4,000	3,895	4,000	3,186	4,000	0	4,000	0	0
4041	Subscriptions	800	590	800	1,060	750	0	800	0	0
4059	Occupational Health	1,500	4,583	2,000	1,202	1,750	0	2,000	0	0
4061	Election Costs	29,500	33,384	6,000	0	0	0	11,000	0	0

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## Annual Budget - By Centre (Actual YTD Month 10)

**Note: DRAFT BUDGET FOR 2024/2025 FINANCIAL YEAR**

	<u>23/24 Budget</u>			<u>24/25 Budget</u>			<u>25/26 Budget</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4129 Insurance	4,230	3,143	3,500	3,284	3,284	0	6,000	0	0
4136 CCLA Fees	0	15,929	0	6,160	15,000	0	12,000	0	0
4137 Consultancy/Professional	19,900	17,947	20,000	22,960	25,000	0	12,000	0	0
4138 Health & Safety Consultancy	0	0	0	0	0	0	10,400	0	0
4840 Depreciation	0	1,960	1,281	2,072	0	0	0	0	0
4898 Pension Strain	0	4,386	4,376	3,512	4,376	0	4,376	0	0
4900 Payroll Gross	219,985	218,396	298,121	219,384	243,203	0	289,083	0	0
4901 Employers NI	18,280	23,907	61,704	23,003	24,773	0	37,362	0	0
4902 Employer Pension	45,037	49,009	58,061	47,776	51,799	0	61,571	0	0
4915 Staff Overtime	0	13,195	10,000	5,810	7,500	0	6,500	0	0
5019 Capital Expenditure	0	0	3,671	4,824	0	0	0	0	0
5020 Assets Capitalised	0	1,083	0	0	0	0	0	0	0
6002 Tfr to Capital Receipts Reserv	0	0	0	1,000,000	0	0	0	0	0
<b>Overhead Expenditure</b>	<b>401,290</b>	<b>441,786</b>	<b>529,073</b>	<b>1,390,404</b>	<b>441,145</b>	<b>1,176</b>	<b>517,142</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(306,290)</b>	<b>(289,986)</b>	<b>(444,073)</b>	<b>(288,976)</b>	<b>(341,145)</b>		<b>(437,142)</b>		
<b>102 Mayoral/Civic</b>									
1018 Sikorski Statue	0	810	0	0	0	0	0	0	0
1770 Income-Museum	0	34	0	0	0	0	0	0	0
	<b>0</b>	<b>844</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Total Income</b>								
4000 Mayor's Allowance 2024/2025	2,000	1,861	2,000	1,328	2,000	0	2,000	0	0
4002 Mayor Making	600	293	400	69	69	0	200	0	0
4008 Mayors Sunday	500	559	550	264	684	0	550	0	0

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**Annual Budget - By Centre (Actual YTD Month 10)****Note: DRAFT BUDGET FOR 2024/2025 FINANCIAL YEAR**

		<u>23/24 Budget</u>		<u>24/25 Budget</u>			<u>25/26 Budget</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR
4009	Plough Sunday	200	105	250	11	250	0	250	0
4010	Mayoral Car	2,800	4,323	4,029	3,687	4,029	0	4,029	0
4011	Badges Shields Insignia	2,600	2,636	1,500	1,048	1,500	0	500	0
4012	Mayoral Car Fuel	1,000	524	800	282	400	0	600	0
4013	Remembrance Sunday	1,900	2,027	1,900	1,505	1,700	0	2,000	0
4014	Hercules Clay	200	96	250	0	250	0	250	0
4015	Airbridge	900	674	750	586	1,006	0	650	0
4016	All Souls	250	348	250	377	870	0	450	0
4017	Battle of Britain	1,400	1,807	1,500	1,341	1,761	0	1,500	0
4018	Sikorski Statue	5,000	5,883	0	0	0	0	0	0
4020	Honoraria Payment	800	780	960	1,120	1,100	0	960	0
4137	Consultancy/Professional	2,940	3,424	2,940	1,680	2,940	0	2,940	0
4750	Twinning	0	1,540	750	213	213	0	300	0
4765	Mayoral Robes	300	15	300	16	50	0	100	0
4900	Payroll Gross	28,382	33,040	32,258	17,939	21,412	0	0	0
4901	Employers NI	1,529	1,800	1,932	1,549	1,699	0	0	0
4902	Employer Pension	2,040	1,931	2,142	0	0	0	0	0
4915	Staff Overtime	0	642	750	1,025	850	0	850	0
5020	Assets Capitalised	0	7,190	0	0	0	0	0	0
5025	Assets Funded By Grants	0	-7,190	0	0	0	0	0	0
	<b>Overhead Expenditure</b>	<b>55,341</b>	<b>64,310</b>	<b>56,211</b>	<b>34,040</b>	<b>42,783</b>	<b>0</b>	<b>18,129</b>	<b>0</b>
	<b>Movement to/(from) Gen Reserve</b>	<b>(55,341)</b>	<b>(63,467)</b>	<b>(56,211)</b>	<b>(34,040)</b>	<b>(42,783)</b>	<b>(18,129)</b>		
<b>103</b>	<b>Grants</b>								

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## Annual Budget - By Centre (Actual YTD Month 10)

**Note: DRAFT BUDGET FOR 2024/2025 FINANCIAL YEAR**

		23/24 Budget			24/25 Budget			25/26 Budget		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4044	Grants to Voluntary Bodies	1,500	1,458	7,400	3,633	6,000	0	7,500	0	0
4045	Grant - St Mary's Parish Chur	1,850	1,850	0	0	0	0	0	0	0
4048	Grant - Citizens Advice Bureau	5,000	5,000	0	0	0	0	0	0	0
4049	Grant - Nwk Twinning Assoc	550	0	0	0	0	0	0	0	0
	<b>Overhead Expenditure</b>	<b>8,900</b>	<b>8,308</b>	<b>7,400</b>	<b>3,633</b>	<b>6,000</b>	<b>0</b>	<b>7,500</b>	<b>0</b>	<b>0</b>
	<b>Movement to/(from) Gen Reserve</b>	<b>(8,900)</b>	<b>(8,308)</b>	<b>(7,400)</b>	<b>(3,632)</b>	<b>(6,000)</b>				<b>(7,500)</b>
<b>104</b>	<b>Public Realm</b>									
1341	Newark in Bloom Hanging Basket	8,303	8,401	5,000	8,401	8,401	0	5,000	0	0
	<b>Total Income</b>	<b>8,303</b>	<b>8,401</b>	<b>5,000</b>	<b>8,401</b>	<b>8,401</b>	<b>0</b>	<b>5,000</b>	<b>0</b>	<b>0</b>
4042	Defibrillator	1,000	0	1,000	797	900	0	500	0	0
4052	Summer Deos/Bunting	3,510	6,660	5,000	0	5,000	0	5,000	0	0
4053	Boardwalk	0	0	1,000	825	825	0	2,000	0	0
4054	D-Day / VE Day	0	0	0	861	861	0	0	0	0
4055	VE Day 80th Celebration	0	0	0	29	29	0	850	0	0
4340	Floral Displays	40,000	30,465	40,000	24,625	26,000	0	20,000	0	0
5020	Assets Capitalised	0	46,522	0	0	0	0	0	0	0
6004	Tfr from Capital Receipts Rese	0	-46,522	0	0	0	0	0	0	0
	<b>Overhead Expenditure</b>	<b>44,510</b>	<b>37,125</b>	<b>47,000</b>	<b>27,137</b>	<b>33,615</b>	<b>0</b>	<b>28,350</b>	<b>0</b>	<b>0</b>
	<b>Movement to/(from) Gen Reserve</b>	<b>(36,207)</b>	<b>(28,724)</b>	<b>(42,000)</b>	<b>(18,736)</b>	<b>(25,214)</b>				<b>(23,350)</b>
<b>200</b>	<b>Town Hall Events &amp; Hospitality</b>									
1163	Venue Hire	0	0	40,000	11,376	15,000	0	42,000	0	0

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## Annual Budget - By Centre (Actual YTD Month 10)

## Note: DRAFT BUDGET FOR 2024/2025 FINANCIAL YEAR

		23/24 Budget			24/25 Budget			25/26 Budget		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1164	Ticket Sales	0	0	0	8,221	14,871	0	25,000	0	0
1165	Deposits 2026/2027	0	0	0	1,242	1,242	0	0	0	0
1166	Income-Additional Services	0	0	0	58	58	0	2,500	0	0
1168	Income-TH Bar Apr-June	0	0	5,000	5,582	5,582	0	10,000	0	0
1169	Income-TH Bar July-Sept	0	0	3,500	2,896	2,896	0	10,000	0	0
1170	Income-TH Bar Oct-Dec	0	0	2,000	6,851	6,925	0	10,000	0	0
1171	Income-TH Bar Jan-March	0	0	2,000	0	3,000	0	10,000	0	0
1173	Income-Drinks Packages	0	0	0	3,598	3,598	0	10,000	0	0
1174	Income - Venue Catering	0	0	0	5,674	6,000	0	7,000	0	0
1176	Shwd Ave Refreshment Retail	0	0	0	0	0	0	65,000	0	0
<b>Total Income</b>		<b>0</b>	<b>0</b>	<b>52,500</b>	<b>45,497</b>	<b>59,172</b>	<b>0</b>	<b>191,500</b>	<b>0</b>	<b>0</b>
4024	Staff Uniform and PPE	0	0	0	410	401	0	200	0	0
4125	Marketing and Promotions	0	0	0	4,243	5,000	72	15,000	0	0
4131	Subscriptions/Licences	0	0	750	1,486	1,262	0	1,300	0	0
4163	Booking Cost (Security)	0	0	5,000	3,579	3,500	0	7,000	0	0
4164	Venue Costs	0	0	0	2,013	3,500	1,000	4,000	0	0
4167	Bar & Catering Equipment	0	0	0	378	265	0	1,200	0	0
4168	Bar Costs April-June	0	0	5,000	3,189	3,189	0	5,000	0	0
4169	Bar Costs July-Sept	0	0	3,500	2,460	2,460	0	5,000	0	0
4170	Bar Costs Oct-Dec	0	0	2,000	4,257	2,321	0	5,000	0	0
4171	Bar Costs Jan-March	0	0	2,000	0	2,200	0	5,000	0	0
4172	Event Catering	0	0	0	4,284	7,500	0	5,000	0	0
4176	Shwd Ave Refreshment Retail	0	0	0	0	1,200	0	0	0	0
4747	Faulty Towers Experience	0	0	186	186	37	0	0	0	0

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## Annual Budget - By Centre (Actual YTD Month 10)

**Note: DRAFT BUDGET FOR 2024/2025 FINANCIAL YEAR**

		23/24 Budget			24/25 Budget			25/26 Budget		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4748	Totally Mad Bingo	0	0	0	74	74	0	0	0	0
4900	Payroll Gross	0	0	0	26,760	36,802	0	52,407	0	0
4901	Employers NI	0	0	0	2,723	3,251	0	7,199	0	0
4902	Employer Pension	0	0	0	3,516	3,500	0	9,584	0	0
4904	Casual Staff	0	0	0	2,961	3,750	0	10,000	0	0
<b>Overhead Expenditure</b>		<b>0</b>	<b>0</b>	<b>18,250</b>	<b>62,517</b>	<b>80,361</b>	<b>2,309</b>	<b>132,890</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>		<b>0</b>	<b>0</b>	<b>34,250</b>	<b>(17,020)</b>	<b>(21,189)</b>		<b>58,610</b>		
<b>201</b>	<b>Town Hall</b>									
1035	Refreshments	50	213	50	165	250	0	200	0	0
1162	Deposits 2024/2025	0	625	0	0	0	0	0	0	0
1163	Venue Hire	8,000	13,777	0	0	0	0	0	0	0
1166	Income-Additional Services	0	0	0	0	58	0	0	0	0
1168	Income-TH Bar Apr-June	2,000	3,898	0	0	0	0	0	0	0
1169	Income-TH Bar July-Sept	3,000	3,679	0	0	0	0	0	0	0
1170	Income-TH Bar Oct-Dec	1,000	3,521	0	0	0	0	0	0	0
1171	Income-TH Bar Jan-March	1,041	826	0	0	0	0	0	0	0
1173	Income-Drinks Packages	0	0	0	-1,600	0	0	0	0	0
1175	Income-Bonfire Night	0	0	0	0	0	0	20,000	0	0
<b>Total Income</b>		<b>15,091</b>	<b>26,540</b>	<b>50</b>	<b>-1,435</b>	<b>308</b>	<b>0</b>	<b>20,200</b>	<b>0</b>	<b>0</b>
4025	Printing & Stationery	0	0	0	0	0	80	0	0	0
4029	Computers	0	0	0	0	0	55	0	0	0
4035	Refreshments	1,000	1,262	1,500	1,256	1,500	0	0	0	0

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## Annual Budget - By Centre (Actual YTD Month 10)

## Note: DRAFT BUDGET FOR 2024/2025 FINANCIAL YEAR

		23/24 Budget		24/25 Budget			25/26 Budget		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR
4101	Maintenance and Equipment	15,000	61,808	12,835	37,827	40,000	6,661	15,000	0
4103	Electricity	11,000	9,526	16,875	7,359	16,875	0	28,578	0
4104	Gas	18,500	18,247	18,500	9,315	12,000	0	24,000	0
4105	Rates	22,716	22,705	23,200	22,705	23,200	0	24,000	0
4106	Sewerage/Water Charges	2,500	2,698	2,500	2,234	3,500	0	4,000	0
4107	Rents	0	85	0	0	0	0	0	0
4125	Marketing and Promotions	0	0	5,000	187	0	1,306	0	0
4129	Insurance	7,810	7,337	7,703	8,345	8,345	0	14,000	0
4131	Subscriptions/Licences	750	778	0	0	1,262	0	0	0
4163	Booking Cost (Security)	0	2,599	0	0	0	0	0	0
4168	Bar Costs April-June	1,000	5,442	0	0	0	0	0	0
4169	Bar Costs July-Sept	5,000	1,709	0	0	0	0	0	0
4170	Bar Costs Oct-Dec	500	1,418	0	0	0	0	0	0
4171	Bar Costs Jan-March	1,000	742	0	0	0	0	0	0
4840	Depreciation	0	255,327	254,418	213,833	0	0	0	0
4900	Payroll Gross	13,688	37,248	80,730	28,235	35,000	0	82,458	0
4901	Employers NI	1,261	4,276	6,924	2,777	4,000	0	7,502	0
4902	Employer Pension	2,916	8,477	14,462	7,957	9,500	0	9,035	0
4904	Casual Staff	0	0	0	271	0	0	0	0
4915	Staff Overtime	20,000	5,038	3,000	2,895	3,000	0	2,000	0
5019	Capital Expenditure	0	0	2,165	43,202	0	0	0	0
6006	Tfr from Earmarked Reserves	0	0	0	-41,037	-41,037	0	0	0
	<b>Overhead Expenditure</b>	<b>124,641</b>	<b>446,721</b>	<b>449,812</b>	<b>347,360</b>	<b>117,145</b>	<b>8,102</b>	<b>210,573</b>	<b>0</b>
	<b>Movement to/(from) Gen Reserve</b>	<b>(109,550)</b>	<b>(420,181)</b>	<b>(449,762)</b>	<b>(348,795)</b>	<b>(116,837)</b>		<b>(190,373)</b>	

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## Annual Budget - By Centre (Actual YTD Month 10)

**Note: DRAFT BUDGET FOR 2024/2025 FINANCIAL YEAR**

		23/24 Budget		24/25 Budget			25/26 Budget			
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>202</b>	<b>Buttermarket</b>									
1107	Rental Income	9,000	8,640	9,000	7,250	9,000	0	5,000	0	0
1155	Buttermarket Unit Hire	0	0	0	850	850	0	2,000	0	0
	<b>Total Income</b>	<b>9,000</b>	<b>8,640</b>	<b>9,000</b>	<b>8,100</b>	<b>9,850</b>	<b>0</b>	<b>7,000</b>	<b>0</b>	<b>0</b>
4101	Maintenance and Equipment	0	64	0	0	0	0	0	0	0
4103	Electricity	4,000	3,241	4,000	2,957	4,000	0	3,750	0	0
4840	Depreciation	0	5,558	5,558	4,632	0	0	0	0	0
4861	Contingency	0	-20,512	0	0	0	0	0	0	0
	<b>Overhead Expenditure</b>	<b>4,000</b>	<b>-11,650</b>	<b>9,558</b>	<b>7,589</b>	<b>4,000</b>	<b>0</b>	<b>3,750</b>	<b>0</b>	<b>0</b>
	<b>Movement to/(from) Gen Reserve</b>	<b>5,000</b>	<b>20,290</b>	<b>(558)</b>	<b>511</b>	<b>5,850</b>	<b>0</b>	<b>3,250</b>		
<b>203</b>	<b>Events/Christmas Lighting</b>									
1720	Sunday Band Concerts	1,800	745	500	345	345	0	0	0	0
1723	Music Festival	0	0	0	587	587	0	0	0	0
1726	Income-Christmas Lights	0	1,100	1,500	0	0	0	1,250	0	0
1907	Armed Forces Day	0	6,785	2,500	1,917	1,917	0	2,000	0	0
	<b>Total Income</b>	<b>1,800</b>	<b>8,630</b>	<b>4,500</b>	<b>2,849</b>	<b>2,849</b>	<b>0</b>	<b>3,250</b>	<b>0</b>	<b>0</b>
4720	Sunday Band Concerts	1,800	3,689	4,000	2,394	2,394	0	4,000	0	0
4721	Brass Explosion	10,000	10,876	10,000	7,293	7,292	0	8,500	0	0
4723	Music Festival	50,000	50,000	25,000	20,492	20,016	150	23,000	0	0
4725	Christmas Lights Display	65,000	88,273	65,000	65,593	65,000	0	65,000	0	0
4726	Christmas Lights Switch On	13,000	18,463	15,000	8,319	8,319	585	12,000	0	0

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## Annual Budget - By Centre (Actual YTD Month 10)

**Note: DRAFT BUDGET FOR 2024/2025 FINANCIAL YEAR**

		<u>23/24 Budget</u>						<u>24/25 Budget</u>						<u>25/26 Budget</u>					
		Budget		Actual		Total		Actual YTD		Projected		Committed		Agreed		EMR		Carried Forward	
		0	5,272	0	5,272	3,000	3,000	4,004	4,004	4,004	4,004	0	0	3,000	3,000	0	0	0	0
4907	Armed Forces Day	139,800	176,573	122,000	108,095	107,025	107,025	735	735	115,500	115,500	0	0	3,000	3,000	0	0	0	0
	<b>Overhead Expenditure</b>																		
	<b>Movement to/(from) Gen Reserve</b>																		
<b>301</b>	<b>Cemetery</b>																		
1360	Income-Cemetery General Fees	70,000	100,894	95,000	73,933	88,000	88,000	0	0	120,000	120,000	0	0	0	0	0	0	0	0
1362	Income-Plinths/Memorial Tablet	15,000	34,422	20,000	25,559	26,000	26,000	0	0	25,000	25,000	0	0	0	0	0	0	0	0
1363	Deceased Online	0	76	0	243	300	300	0	0	200	200	0	0	0	0	0	0	0	0
	<b>Total Income</b>	85,000	135,392	115,000	99,735	114,300	114,300	0	0	145,200	145,200	0	0	0	0	0	0	0	0
4028	Telephones	3,750	5,247	3,750	3,058	3,750	3,750	0	0	316	316	0	0	3,750	3,750	0	0	0	0
4101	Maintenance and Equipment	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
4103	Electricity	1,360	1,754	1,350	787	1,350	1,350	0	0	2,000	2,000	0	0	0	0	0	0	0	0
4104	Gas	1,500	734	1,500	820	1,500	820	0	0	2,500	2,500	0	0	0	0	0	0	0	0
4105	Rates	8,923	8,907	8,923	9,232	8,908	8,908	0	0	8,500	8,500	0	0	0	0	0	0	0	0
4106	Sewerage/Water Charges	2,000	828	1,800	964	1,500	1,500	0	0	1,500	1,500	0	0	1,500	1,500	0	0	0	0
4116	Green Flag	350	369	380	369	369	369	0	0	375	375	0	0	380	380	0	0	0	0
4129	Insurance	10,900	8,588	9,017	7,688	7,688	7,688	0	0	14,000	14,000	0	0	0	0	0	0	0	0
4310	Vehicle Running Costs	5,050	6,705	6,000	5,297	6,500	5,297	0	0	6,500	6,500	0	0	0	0	0	0	0	0
4311	Mowers & Equip Maintenance	6,500	4,189	5,000	3,838	5,000	3,838	0	0	5,000	5,000	0	0	0	0	0	0	0	0
4313	Fuel & Oils Mowers	0	37	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
4314	New Cemetery Machinery	12,000	0	6,000	0	3,000	0	0	0	0	0	0	0	0	0	0	0	0	0
4320	Equipment Tools & Materials	10,500	1,430	5,000	2,216	3,500	2,216	0	0	4,000	4,000	0	0	0	0	0	0	0	0
4322	Cemetery Upkeep of Grounds	30,000	36,241	30,000	21,093	30,000	21,093	0	0	266	45,000	0	0	0	0	0	0	0	0

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## Annual Budget - By Centre (Actual YTD Month 10)

**Note: DRAFT BUDGET FOR 2024/2025 FINANCIAL YEAR**

	<u>23/24 Budget</u>			<u>24/25 Budget</u>			<u>25/26 Budget</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4360 General Cemetery Fees	0	1,194	1,500	439	179	0	1,000	0	0
4362 Plinths/Memorial Tablets	0	7,499	6,000	4,130	6,000	1,647	6,200	0	0
4363 Deceased Online	0	279	300	279	279	0	300	0	0
4834 R&R Fund Tablets/Plinths	0	438	0	275	0	0	0	0	0
4840 Depreciation	0	37,451	36,015	30,013	0	0	0	0	0
4841 Deferred Grants Released	0	-719	-719	-600	0	0	0	0	0
4900 Payroll Gross	84,561	91,894	97,018	76,697	88,188	0	85,357	0	0
4901 Employers NI	6,485	6,511	6,844	5,731	6,520	0	9,803	0	0
4902 Employer Pension	15,216	11,509	12,033	10,027	13,334	0	12,458	0	0
4915 Staff Overtime	0	770	1,000	1,134	1,500	0	1,000	0	0
5020 Assets Capitalised	0	1,661	0	0	0	0	0	0	0
<b>Overhead Expenditure</b>	<b>199,095</b>	<b>233,517</b>	<b>238,711</b>	<b>183,486</b>	<b>188,465</b>	<b>2,604</b>	<b>209,248</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(114,095)</b>	<b>(98,125)</b>	<b>(123,711)</b>	<b>(83,752)</b>	<b>(74,165)</b>		<b>(64,048)</b>		
<b>302 Allotments</b>									
1350 Income-Allotment Rents	8,000	9,650	10,208	9,970	9,027	0	11,000	0	0
	<b>Total Income</b>	<b>8,000</b>	<b>9,650</b>	<b>10,208</b>	<b>9,970</b>	<b>9,027</b>	<b>0</b>	<b>11,000</b>	<b>0</b>
4028 Telephones	0	38	50	0	0	0	0	0	0
4102 Maintenance - Allotments	10,000	9,179	10,000	4,859	8,000	242	8,000	0	0
4106 Sewerage/Water Charges	9,000	636	5,000	3,802	5,000	0	5,000	0	0
4126 Security	4,800	1,074	0	0	0	0	0	0	0
4131 Subscriptions/Licences	0	0	0	55	55	0	60	0	0
4132 Gate Maintenance & Repairs	2,500	1,785	1,500	90	500	0	1,000	0	0

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## Annual Budget - By Centre (Actual YTD Month 10)

## Note: DRAFT BUDGET FOR 2024/2025 FINANCIAL YEAR

		<u>23/24 Budget</u>			<u>24/25 Budget</u>			<u>25/26 Budget</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4840	Depreciation	0	2,042	2,042	1,702	0	0	0	0	0
	<b>Overhead Expenditure</b>	<b>26,300</b>	<b>14,753</b>	<b>18,592</b>	<b>10,508</b>	<b>13,555</b>	<b>242</b>	<b>14,060</b>	<b>0</b>	<b>0</b>
	<b>Movement to/(from) Gen Reserve</b>	<b>(18,300)</b>	<b>(5,103)</b>	<b>(8,384)</b>	<b>(538)</b>	<b>(4,528)</b>				<b>(3,060)</b>
<b>303</b>	<b>Environment &amp; Climate Change</b>									
1342	Community Infrastructure Levy	0	21,855	0	23,265	6,140	0	0	0	0
	<b>Total Income</b>	<b>0</b>	<b>21,855</b>	<b>0</b>	<b>23,265</b>	<b>6,140</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
4327	Tree Planting and Maintenance	0	0	5,000	0	0	0	5,000	0	0
4328	Climate Change Projects	45,000	0	12,184	10,467	40,000	31,262	20,000	0	0
4342	Community Infrastructure Levy	0	5,575	0	0	0	0	0	0	0
4840	Depreciation	0	4,535	4,535	3,779	0	0	0	0	0
5019	Capital Expenditure	0	0	7,816	7,816	0	0	0	0	0
6005	Tfr to Earmarked Reserves	0	66,855	0	23,265	0	0	0	0	0
6006	Tfr from Earmarked Reserves	0	-13,604	0	0	0	0	0	0	0
	<b>Overhead Expenditure</b>	<b>45,000</b>	<b>63,361</b>	<b>29,535</b>	<b>45,327</b>	<b>40,000</b>	<b>31,262</b>	<b>25,000</b>	<b>0</b>	<b>0</b>
	<b>Movement to/(from) Gen Reserve</b>	<b>(45,000)</b>	<b>(41,506)</b>	<b>(29,535)</b>	<b>(22,062)</b>	<b>(33,860)</b>				<b>(25,000)</b>
<b>401</b>	<b>Public Conveniences</b>									
1108	Sale of Assets	0	0	0	108,175	0	0	0	0	0
1619	Income Tolney Lane PCs	2,275	570	2,000	0	0	0	4,000	0	0
1620	Income St Marks PCs	4,000	2,408	4,000	2,828	3,500	0	3,500	0	0
1621	Income - Tolney Lane Kiosk	3,725	3,675	3,725	3,104	3,500	0	3,725	0	0
1650	PCs Agency Fees	35,700	0	35,800	35,800	0	0	0	0	0

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## Annual Budget - By Centre (Actual YTD Month 10)

**Note: DRAFT BUDGET FOR 2024/2025 FINANCIAL YEAR**

		23/24 Budget			24/25 Budget			25/26 Budget		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
		45,700	42,353	9,725	149,907	42,800	0	11,225	0	0
	<b>Total Income</b>									
4028	Telephones	715	532	715	386	650	0	715	0	0
4030	Legal Fees	0	0	0	1,650	0	0	0	0	0
4103	Electricity	9,000	7,939	8,000	5,342	8,000	0	12,000	0	0
4104	Gas	600	638	600	510	800	0	1,000	0	0
4105	Rates	0	2,847	0	8,842	10,195	0	0	0	0
4106	Sewerage/Water Charges	2,500	3,714	4,500	2,338	3,850	0	4,000	0	0
4129	Insurance	1,475	1,371	1,450	1,287	1,287	0	2,750	0	0
4601	Repairs & Maintenance	5,000	14,942	5,000	10,674	10,000	1,657	5,000	0	0
4602	Material-inc Cleaning	2,310	2,908	3,000	1,448	3,000	0	3,000	0	0
4603	Payment System Upgrade	10,000	0	0	0	0	0	0	0	0
4840	Depreciation	0	1,449	1,449	1,208	0	0	0	0	0
4900	Payroll Gross	100,366	100,195	88,652	77,854	88,652	0	59,215	0	0
4901	Employers NI	8,957	8,284	8,863	6,432	7,500	0	6,632	0	0
4902	Employer Pension	23,316	22,454	20,360	18,158	22,763	0	13,322	0	0
4904	Casual Staff	0	0	0	152	0	0	0	0	0
4915	Staff Overtime	0	15,141	0	8,604	10,000	0	7,500	0	0
4940	NSDCC London Rd Disposal Cont	0	0	0	53,263	0	0	0	0	0
6002	Tfr to Capital Receipts Reserv	0	0	0	108,175	0	0	0	0	0
6004	Tfr from Capital Receipts Rese	0	0	0	-54,913	0	0	0	0	0
	<b>Overhead Expenditure</b>	<b>164,239</b>	<b>182,413</b>	<b>142,589</b>	<b>251,412</b>	<b>166,697</b>	<b>1,657</b>	<b>115,134</b>	<b>0</b>	<b>0</b>
	<b>Movement to/(from) Gen Reserve</b>	<b>(118,539)</b>	<b>(140,060)</b>	<b>(132,864)</b>	<b>(101,505)</b>	<b>(123,897)</b>		<b>(103,909)</b>		
<b>410</b>	<b>Devolved Services</b>									

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**Note: DRAFT BUDGET FOR 2024/2025 FINANCIAL YEAR**

		<u>23/24 Budget</u>						<u>24/25 Budget</u>						<u>25/26 Budget</u>					
		Budget		Actual		Total		Actual YTD		Projected		Committed		Agreed		EMR		Carried Forward	
		369,980	369,980	369,980	369,980	416,632	416,632	416,632	416,632	416,632	416,632	416,632	416,632	461,570	461,570	461,570	461,570	461,570	
1400	NSDC Grant																		
	<b>Total Income</b>	<b>369,980</b>	<b>369,980</b>	<b>369,980</b>	<b>369,980</b>	<b>416,632</b>	<b>416,632</b>	<b>416,632</b>	<b>416,632</b>	<b>416,632</b>	<b>416,632</b>	<b>416,632</b>	<b>416,632</b>	<b>461,570</b>	<b>461,570</b>	<b>461,570</b>	<b>461,570</b>	<b>461,570</b>	
	<b>Movement to/(from) Gen Reserve</b>	<b>369,980</b>	<b>369,980</b>	<b>369,980</b>	<b>369,980</b>	<b>416,632</b>	<b>416,632</b>	<b>416,632</b>	<b>416,632</b>	<b>416,632</b>	<b>416,632</b>	<b>416,632</b>	<b>416,632</b>	<b>461,570</b>	<b>461,570</b>	<b>461,570</b>	<b>461,570</b>	<b>461,570</b>	
<b>420</b>	<b>Market Place</b>																		
1103	Income Market Electricity	3,000	781	1,000		391		500		0		500		0		0		0	
1125	Marketing & Promotion	0	250	0		0		0		0		0		0		0		0	
1500	Market Income - Monday	7,500	6,171	6,500		3,661		4,500		0		3,500		0		0		0	
1501	Market Income - Wednesday	31,000	35,559	27,500		24,890		30,000		0		25,000		0		0		0	
1502	Market Income - Thursday	6,000	7,990	5,500		5,865		6,000		0		5,000		0		0		0	
1503	Market Income - Friday	22,000	20,947	20,000		18,209		20,000		0		18,000		0		0		0	
1504	Market Income - Saturday	45,000	49,415	38,000		42,749		45,000		0		38,000		0		0		0	
1505	Market Income - Special	6,000	6,599	5,000		6,364		6,144		0		4,000		0		0		0	
1507	Income Caterer/Butcher	5,000	13,115	4,000		1,538		1,500		0		2,000		0		0		0	
1509	Newark Book Festival	0	80	0		40		40		0		0		0		0		0	
1510	Spring Food Fayre	0	225	0		0		0		0		0		0		0		0	
1511	Festival Fun Market	0	105	0		0		0		0		0		0		0		0	
1512	Armed Forces Day Market	0	0	0		0		115		115		0		0		0		0	
1513	Newark Traditions Festival	0	40	0		40		40		0		0		0		0		0	
1514	Xmas Lights	1,500	1,615	1,200		853		0		0		1,200		0		0		0	
1515	Xmas Markets	5,000	5,944	4,000		1,972		0		0		3,000		0		0		0	
1516	Craft & Artisan Market	1,000	458	500		645		1,000		0		500		0		0		0	
1518	Steampunk Market	0	1,673	500		3,061		3,156		0		1,000		0		0		0	
1540	Scrap Yard Receipts	0	1,142	0		0		0		0		0		0		0		0	

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## Annual Budget - By Centre (Actual YTD Month 10)

**Note: DRAFT BUDGET FOR 2024/2025 FINANCIAL YEAR**

		23/24 Budget						24/25 Budget						25/26 Budget					
		Budget		Actual		Total		Actual YTD		Projected		Committed		Agreed		EMR		Carried Forward	
		0	0	0	0	0	11	11	0	0	0	0	0	0	0	0	0	0	
1723	Music Festival	0	0	0	0	0	0	0	2,885	0	0	0	0	0	0	0	0	0	
1935	Insurance Claims	0	0	0	0	113,700	113,289	118,006	0	0	0	101,700	0	0	0	0	0	0	
	<b>Total Income</b>	<b>133,000</b>	<b>152,108</b>																
4025	Printing & Stationery	900	1,035	900	630	900	900	0	0	0	0	900	0	0	0	0	0	0	
4029	Computers	0	16	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
4065	Refuse Disposal	28,500	18,979	20,000	14,631	19,000	0	0	0	0	0	20,000	0	0	0	0	0	0	
4101	Maintenance and Equipment	2,000	10,134	5,000	8,846	10,000	2,985	5,000	0	0	0	0	0	0	0	0	0	0	
4103	Electricity	8,000	5,620	8,000	3,538	6,000	0	0	0	0	0	8,000	0	0	0	0	0	0	
4105	Rates	30,208	30,208	32,000	32,214	32,000	0	0	0	0	0	33,000	0	0	0	0	0	0	
4111	Equipment & Tools	3,500	3,226	3,500	3,451	3,500	250	0	0	0	0	3,500	0	0	0	0	0	0	
4124	Security - Market Place	850	0	850	420	850	0	0	0	0	0	850	0	0	0	0	0	0	
4125	Marketing and Promotions	30,000	30,677	30,000	13,612	25,000	3,903	25,000	0	0	0	0	0	0	0	0	0	0	
4129	Insurance	850	712	750	773	773	0	0	0	0	0	0	0	0	0	0	0	0	
4131	Subscriptions/Licences	800	704	750	702	700	0	0	0	0	0	750	0	0	0	0	0	0	
4730	Newark on Sea Event	0	0	0	0	12,280	11,550	0	0	0	0	12,000	0	0	0	0	0	0	
4840	Depreciation	0	4,180	2,387	3,518	0	0	0	0	0	0	0	0	0	0	0	0	0	
4899	Newark on Sea Staff Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
4900	Payroll Gross	129,792	133,039	124,349	99,520	124,349	0	0	0	0	0	110,000	0	0	0	0	0	0	
4901	Employers NI	13,104	12,511	8,994	10,407	10,622	0	0	0	0	0	7,500	0	0	0	0	0	0	
4902	Employer Pension	27,644	29,761	21,384	23,664	24,575	0	0	0	0	0	17,000	0	0	0	0	0	0	
4904	Casual Staff	0	0	0	8,418	0	0	0	0	0	0	8,000	0	0	0	0	0	0	
4915	Staff Overtime	0	0	12,251	5,000	11,660	15,000	0	0	0	0	6,000	0	0	0	0	0	0	
5019	Capital Expenditure	0	0	0	7,334	0	0	0	0	0	0	0	0	0	0	0	0	0	
5020	Assets Capitalised	0	1,615	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	

Continued on next page

## Annual Budget - By Centre (Actual YTD Month 10)

## Note: DRAFT BUDGET FOR 2024/2025 FINANCIAL YEAR

		<u>23/24 Budget</u>			<u>24/25 Budget</u>			<u>25/26 Budget</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
6004	Tfr from Capital Receipts Rese	0	0	0	-7,334	0	0	0	0	0
	<b>Overhead Expenditure</b>	<b>276,148</b>	<b>294,668</b>	<b>263,864</b>	<b>248,284</b>	<b>284,819</b>	<b>7,138</b>	<b>261,000</b>	<b>0</b>	<b>0</b>
	<b>Movement to/(from) Gen Reserve</b>	<b>(143,148)</b>	<b>(142,560)</b>	<b>(150,164)</b>	<b>(134,996)</b>	<b>(166,813)</b>				<b>(159,300)</b>
<b>421</b>	<b>Newark Heart</b>									
1421	CHN Grant	200,000	0	0	40,333	40,333	0	0	0	0
1723	Music Festival	0	3,000	0	0	0	0	0	0	0
	<b>Total Income</b>	<b>200,000</b>	<b>3,000</b>	<b>0</b>	<b>40,333</b>	<b>40,333</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
4125	Marketing and Promotions	0	6,231	0	0	0	0	0	0	0
4421	Newark Heart 23/24	200,000	0	0	0	0	0	0	0	0
4723	Music Festival	0	41,569	0	0	0	0	0	0	0
4730	Newark on Sea Event	0	33,664	0	0	0	0	0	0	0
4737	Business Engagement Meetings	0	778	0	0	0	0	0	0	0
4738	Kings Coronation	0	2,681	0	0	0	0	0	0	0
4739	Food & Drink Festival	0	7,575	0	0	0	0	0	0	0
4741	Umbrella Project	0	10,000	0	0	0	0	0	0	0
4742	Newark Book Festival	0	2,000	0	0	0	0	0	0	0
4900	Payroll Gross	0	3,760	0	0	0	0	0	0	0
4901	Employers NI	0	350	0	0	0	0	0	0	0
4902	Employer Pension	0	701	0	0	0	0	0	0	0
	<b>Overhead Expenditure</b>	<b>200,000</b>	<b>109,309</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Movement to/(from) Gen Reserve</b>	<b>0</b>	<b>(106,309)</b>	<b>0</b>	<b>40,333</b>	<b>40,333</b>				<b>0</b>
<b>429</b>	<b>P &amp; OS General</b>									

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## Annual Budget - By Centre (Actual YTD Month 10)

**Note: DRAFT BUDGET FOR 2024/2025 FINANCIAL YEAR**

		23/24 Budget		24/25 Budget			25/26 Budget		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR
1105	Capital Grants	0	0	0	5,550	5,550	0	0	0
1107	Rental Income	0	0	0	0	310	0	0	0
1109	Income - Collis Close	4,000	4,000	4,000	5,000	4,000	0	4,000	0
1935	Insurance Claims	0	0	0	2,870	0	0	0	0
	<b>Total Income</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>	<b>13,420</b>	<b>9,860</b>	<b>0</b>	<b>4,000</b>	<b>0</b>
4080	Riverside Park Maintenance	5,000	0	5,000	1,971	5,000	2,970	5,000	0
4081	Shwd Ave East Maintenance	5,000	3,288	5,000	2,003	1,000	0	5,000	0
4082	Shwd Ave West Maintenance	5,000	1,030	5,000	0	1,000	0	7,500	0
4083	Tennis Court Re-Lining	1,500	0	0	0	0	0	0	0
4084	Beaumont Gdns Maintenance	500	0	500	0	0	0	500	0
4099	Bowling Greens Maintenance	18,500	18,637	20,000	18,835	19,825	0	20,000	0
4101	Maintenance and Equipment	15,000	20,948	15,000	11,668	15,000	9,339	15,000	0
4103	Electricity	0	540	0	1,602	1,500	0	1,500	0
4106	Sewerage/Water Charges	0	151	0	-1,075	-1,075	0	500	0
4117	SLA Parks	186,000	228,639	232,000	115,691	232,000	0	235,300	0
4126	Security	8,500	7,957	8,500	6,800	8,500	0	8,500	0
4129	Insurance	1,490	1,257	1,350	1,698	1,698	0	2,000	0
4130	Shwd Ave Insurance	610	551	575	0	0	0	0	0
4131	Subscriptions/Licences	1,070	1,070	1,200	570	1,200	0	1,200	0
4840	Depreciation	0	906	906	755	0	0	0	0
4841	Deferred Grants Released	0	0	0	-461	0	0	0	0
5019	Capital Expenditure	0	0	0	86,222	0	0	0	0
5020	Assets Capitalised	0	10,000	0	0	0	0	0	0

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## Annual Budget - By Centre (Actual YTD Month 10)

## Note: DRAFT BUDGET FOR 2024/2025 FINANCIAL YEAR

		23/24 Budget		24/25 Budget			25/26 Budget			
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
6004	Tfr from Capital Receipts Rese	0	-10,000	0	-80,672	0	0	0	0	0
	<b>Overhead Expenditure</b>	<b>248,170</b>	<b>284,974</b>	<b>295,031</b>	<b>165,607</b>	<b>285,648</b>	<b>12,309</b>	<b>302,000</b>	<b>0</b>	<b>0</b>
	<b>Movement to/(from) Gen Reserve</b>	<b>(244,170)</b>	<b>(280,974)</b>	<b>(291,031)</b>	<b>(1152,187)</b>	<b>(275,788)</b>		<b>(298,000)</b>		
<b>430</b>	<b>P &amp; O S - Riverside</b>	0	6,769	6,769	5,641	0	0	0	0	0
4840	Depreciation	0	6,769	6,769	5,641	0	0	0	0	0
	<b>Overhead Expenditure</b>	<b>0</b>	<b>(6,769)</b>	<b>(6,769)</b>	<b>(5,641)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Movement to/(from) Gen Reserve</b>	<b>0</b>	<b>(6,769)</b>	<b>(6,769)</b>	<b>(5,641)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>431</b>	<b>P &amp; O S - T Lane Play Area</b>	0	0	0	866	0	0	0	0	0
4840	Depreciation	0	0	0	866	0	0	0	0	0
	<b>Overhead Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(866)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Movement to/(from) Gen Reserve</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(866)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>433</b>	<b>P &amp; O S - Beaumont Gdns/BP</b>	0	32	0	32	32	0	0	0	0
4101	Maintenance and Equipment	0	568	568	473	0	0	0	0	0
4840	Depreciation	0	600	568	505	32	0	0	0	0
	<b>Overhead Expenditure</b>	<b>0</b>	<b>(600)</b>	<b>(568)</b>	<b>(505)</b>	<b>(32)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Movement to/(from) Gen Reserve</b>	<b>0</b>	<b>(600)</b>	<b>(568)</b>	<b>(505)</b>	<b>(32)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>435</b>	<b>P &amp; O S - Fountain Gardens</b>	0	2,007	2,007	1,673	0	0	0	0	0
4840	Depreciation	0	2,007	2,007	1,673	0	0	0	0	0
	<b>Overhead Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

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**Annual Budget - By Centre (Actual YTD Month 10)****Note: DRAFT BUDGET FOR 2024/2025 FINANCIAL YEAR**

		<b>24/25 Budget</b>						<b>25/26 Budget</b>				
		<b>23/24 Budget</b>		<b>Budget</b>	<b>Actual</b>	<b>Total</b>	<b>Actual YTD</b>	<b>Projected</b>	<b>Committed</b>	<b>Agreed</b>	<b>EMR</b>	<b>Carried Forward</b>
		<b>Budget</b>	<b>Actual</b>									
<b>Movement to/(from) Gen Reserve</b>		0	(2,007)			(2,007)	(1,673)		0		0	
<b>436 P &amp; O S - Sherwood Ave Pk East</b>												
1105 Capital Grants		0	0			0	15,610	15,610	0	0	0	
1440 Tennis Court Income		250	1,798			750	1,647	1,600	0	2,500	0	
<b>Total Income</b>		<b>250</b>	<b>1,798</b>			<b>750</b>	<b>17,257</b>	<b>17,210</b>	<b>0</b>	<b>2,500</b>	<b>0</b>	
4101 Maintenance and Equipment		0	32			0	188	188	0	0	0	
4103 Electricity		0	1,555			0	0	0	0	0	0	
4106 Sewerage/Water Charges		0	2,904			3,500	90	3,500	0	3,500	0	
4440 Tennis Court Expenditure		0	0			0	288	288	0	1,000	0	
4840 Depreciation		0	568			568	2,708	0	0	0	0	
4841 Deferred Grants Released		0	0			0	-936	0	0	0	0	
5019 Capital Expenditure		0	0			0	17,658	0	0	0	0	
<b>Overhead Expenditure</b>		<b>0</b>	<b>5,059</b>			<b>4,068</b>	<b>19,996</b>	<b>3,976</b>	<b>0</b>	<b>4,500</b>	<b>0</b>	
<b>Movement to/(from) Gen Reserve</b>						(3,261)	(3,318)	(2,739)	13,234		(2,000)	
<b>437 P &amp; O S - Sherwood Ave Park We</b>												
4840 Depreciation		0	7,159			7,155	6,425	0	0	0	0	
<b>Overhead Expenditure</b>		<b>0</b>	<b>7,159</b>			<b>7,155</b>	<b>6,425</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Movement to/(from) Gen Reserve</b>						0	(7,159)	(7,155)	(6,425)	0	0	
<b>440 POS - Farndon Rd The</b>												
4840 Depreciation		0	402			402	335	0	0	0	0	

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## Annual Budget - By Centre (Actual YTD Month 10)

## Note: DRAFT BUDGET FOR 2024/2025 FINANCIAL YEAR

		23/24 Budget		24/25 Budget			25/26 Budget		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR
									Carried Forward
	<b>Overhead Expenditure</b>	0	402	402	335	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	0	(402)	(402)	(335)	0	0	0	0
<b>442</b>	<b>POS - Newbury Rd Estat</b>	0	1,783	1,783	1,486	0	0	0	0
4840	Depreciation	0	1,783	1,783	1,486	0	0	0	0
	<b>Overhead Expenditure</b>	0	(1,783)	(1,783)	(1,486)	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	0	(1,783)	(1,783)	(1,486)	0	0	0	0
<b>450</b>	<b>POS Estates - Barnby Rd Comm P</b>	0	2,838	2,838	2,365	0	0	0	0
4840	Depreciation	0	2,838	2,838	2,365	0	0	0	0
	<b>Overhead Expenditure</b>	0	(2,838)	(2,838)	(2,365)	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	0	(2,838)	(2,838)	(2,365)	0	0	0	0
<b>453</b>	<b>Beastmarket Hill</b>	0	676	676	563	0	0	0	0
4840	Depreciation	0	676	676	563	0	0	0	0
	<b>Overhead Expenditure</b>	0	(676)	(676)	(563)	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	0	(676)	(676)	(563)	0	0	0	0
<b>500</b>	<b>Museum</b>	0	429	0	351	351	0	0	0
1770	Income-Museum	0	429	0	351	351	0	0	0
	<b>Total Income</b>	0	429	0	351	351	0	0	0
4125	Marketing and Promotions	2,000	0	2,000	0	0	0	2,000	0

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## Annual Budget - By Centre (Actual YTD Month 10)

**Note: DRAFT BUDGET FOR 2024/2025 FINANCIAL YEAR**

		<u>23/24 Budget</u>		<u>24/25 Budget</u>			<u>25/26 Budget</u>			
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4129	Insurance	6,225	5,528	5,900	6,607	6,607	0	9,000	0	0
4770	Museum Revenue	0	841	0	0	0	0	0	0	0
4776	Museum Collection Repairs	5,000	40	4,000	0	0	0	4,000	0	0
4900	Payroll Gross	24,000	7,777	24,000	7,360	11,026	0	25,119	0	0
4901	Employers NI	2,385	0	2,000	0	410	0	3,000	0	0
4902	Employer Pension	3,966	102	4,500	38	592	0	5,000	0	0
	<b>Overhead Expenditure</b>	<b>43,576</b>	<b>14,289</b>	<b>42,400</b>	<b>14,004</b>	<b>18,635</b>	<b>0</b>	<b>48,119</b>	<b>0</b>	<b>0</b>
	<b>Movement to/(from) Gen Reserve</b>	<b>(43,576)</b>	<b>(13,860)</b>	<b>(42,400)</b>	<b>(13,653)</b>	<b>(18,284)</b>	<b>(48,119)</b>			
<b>501</b>	<b>Leisure</b>									
4840	Depreciation	0	612,168	8,500	7,083	0	0	0	0	0
	<b>Overhead Expenditure</b>	<b>0</b>	<b>612,168</b>	<b>8,500</b>	<b>7,083</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Movement to/(from) Gen Reserve</b>	<b>0</b>	<b>(612,168)</b>	<b>(8,500)</b>	<b>(7,083)</b>	<b>0</b>	<b>0</b>			
<b>601</b>	<b>Capital Charges</b>									
897	Deferred Grants Released	0	719	719	1,997	0	0	0	0	0
901	Land & Buildings	0	291,263	291,263	242,720	0	0	0	0	0
921	Vehicles & Equipment	0	622,610	14,125	17,752	0	0	0	0	0
941	Infrastructure Assets	0	29,321	29,317	26,365	0	0	0	0	0
961	Community Assets	0	5,152	5,152	4,293	0	0	0	0	0
5040	Depreciation Reversal	0	-948,346	-339,857	-291,130	0	0	0	0	0
5041	Capital Charges Income	0	-948,346	-339,857	-291,130	0	0	0	0	0
	<b>Overhead Expenditure</b>	<b>0</b>	<b>-947,627</b>	<b>-339,138</b>	<b>-289,133</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

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## Annual Budget - By Centre (Actual YTD Month 10)

**Note: DRAFT BUDGET FOR 2024/2025 FINANCIAL YEAR**

		23/24 Budget			24/25 Budget			25/26 Budget		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
	<b>Movement to/(from) Gen Reserve</b>									
<b>701</b>	<b>Central Costs-Staff Contingen</b>									
1900	Precept Received	1,093,358	1,093,359	1,093,359	1,227,058	1,227,058	1,227,058	0	1,299,163	0
	<b>Total Income</b>									
4801	PWLB - Interest	33,000	33,166	33,166	32,243	33,166	0	33,166	0	0
4802	PWLB - Premium	33,000	33,116	33,116	34,038	33,166	0	33,116	0	0
4901	Employers NI	9,352	0	0	0	0	0	0	0	0
4902	Employer Pension	14,860	5,530	0	0	0	0	0	0	0
4903	Pension Top Up	0	11,400	11,400	9,833	11,400	0	12,300	0	0
4904	Casual Staff	0	0	0	342	342	0	0	0	0
4906	Recharges	0	4,955	0	0	0	0	0	0	0
	<b>Overhead Expenditure</b>									
9012	Movement to/(from) Gen Reserve	90,212	88,167	77,682	76,457	78,074	0	78,582	0	0
		<b>1,003,146</b>	<b>1,005,192</b>	<b>1,149,376</b>	<b>1,150,601</b>	<b>1,148,984</b>		<b>1,220,581</b>		
<b>801</b>	<b>Doris Bainbridge I &amp; E</b>									
1870	Income-Interest Received	0	2,988	500	623	750	0	500	0	0
	<b>Total Income</b>									
4136	CCLA Fees	0	403	0	66	200	0	200	0	0
	<b>Overhead Expenditure</b>									
<b>901</b>	<b>Mayors Charity</b>									

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## Annual Budget - By Centre (Actual YTD Month 10)

**Note: DRAFT BUDGET FOR 2024/2025 FINANCIAL YEAR**

		23/24 Budget			24/25 Budget			25/26 Budget		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1000	Mayors Charity	0	-2,929	0	0	0	0	0	0	0
	<b>Total Income</b>	0	-2,929	0	0	0	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	0	(2,929)	0	0	0	0	0	0	0
	<b>Total Budget Income</b>	2,068,482	2,038,836	2,053,623	3,276,679	2,183,047	0	2,343,808	0	0
	<b>Expenditure</b>	2,071,222	2,140,861	2,043,336	2,733,730	1,912,175	67,534	2,091,677	0	0
	<b>Movement to/(from) Gen Reserve</b>	(2,740)	(102,025)	10,287	542,949	270,872	252,131			

## Year End Forecasts

## Capital Related Codes

Please note all capital related items net to zero and are input by the accountant. They have no overall impact on the revenue budgets. There are therefore budgets within the software report that show zero year end projections or zero budget for 25/26 so as not to confuse the revenue only position.

## Year End Forecast

<u>Page No.</u>	<u>Cost Centre</u>	<u>Nominal Code</u>	<u>Notes</u>
1	101	4032	New photocopier costs have been accounted for. Existing copier is old and done over 1 million prints and is regularly breaking down.
		4037	Extra cost includes new Town Hall venue website funded by 24/25 Town Hall marketing budget.
		4038	Additional work undertaken by internal auditor higher than anticipated.
		4061	Annual funds for possible bi-election
2		4136	Net income from CCLA accounted for previously however accountant advice to account for gross income and investment fees separately. This is now done in the 25/26 budget.
		4137	Over budget due to extension of H&S consultancy which is funded by reduction in salary costs for Ops Manager role.
2	102	4017	Higher than expected road closure costs offset by savings across a number of other civic events.
	104	4340	Savings due to sustainable planting approach.
4	200		This is a new cost centre created in the current financial year on the back of hospitality efforts at the Town Hall. It is an evolving cost centre in terms of the codes being used as we develop the best way to account for the various income and expenditure. The hardest element to get right is staff costs as all

			staff involved in hospitality have overlaps with other service areas and so assessing how much salary to apportion between different service centres is not always easy to determine. As an example the hospitality manager has now assumed duties left by the departure of the Town Hall facilities manager on an interim basis pending further review. The salary costs attributed to this code include an employee who supports wider non-commercial Town Hall functions and civic events. Further refinement of this cost centre will occur as this area of work evolves. There is also an additional £12,000 approx. in value of advance bookings for future financial years confirmed and shown on the Balance sheet but not treated as revenue income for the current financial year.
6	201	4101	Some elements of cost here will be assigned to capital expenditure which will reduce the revenue cost. Members have previously resolved to give devolved authority to certain officers and members to address a backlog of maintenance works and to determine how that work is funded between revenue and capital. This will be picked up as part of year end processes.
8	203	1726	Cancellation of the switch on event has compromised the income.
		4720	The uncertainty over the castle availability for 2025 is a potential factor. Ideas for alternative concert locations are welcomed should the castle not be available due to gatehouse construction works.
		4721	Based on 2024 costs a smaller budget is allocated.
		4723	Based on 2024 costs a smaller budget is allocated.
9	301	1360	Increase in revenue subject to member willingness to apply some increases to service charges.
		4322	Additional budget included to cover extensive tree maintenance works that are required.
9	303	1342	No guarantees.
11	303	4328	Some of the costs here are funded from other areas of income including underspend from previous years.

	401	1619	Challenges with delivery of new payment systems have compromised income.
12	401	4105	London Road café premises business rates rate free period expired in the year. Now sold so no costs for 25/26.
		4900 - 4915	Less cost expected due to the Sconce and Castle sites moving to a new Contractor (1year later than previously envisaged).
12	410	1400	Higher income based on agreed devolution grant structure.
13	420	1500-1509	General reductions in market income are cautiously forecast in line with recent years' decline. Medium Term Financial Plans take account of the impact of construction works in the marketplace.
		1514 and 1515	Zero income forecast due to cancellation with refunds being issued.
15	429	1109	Additional £1,000 from County Council for improvements to Collis Close.
17	436	1105	Lawn Tennis Association Grant

### Budget 2025/2026

#### General

1. All Electricity and Gas charges have risen significantly in line with expected increases.
2. All insurance costs have risen in line with expected increases advised by the insurance company.

Page No.	Cost Centre	Nominal Code	Notes
1	101	1870	Reduction in interest forecast due to redemption of £1 million property fund shares in 2024/2025 as agreed by Council.
		4022	Additional Cemetery staff-related training included in forecasts.
		4129	Extra insurance costs expected. Previously reported to FGP in November 2024.

2	101	4136	Reduction anticipated due to lower Property fund value.
		4137	H&S consultancy now split into new code hence reduction.
3	102	4900-4915	Staff member previously accounted for here now more active in the Town Hall and consequently salary now accounted for in different cost centre.
4	104	4053	Funds intended to build up reserve fund for future repair costs.
		4340	Big reduction with sustainable planting approach.
	200		200 Cost Centre is a new one added this in the current financial year. It is designed to focus on the Hospitality and Commercial efforts of the Council. Many of the codes have been moved from 201 being the Town Hall.
	201	1175	The forecast income here is a net profit income. In due course this will be a gross cost with expenditure for the event included under cost codes elsewhere in the budget.
8	202	1107	Reduction in direct rent income however this will be offset by tenants paying increased contributions to service costs. Previously subject to FGP resolution.
	203	1720 and 1723	Income not guaranteed so no budget provision made.
	401	1108	Actual income here is a capital income being the residue of the sale of the London Road toilet block.
		1619	Challenges with new payment systems are ongoing, however some new alternative card payment options are now being explored by the new Operations Manager. Some
14	420	4730	Capital expenditure in current year for equipment for hosting beach. Budget allocation in 25/26 to support provision of pop-up weekend beaches in Hawtonville and Yorke Drive.
14	420	4900 to 4903	Reorganisation of market staff in 2025 following staff departures resulting in expected cost savings.
16	429	4117	This figure is set by contract with annual CPI linked increases.

**Detailed Balance Sheet - Excluding Stock Movement**

Month 10 Date 09/01/2025

<u>A/c</u>	<u>Description</u>	<u>Actual</u>		
	<u>Fixed Assets</u>	Asset Value	Depreciation	Net Value
1	Operational Land and Buildings	14,465,779	11,083,620	3,382,159
21	Vehicle and Equipment	3,019,713	3,006,715	12,998
41	Infrastructure Assets	303,210	166,798	136,412
61	Community Assets	78,278	56,579	21,699
81	Non Operational Assets	1	0	1
	<b>Total Fixed Assets</b>	<b>17,866,981</b>	<b>14,313,712</b>	<b>3,553,269</b>
	<u>Other Assets</u>			
603	Doris Bainbridge	26,098		
605	CCLA Property Fund	1,279,920		
	<b>Total Other Assets</b>			<b>1,306,018</b>
	<u>Current Assets</u>			
101	Debtors Control General	70,905		
102	Debtors Control Cemetery	2,910		
104	Debtors Control Market	396		
120	Vat Refunds	53,752		
150	Stock	2,717		
201	NatWest Current/Deposit	(111,367)		
224	CCLA Deposit Fund	1,950,000		
255	Petty Cash	(182)		
260	Cash Floats	500		
4950	Equals Money - K Wood	447		
4952	Equals Money - P Tomlinson	234		
4953	Equals Money - S Wyles	166		
4954	Equals Money - K Edwards	493		
4955	Equals Money - D Sales	500		
	<b>Total Current Assets</b>			<b>1,971,471</b>
	<u>Current Liabilities</u>			
501	Creditors Control	28,202		
525	Mayors Charity	1,632		
560	Receipts in Advance	11,268		
565	Recharges	201		
569	Allotment Keys/Fobs	2,207		
570	Allotment Bonds	8,819		
571	Town Hall Damage Waiver Bond	950		
573	Town Hall Deposits 25/26	625		
580	Doris Bainbridge	26,849		
	<b>Total Current Liabilities</b>			<b>80,754</b>
	<b>Net Current Assets</b>			<b>3,196,736</b>
	<b>Total Assets less Current Liabilities</b>			<b>6,750,005</b>
	<u>Long Term Liabilities</u>			
387	Deferred Grants Applied	7,190		
388	Deferred Grants W/Back	(2,716)		
389	Deferred Grants Unapplied	17,993		
400	Public Works Loan Board	1,139,587		

**Detailed Balance Sheet - Excluding Stock Movement**

Month 10 Date 09/01/2025

<u>A/c</u>	<u>Description</u>	<u>Actual</u>
	<b>Total Long Term Liabilities</b>	<b><u>1,162,054</u></b>
	<b>Total Assets less Total Liabilities</b>	<b><u>5,587,950</u></b>
<i>Represented by :-</i>		
300	Current Year Fund	605,207
308	Devolution Reserve	215,777
309	Community Infrastructure Levy	102,540
310	General Fund	364,107
311	Neighbourhood Plan Reserve	20,000
319	Climate Change Reserve	45,000
322	Capital Receipts Reserve	(977,237)
326	Election Reserve Fund	12,106
327	Town Hall Repair Reserve	308,570
328	Risk Management Fund	946
330	R&R Fund - Allotments	175
332	R & R Fund - Cemetery	32,970
334	R & R Fund - Computers	1,666
335	R & R Fund - Office Equipment	9,303
338	R & R Fund - Museum	10,243
339	R & R - PC's Gen Repairs	16,638
341	R & R - P&PF Replace Play Equ	13,177
347	R & R SwoodAv playsurfce/wall	1,337
348	R & R - Priv Est Play Area Rep	2,920
351	R & R - Market Place	16,568
385	Env Improvement Scheme	50,000
392	Capital Finance Account	4,689,128
801	Grange Road	14,261
806	Millar Homes - Autumn Croft	20,000
809	Barnby Rd Open Space	12,550
	<b>Total Equity</b>	<b><u>5,587,950</u></b>