



Newark TOWN COUNCIL

Wednesday 23rd July 2025

Dear Councillors

A meeting of the Events, Arts, Culture and Twinning Sub-Committee has been arranged for **6.30pm** on Monday 28th July 2025, in the Council Chamber at the Town Hall.

Yours sincerely

MATTHEW GLEADELL
Town Clerk

A G E N D A

EVENTS, ARTS, CULTURE AND TWINNING SUB-COMMITTEE

Thursday 10th April 2025

1	Apologies for Absence		
2	Minutes of the Meeting of the Events, Arts, Culture and Twinning Working Group held on 10th April 2025	Minutes Attached	Page 5
3	Declarations of Interest from Members <i>Relevant Legislation: Localism Act 2011 s31</i>		
4	Report from Cllr Barbara Corrigan re: Twinning Visit to Sandomierz	Verbal	
5	Newark Festival Update from Cllr Tom Collier	Verbal	
6	Newark on Sea Update from Council Officer	Verbal	
7	Museum Update	Verbal	
8	Event Safety Updates	Report Attached	Page 5
9	Partner Events	Report Attached	Page 5
10	Christmas 2025	Report Attached	Page 5
11	Market Place 2026	Report Attached	Page5/6

Committee membership **Cllr T Collier (Chairman)**
Cllr S Dickinson (Vice-Chairman)
Cllr J Kellas
Cllr L Roulstone
Cllr D Moore

SUBJECT:	Events Arts Culture and Twinning
REPORT BY:	Matthew Gleadell

1. Recommendations

- 1.1 That members note the contents of the report.

2. Background

EVENT SAFETY

Members are asked to note that Event Safety requirements have increased recently. The recent Armed Forces Day event received much more scrutiny from Safety Advisory Group and a number of enhanced security measures were necessary to satisfy concerns from safety partners.

Military events particularly are generally considered as higher risk events in any event.

Martyns Law is also changing the face of event safety. Full details can be found at the following link:

<https://homeofficemedia.blog.gov.uk/2025/04/03/martyns-law-factsheet/>

The impact of heightened event safety needs is cost and resource. Greater cost to provide additional first aid, security staff and greater resource to plan manage and implement an event in both the planning of the event and at the event itself. Responding to the changes will be something members will need to consider in so far as budget requirements for future events are concerned.

Changes are new and officers and indeed the local SAG group are reacting and adapting and it will become much clearer as time progresses what the new levels of safety management expectations are and what is needed for the different types of events.

PARTNER EVENTS

Newark Dragon Boat festival takes place on the 14th September.

Festival of Creativity – Saturday 4th October.

Steampunk 6th and 7th December (Provisional)

CHRISTMAS 2025

In the absence of any alternative requests from members the Christmas Lights Switch On event will follow a similar format to its current established format and will take place on the 30th November.

MARKET PLACE 2026

Market Place investment plans via the Towns Fund although yet to finalised will likely see physical implementation in 2026. Works are expected to have an impact

on event delivery in 2026. Until all details are finalised including works timescales and scope of works it is impossible to say which events may be impacted and how.

Alternative venues for events where necessary will be explored however it seems prudent to bring members attention to the potential challenges of the market place at an early stage.

3. Financial, Legal, Equality, Environmental & Risk Issues

All relevant matters set out above.

Background Papers:	Working papers
Lead Officer:	Matthew Gleadell Tel: 01636 684801 Email: matthew.gleadell@newark.gov.uk