



Newark TOWN COUNCIL

TOWN COUNCIL MEETING

WEDNESDAY 23RD JULY 2025

Thursday 17th July 2025

Dear Councillors

You are summonsed to attend a meeting of the Town Council at 7.00pm on Wednesday 23rd July 2025 to be held in the Council Chamber at the Town Hall.

Yours sincerely

Matthew Gleadell
Town Clerk

A G E N D A

TOWN COUNCIL MEETING – WEDNESDAY 23RD JULY 2025

1	Apologies for Absence			
2	To approve the Minutes of the Extraordinary Town Council meeting held on Wednesday 9 th April 2025		Minutes Attached	Page 5
3	To approve the Minutes of the Meeting of the Town Council held on Wednesday 23 rd April 2025		Minutes Attached	Page 9
4	To approve the Minutes of the Annual Mayor Making Meeting held on Sunday 11 th May 2025		Minutes Attached	Page 13
5	To receive Declarations of Interest from Members and Officers <i>Relevant Legislation: Localism Act 2011 s31</i>		Verbal	
6	To receive all Adopted Minutes of the Committees held since the last Full Town Council Meeting:			
	6a	Finance & General Purposes Committee held on Wednesday 12 th March 2025	Minutes Attached	Page 21
	6b	Finance & General Purposes Committee held on Wednesday 16 th April 2025	Minutes Attached	Page 25
	6c	Planning Committee held on Wednesday 30 th April 2025	Minutes Attached	Page 29
	6d	Planning Committee held on Wednesday 28 th May 2025	Minutes Attached	Page 35
	6e	Finance & General Purposes Committee held on Wednesday 18 th June 2025	Minutes Attached	Page 39
7	Town Mayor’s Announcements		Verbal	
8	Town Clerk’s Announcements		Verbal	
9	Leader of the Council’s Announcements		Verbal	
10	Questions from Town Councillors – none received			

11	Questions from Members of the Public – none received		
12	Doris Bainbridge Accounts	Report Attached	Page 45
13	Exclusion of the Press and Public	Report Attached	Page 49
14	Exempt Minute from the Meeting on Wednesday 18th June 2025	Minute Attached	Page 51
15	Cemetery Development	Report Attached	Page 53



Newark TOWN COUNCIL

Agenda Item No: 2

Committee Date: Wednesday 23rd July 2025

Minutes of the Extraordinary Town Council meeting held on Wednesday 9th April 2025 in the Council Chamber at the Town Hall.

Membership Present:	Town Mayor	Cllr D Ledger (in the Chair)
	Councillors	I Brown D Campbell T Collier B Corrigan E Cropper S Crosby (Ap) S Dickinson L Geary L Goff J Kellas D Moore G Rix N Ross L Roulstone M Skinner M Spoors P Taylor
Apologies received from:	Councillor	S Crosby
Town Council Staff:	Deputy Town Clerk	Anna Lawson
Public:	There was 1 member of the press present and 4 members of the public.	
Venue:	Council Chamber	Town Hall

TC41/24/25 Minutes of the Meeting of the Full Town Council held on Wednesday 19th February 2025

The Minutes of the Meeting of the Full Town Council held on Wednesday 19th February 2025 were proposed by Cllr D Ledger, seconded by G Rix and **AGREED** as a true and accurate record.

TC42/24/25 Declarations of Interest from Members and Officers

Cllrs Corrigan, Skinner and Ross declared a non-pecuniary interest in Agenda Item 7 – Presentation by GNR Solar Park.

TC43/24/25 Town Mayor's Announcements

The Town Mayor said she was thoroughly enjoying the role and would provide a further update at the next meeting.

TC44/24/25 Town Clerk's Announcements

There were no Announcements from the Town Clerk.

TC45/24/25 Leader of the Council's Announcements

There were no Announcements from the Leader of the Council.

TC46/24/25 Presentation by GNR Solar Park

The developers provided a presentation to Members, outlining the activities of their organisation as well as their intention for the site. issues were addressed in relation to job creation during construction and operation, along with the EG Academy, to provide skills and education for residents.

Date obtained from the recent scheme of public consultation initiatives was also presented.

TC47/24/25 To agree consultation response to GNR Solar Park proposals (referred to Town Council by the Planning Committee)

Many questions were raised by Members and addressed to the developers. Queries were raised in the following areas (shown in **bold**) along with the responses from the developers.

Flooding, including proposed mitigation

Details of the mitigation plans will be made public as part of the planning application.

Sourcing of the PV panels from China

Difficulty in sourcing elsewhere, due to the complexities of the manufacturing processes. A Buy British Policy will be implemented for all other aspects of the construction. Steel will be purchased from British Steel and sold back to them for recycling in 40 years time.

Education and Apprenticeships

The Apprenticeships and PhD positions will mainly be in London, based at their headquarters, however, Members did request consideration for Newark-based roles.

The developers stated that they would include 'seldom heard voices' within the

cohort for education.

Environmental and Farming Impact

In response to concerns raised in relation to food security, Members were advised that once the lifespan of the site has been depleted, the land will return to farming. The site will be available for sheep farmers to graze free of charge and the rest in being farmed will improve the land quality.

Members challenged this response due to the impact on farming practices and the soil type.

It was confirmed that the three furrows farming practice at Loxton would not be affected as the site does not cover this area.

Access to Public Rights of Way

Permissive routes will be created across the site.

Highways and Construction Impact

It is expected that if the application is approved, a condition will be made to implement a planning gain in relation to the highways infrastructure. Specific routes for construction traffic will be instigated and fines will be imposed if not adhered to.

Business Sustainability for the Site

If the application is successful, then a separate business for the site will be created.

Cllr M Skinner proposed an **OBJECTION** to the application on the grounds of density, visual impact, and damage to local farmland. This was seconded by Cllr J Kellas who requested a Named Vote.

Councillor	FOR	AGAINST	ABSTENTION	ABSENT
Irene Brown	√			
Dawn Campbell		√		
Tom Collier	√			
Barbara Corrigan		√		
Esther Cropper		√		
Susan Crosby				√
Sophie Dickinson		√		
Lisa Geary		√		
Laurence Goff		√		
Jack Kellas	√			
Diane Ledger	√			
David Moore				
Glenis Rix				
Neil Ross	√			
Lynn Roulstone		√		
Mathew Skinner	√			
Matthew Spoors				
Paul Taylor		√		
TOTAL	6	8	0	0

The vote was **6 in favour** of **OBJECTING** to the application and **8 AGAINST**.

Cllr L Geary then proposed to **SUPPORT** the application, which was seconded

by Cllr L Goff.

Cllr J Kellas requested a Named Vote.

Councillor	FOR	AGAINST	ABSTENTION	ABSENT
Irene Brown		√		
Dawn Campbell	√			
Tom Collier		√		
Barbara Corrigan	√			
Esther Cropper	√			
Susan Crosby				
Sophie Dickinson	√			
Lisa Geary	√			
Laurence Goff	√			
Jack Kellas		√		
Diane Ledger		√		
David Moore				
Glenis Rix				
Neil Ross		√		
Lynn Roulstone	√			
Mathew Skinner		√		
Matthew Spoors				
Paul Taylor	√			
TOTALS	8	6	0	0

The outcome of the vote was recorded as **8 IN FAVOUR** and **6 AGAINST**, therefore the Council **AGREED** to **SUPPORT** the application.

TO BE NOTED:

Standing Orders were suspended at 8.59pm and 9.25pm to allow the meeting to be extended by 30 minutes.

Cllr G Rix left the meeting at 8.16pm.

Meeting Closed:	9.43pm	Next Meeting:	Wednesday 23rd July 2025
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Newark TOWN COUNCIL

Agenda Item No: 3

Committee Date: Wednesday 23rd July 2025

Minutes of the Town Council meeting held on Wednesday 23rd April 2025 in the Council Chamber at the Town Hall.

Membership Present:	Town Mayor	Cllr D Ledger (in the Chair)
	Councillors	I Brown D Campbell (Ap) T Collier B Corrigan E Cropper S Crosby S Dickinson L Geary L Goff J Kellas D Moore G Rix N Ross L Roulstone (Ap) M Skinner M Spoors P Taylor (A)
Apologies received from:	Councillor	D Campbell, L Roulstone
Town Council Staff:	Deputy Town Clerk	Anna Lawson
Public:	There was no members of the press present or public present.	
Venue:	Council Chamber	Town Hall

TC48/24/25 Minutes of the Meeting of the Full Town Council held on Wednesday 19th February 2025

The Minutes of the Meeting of the Full Town Council held on Wednesday 19th February 2025 were proposed by Cllr D Ledger, seconded by B Corrigan and **AGREED** as a true and accurate record.

TC49/24/25 Declarations of Interest from Members and Officers

There were no Declarations of Interest.

TC50/24/25 Adopted Minutes of the Committees held since the last Full Town Council Meeting

a. Finance & General Purposes Committee held on Wednesday 29th January 2025

Cllr S Crosby presented the Minutes of this Meeting.

b. Planning Committee held on Wednesday 5th February 2025

Cllr L Geary presented the Minutes of this Meeting.

c. Planning Committee held on Wednesday 5th March 2025

Cllr L Geary presented the Minutes of this Meeting.

d. Planning Committee held on Wednesday 2nd April 2025

Cllr L Geary presented the Minutes of this Meeting.

TC51/24/25 Town Mayor's Announcements

The Town Mayor said she had enjoyed the role and would be sad to leave.

She sent her best wishes to the upcoming incumbent.

The Mayor had the opportunity to attend events that she would not normally access, or attend.

She had been proud to represent Newark Town Council and look into all that Newark had to offer.

TC52/24/25 Town Clerk's Announcements

Over 80 invitations had been issued for the VE Beacon Light switch on.

Further invitations have been issued for the Mayor Making event.

The Town Clerk clarified the situation regarding political stance during council meetings. He recognised that training in the sector prescribes a non-partisan approach, however, legislations does not support this.

The Town Clerk apologised to Cllr L Geary in relation to errors in the last FGP Minutes, which provided an incorrect impression of one aspect of a vote.

TC53/24/25 Leader of the Council's Announcements

The Leader had sent her Apologies.

TC54/24/25 Questions from Town Councillors

Cllr L Goff raised an issue in relation to the lack of a blue plaque for Emily Blagg. Emily Blagg is buried in Newark Cemetery and is not recognised.

Cllr B Corrigan supported the proposal and offer to support Cllr L Goff in his pursuit of this matter.

Cllr L Goff clarified that he wanted signage within the Cemetery to show the location of the grave.

TC55/24/25 Questions from Members of the Public

A response was proposed from the Chair of FGP which outlined the criteria for the Sherwood Avenue Playpark; this would explain that other parks include swings and that swinging motion is provided by some of the equipment at Sherwood Avenue.

TC56/24/25 Cemetery Development

The Town Clerk presented the responses from the Public Consultation regarding the future of Cemetery provision in Newark

It was proposed by Cllr D Ledger and seconded by Cllr B Corrigan that this report be **NOTED** in preparation for a confidential presentation from the Town Clerk.

A vote was held and this was **AGREED**.

TC57/24/25 Exclusion of the Press and Public

The Town Clerk gave a presentation in relation to the future of burial provision in Newark.

He outlined the recommendations of the Cemetery Working Group and presented the results of the Consultation.

Consideration was given to options for Burial sites and a Crematorium and the next step in terms of planning consultancy required to consider how options may be progressed.

The Clerk stressed the huge financial implications of the projects and the significant risks involved.

The Clerk made clear he was now at the limit of his skills and that specialist support will be needed to move forward with either a new burial ground , crematorium or both.

Cllr D Ledger proposed that this item should be brought back with a full written report. This was seconded by Cllr B Corrigan, a vote was held and it was **AGREED**.

Meeting Closed:	9.33pm	Next Meeting:	Wednesday 23rd July 2025
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Newark TOWN COUNCIL

Agenda Item No: 4

Committee Date: Wednesday 23rd July 2025

Minutes of the Annual Mayor Making meeting held on Sunday 11th May 2025 in the Council Chamber at the Town Hall.

Membership Present:	Town Mayor	D Ledger (in the Chair)
	Councillors	I Brown D Campbell T Collier B Corrigan E Cropper S Crosby S Dickinson L Geary L Goff J Kellas D Ledger D Moore (Ap) G Rix N Ross L Roulstone M Skinner M Spoors (Ap) P Taylor
Apologies Received From	Councillors	D Moore, M Spoors
Town Council Staff:	Town Clerk Executive Assistant Hospitality & Events	Matthew Gleadell Helen Crossland Pete Tomlinson
Venue:	Ballroom	Town Hall

Prior to the start of the main meeting, Cllr I Brown requested that a microphone be used as she could not hear very well.

01/25/26 ELECTION OF TOWN MAYOR

It was proposed by Councillor D Campbell, seconded by Councillor L Geary that Councillor B Corrigan be elected Town Mayor for the Civic Year 2024/25.

There were no other nominations so a vote was held and it was **RESOLVED** that:
Councillor B Corrigan be elected Town Mayor for the Civic Year 2025/26.

The Town Mayor then read and signed the Declaration of Acceptance of the Office.

02/25/26 RETIRING TOWN MAYOR

The Town Mayor, Councillor B Corrigan, called on Councillor D Campbell to propose a vote of thanks to the Retiring Town Mayor, Councillor D Ledger, for the Civic Year 2024/2025, which was seconded by Councillor N Ross.

The Town Mayor then presented Councillor D Ledger with her Past Mayor's Badge and a bouquet of flowers.

03/25/26 ELECTION OF DEPUTY TOWN MAYOR

The Town Mayor invited nominations for the position of Deputy Town Mayor for the Civic Year 2025/26.

Councillor L Geary proposed, seconded by Councillor D Campbell, that Councillor L Roulstone be the Deputy Town Mayor.

There were no other nominations so a vote was held and it was **RESOLVED** that:
Councillor L Roulstone be elected Deputy Town Mayor for the Civic Year 2025/26.

The Deputy Town Mayor then read and signed the Declaration of Acceptance of the Office.

Cllr M Skinner left the meeting at this point.

04/25/26 ANNOUNCEMENT OF THE COUNCIL LEADER AND OPPOSITION SPOKESPERSONS

The Leader of the Council was announced to be the Independents for Newark and District Councillor D Campbell.

Councillor L Geary was announced as the Labour Group Spokesperson.

Councillor M Skinner was announced as the Spokesperson of the Conservative Group.

05/25/26 COMPOSITION OF COMMITTEES AND MEMBERSHIP

It was **RESOLVED** that the composition of the committees for the 2025.26 civic year remain as outlined as in the Agenda Report.

Finance & General Purposes Committee

All Town Councillors

Planning Committee

9 Members: Independents for Newark and District – 5 positions
 Labour Group – 2 positions
 Conservative Group – 1 position
 Un-Aligned Independents – 1 position

Personnel Sub-Committee

5 Members: Independents for Newark and District – 1 position
 Labour Group – 1 position
 Conservative Group – 1 position
 Unaligned Independents – 2 positions

Environmental Stewardship Sub Committee

5 Members: Independents for Newark and District – 2 positions
 Labour Group – 1 position
 Unaligned Independents - 1 position
 Conservative Group – 1 position

Events, Arts, Culture and Twinning Sub Committee

5 Members: Independents for Newark and District – 3 positions
 Conservative Group – 1 position
 Labour Group – 1 position

Following a show of hands the proposed composition of Committees was **AGREED**.

It was then **RESOLVED** that the membership of the Committees was as follows:

Finance & General Purposes Committee

All Town Councillors

Planning Committee

Independents for Newark and District	Cllr T Collier
	Cllr D Campbell
	Cllr E Cropper
	Cllr S Dickinson
	Cllr N Ross
Labour Group	Cllr L Geary

Cllr L Roulstone

Cllr L Goff

Conservative Group

Cllr M Skinner

Personnel Sub-Committee

Unaligned Independents

Cllr D Ledger

Cllr G Rix

Labour Group

Cllr P Taylor

Independents for Newark and District

Cllr S Crosby

Conservative Group

Cllr M Skinner

Environmental Stewardship Sub Committee

Labour Group

Cllr L Roulstone

Independents for Newark and District

Cllr E Cropper

Cllr S Crosby

Unaligned Independent

Cllr G Rix

Conservative Group

Cllr M Skinner

Events, Arts, Culture and Twinning Sub Committee

Independents for Newark and District

Cllr T Collier

Cllr S Dickinson

Cllr D Moore

Conservative Group

Cllr J Kellas

06/25/26 APPOINTMENT OF CHAIRMEN/VICE CHAIRMEN

The Town Mayor then called for nominations for Chairmen and Vice-Chairmen of each Committee.

Finance & General Purposes Committee

Councillor D Corrigan proposed, and Councillor S Dickinson seconded the nomination of Councillor S Crosby as Chairman of the Finance & General Purposes Committee.

There were no other nominations and following a show of hands, this nomination was **AGREED**.

Councillor E Cropper proposed, and Councillor N Ross seconded the nomination of Councillor B Corrigan as the Vice-Chairman of the Finance & General Purposes Committee.

There were no other nominations and following a show of hands, this nomination was **AGREED**.

Planning Committee

Councillor D Campbell proposed, and Councillor E Cropper seconded the nomination of Councillor L Geary as the Chairman of the Planning Committee.

There were no other nominations and following a show of hands, this nomination was **AGREED**.

Councillor B Corrigan proposed, and Councillor L Geary seconded the nomination of Councillor T Collier as the Vice-Chairman of the Planning Committee.

There were no other nominations and following a show of hands, this nomination was **AGREED**.

Personnel Sub Committee

Councillor B Corrigan proposed, and Councillor L Geary seconded the nomination of Councillor P Taylor as the Chairman of the Personnel Sub Committee.

A vote was held and with 5 votes for, 3 votes against and 3 abstentions, this nomination was **AGREED**.

Councillor B Corrigan proposed, and Councillor P Taylor seconded the nomination of Councillor G Rix as Vice-Chairman of the Personnel Sub Committee.

There were no other nominations and following a show of hands, this nomination was **AGREED**.

Environmental Stewardship Sub Committee

Councillor B Corrigan proposed, and Councillor L Geary seconded the nomination of Councillor L Roulstone as the Chairman of the Environmental Stewardship Sub Committee.

There were no other nominations and following a show of hands, this nomination was **AGREED**.

Councillor L Roulstone proposed, and Councillor B Corrigan seconded the nomination of Councillor E Cropper as the Vice-Chairman of the Environmental Stewardship Sub Committee.

There were no other nominations and following a show of hands, this nomination was **AGREED**.

Events, Arts, Culture and Twinning Sub Committee

Councillor B Corrigan proposed, and Councillor N Ross seconded the nomination of Councillor T Collier as the Chairman of the Events, Arts, Culture and Twinning Sub Committee.

There were no other nominations and following a show of hands, this nomination was **AGREED**.

Councillor B Corrigan proposed, and Councillor T Collier seconded the nomination of Councillor S Dickinson as the Vice-Chairman of the Events, Arts, Culture and Twinning Sub Committee.

There were no other nominations and following a show of hands, this nomination was **AGREED**.

07/25/26 APPOINTMENT OF COMMITTEE SPOKESPERSONS

Appointments to the following positions were **NOTED** as follows:

Independents for Newark and District

Finance & General Purposes Committee – Councillor S Crosby

Planning Committee – Councillor T Collier

Personnel Sub Committee – Councillor S Crosby

Environmental Stewardship Sub Committee – Councillor E Cropper

Events, Arts, Culture and Twinning Sub Committee – Councillor T Collier

Labour Group

Finance & General Purposes Committee – Councillor L Geary

Planning Committee – Councillor L Geary

Personnel Sub Committee – Councillor P Taylor

Environmental Stewardship Sub Committee – Councillor L Roulstone

Events, Arts, Culture and Twinning Sub Committee – Councillor L Roulstone

Conservative Group

Finance & General Purposes Committee – Councillor M Skinner

Planning Committee – Councillor M Skinner

Personnel Sub Committee – Councillor M Skinner

Environmental Stewardship Sub Committee – Councillor M Skinner

Events, Arts, Culture and Twinning Sub Committee – Councillor J Kellas

08/25/26 CLOSURE

The Town Mayor thanked Town Councillors and all those present for attending before declaring the meeting closed.

The date of the next Annual Meeting of the Town Council is due to be on Sunday 10th May 2026.



Newark TOWN COUNCIL

FINANCE & GENERAL PURPOSES COMMITTEE MINUTES

Minutes of the Meeting of the Finance & General Purposes Committee held on Wednesday 12th March 2025, at 7.00pm, in the Council Chamber, at the Town Hall.

Membership Present:	Councillor	B Corrigan (Chairman) (A)
	Councillors	I Brown D Campbell T Collier E Cropper S Crosby (Vice-Chairman) S Dickinson L Geary L Goff J Kellas D Ledger D Moore G Rix (Ap) N Ross (Ap) L Roulstone M Skinner M Spoor P Taylor
Apologies for Absence:	Councillors	B Corrigan, G Rix, N Ross
Officers Present:	Town Clerk Deputy Town Clerk Hospitality and Events Manager	Matthew Gleadell Anna Lawson Kirsty Edwards
	There was one member of the press and no public present.	
Venue:	Committee Room, Newark Town Hall	

FGP93/24/25 Minutes of the Finance & General Purposes Committee held on Wednesday 29th January 2025.

The Minutes (as above) were proposed by Cllr D Moore, seconded by Cllr D Campbell and **APPROVED**.

FGP94/24/25 Declarations of Interest

No Declarations of Interest were received.

FGP95/24/25 Payment Schedules 10/25 and 11/25

Payment Schedules 10/25 and 11/25 in the sum of £275,630.59 (two hundred and seventy five thousand, six hundred and thirty pounds and 59p) and £141,814.98 (one hundred and forty one thousand, eight hundred and fourteen pounds and 98p) were **NOTED**.

FGP96/24/25 Hospitality Capital Expenditure

Discussions took place regarding the three proposals, and it was re-iterated that these actions are to complement the town and its events and not to take business away from other venues.

Recommendations were:

- a) To accept the change of use for the Pickin Room
- b) To purchase the outdoor bar for the Market Place
- c) To represent the proposal for the soft play events to include costings

Cllr D Campbell proposed, Cllr T Collier seconded the above proposals. A vote was held it they were **AGREED**.

FGP96/24/25 Nottinghamshire Association of Local Councils Membership ('NOTALC')

It was proposed that this decision be deferred.

The CEO of NOTALC would be invited to speak to the Council and another report would be referred back to the Committee.

This was proposed by Cllr L Goff and seconded by Cllr D Ledger. A vote was held and it was **AGREED**.

FGP97/24/25 Newark Heart Procurement and Financials

Cllrs Kellas, Crosby, Taylor, Spoors, Moore and Brown made non-pecuniary declarations of interest in this Agenda item.

Cllr P Taylor asked for confirmation that the situation would not happen again in relation to Newark Town Council processes.

Cllr M Spoors requested confirmation that if the council accept the proposal, that no action would be taken against NTC. The Town Clerk stated that legal advice would be sought in relation to this. Following legal advice, if the council is able to proceed then both the Leader and the Chair of FGP will be contacted to grant permission.

Cllr D Campbell asked for it to be noted that she was not comfortable with granting retrospective approval of expenditure.

The recommendation as in the Agenda Report was proposed by Cllr S Crosby and

seconded by Cllr D Moore. A vote was held and it was **AGREED**.

FGP98/24/25 Cemetery Fees and Charges

Cllr L Goff declared a non-pecuniary interest in this Agenda Item.

Cllr S Crosby proposed that the decision on this item be deferred to the next meeting, subject to comparative data from other sites.

Cllr D Moore seconded the proposal. A vote was held it this was **AGREED**.

FGP99/24/25 Grant Policy and Application Form

The following amendments were proposed to the Grant Policy and Application Form.

To amend the form to request copies of bank statements and trading accounts

Proposed amendment – maximum application to be £500 over two years.

Proposed by Cllr L Geary, seconded by Cllr P Taylor. There were no votes for this amendment.

Proposed amendment – remove biannual requirement and make £250 maximum per year.

Proposed by Cllr J Kellas, seconded by Cllr D Moore. A vote was held and this was **AGREED**.

Cllr J Kellas then proposed that the proposal including the amendment, this was seconded by Cllr D Moore. A vote was held and this was **AGREED**.

FGP100/24/25 Just Sing Grant Application

Cllr D Ledger proposed that the application be accepted in principle, subject to dates being available. This was seconded by Cllr S Crosby. A vote was held and this was **AGREED**.

At this point, Standing Orders were suspended in order to continue the meeting for another 30 minutes. A vote was held and this was **AGREED**.

FGP101/24/25 25/26 Meeting Dates

Cllr P Taylor proposed, Cllr L Goff seconded that this be deferred to the next meeting.

A vote was held and this was **AGREED**.

Cllr T Collier left the meeting at 9.11pm.

FGP102/24/25 Insurance Renewal

It was proposed by Cllr L Geary, seconded by Cllr D Moore, that the insurance renewal be accepted. A vote was held and this was **AGREED**.

FGP103/24/25 Exclusion of the Press and Public

Cllr S Crosby proposed that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by Section 100 of the Local Government Act 1972) the press and public be excluded from the remainder of the meeting on the grounds that the Committee's remaining business involves the likely disclosure of exempt information as defined in the Local Government (Access to Information) (Variation) Order 2006,

and the public interest in disclosing the information.

This was seconded by Cllr D Ledger; a vote was held and it was **AGREED**.

FGP104/24/25 Hospitality Governance

After discussion it was **AGREED** that these decisions be recorded and then reported to council. Details to be redacted.

Cllr M Skinner proposed, Cllr L Geary seconded an amendment to the proposal:

- a) To add - Profit and loss accounts for the Hospitality and Events department to be presented to the council.
- b) To remove – No individual councillor to approve the decision.

A vote was held and this was **AGREED**.

Cllr S Dickinson and Cllr E Cropper left at 9.30pm.

It was proposed by Cllr P Taylor, seconded by Cllr M Spoors that Standing Orders be suspended again in order to continue the meeting for another 30 minutes. A vote was held and this was **AGREED**.

FGP105/24/25 Tolney Lane Woodland – Request for Lease

Discussions took place with concerns being raised in relation to building, cutting down trees, pesticides, and fencing.

It was proposed by Cllr L Geary and seconded by Cllr L Goff, that this request be **AGREED**.

A vote was held and with 4 in favour, 5 against and 3 abstentions the request was **NOT AGREED**.

Amendment in **RED**

Meeting Closed:	21.56pm	Next Meeting:	Wednesday 16 th April 2025
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Newark TOWN COUNCIL

FINANCE & GENERAL PURPOSES COMMITTEE MINUTES

Minutes of the Meeting of the Finance & General Purposes Committee held on Wednesday 16th April 2025, at 7.00pm, in the Council Chamber, at the Town Hall.

Membership Present:	Councillor	B Corrigan (Chairman)
	Councillors	I Brown (Ap) D Campbell T Collier E Cropper S Crosby (Vice-Chairman) S Dickinson L Geary L Goff J Kellas D Ledger (Ap) D Moore G Rix N Ross L Roulstone M Skinner M Spoors (Ap) P Taylor
Apologies for Absence:	Councillors	M Spoors, I Brown, D Ledger
Officers Present:	Town Clerk Deputy Town Clerk	Matthew Gleadell Anna Lawson
	There were no members of the public present and no members of the press.	
Venue:	Committee Room, Newark Town Hall	

- FGP106/24/25 Minutes of the Finance & General Purposes Committee held on Wednesday 12th March 2025.**
- The Minutes (as above) were **AGREED** and **APPROVED**.
- FGP107/24/25 Declarations of Interest**
- No Declarations of Interest were received.
- FGP108/24/25 Nottinghamshire Association of Local Councils (NOTALC) Membership**
- A formal amendment was proposed by Cllr Taylor and seconded by Cllr Cropper that this proposal (if accepted) is reviewed after eight months. This was **AGREED**.
- Proposed Cllr Corrigan, Seconded Cllr Geary, Unanimous
- It was **AGREED** that Newark Town Council would join Nottinghamshire Association of Local Councils (NOTALC)
- FGP109/24/25 Annual Public Meeting**
- It was proposed that the format remain the same as last year.
- A formal amendment was proposed by Cllr Geary and seconded by Cllr Corrigan that the date be moved to Wednesday, 21st May. This was unanimously **AGREED**.
- A formal amendment was proposed by Cllr Campbell and seconded by Cllr Roulstone that Penny Taylor MBE, from Newark College, speak on behalf of the Towns Fund Board. This was unanimously **AGREED**
- Proposed Cllr Corrigan, Seconded Cllr Rix, Unanimous
- FGP110/24/25 NSDC Concert Band – Concert Venue Request**
- It was **AGREED** to accept the recommendation that members allow NSDC Concert Band, free use of the Ballroom in return for playing at the VE Day event.
- FGP111/24/25 Meeting Dates**
- It was **AGREED** to accept the proposed dates for the civic year 25/26.
- Proposal Cllr Crosby Seconded Cllr Moore Unanimous
- FGP112/24/25 Play Area Tender – Panel Appointment**
- That the Mayor, Leader and Chairman of the Finance and General Purposes Committee be appointed to form a panel to score tenders received for the refurbishment and replacement of the Tolney Lane play area.
- Proposal Cllr Corrigan Seconded Cllr Geary Unanimous
- FGP113/24/25 Sherwood Avenue Tennis Courts Car Park**
- That support funding of £1,000 be provided to assist Newark Northern Bowls Club in creating some additional parking space at Sherwood Avenue Bowls and Tennis club

subject to the club funding the remaining costs of the work.

A formal amendment was proposed by Cllr Geary and seconded by Cllr Goff that if this proposal were to be accepted that a request is made for a porous surface to be used. Cllr Goff then withdrew his support, and the proposal was not supported.

A formal amendment was proposed by Cllr Corrigan and seconded by Cllr Ross that this proposal be rejected. This was **AGREED**.

FGP114/24/25 Community Governance Review

NSDC is undertaking a Community Governance Review of the Newark Town Council ward boundaries and electoral arrangements in light of future developments of housing in the town and the current electoral arrangements.

The Terms of Reference for this Review were approved by the General Purposes Committee on 12 December 2024. Comments on the Terms of Reference were sought from local residents and interested parties and the results of these were considered by the General Purposes Committee on 20 March 2025. NSDC is now inviting comments.

The Draft Recommendations are as follows:

- The Town Council retains 18 Members.
- The South Ward will be renamed Middlebeck.
- The East Ward will be merged with Beacon Ward.
- The electoral arrangements for Newark Town Council, effective ahead of the May 2027 elections be as follows:

Beacon Ward – 4 Members

Bridge Ward – 3 Members

Castle Ward – 2 Members

Devon Ward – 5 Members

Magnus Ward – 2 Members

Middlebeck Ward – 1 Members

Sleaford Ward – 1 Members

Note – for any Order made following this Review, any by-elections to fill casual vacancies ahead of the full 2027 elections to be undertaken in accordance with the new electoral arrangements and boundaries.

Concerns were raised in relation to the timeframe for the proposals and the additional election cost.

It was **AGREED** to accept the proposal

Proposal Cllr Goff

Seconded Cllr Geary

Unanimous

FGP115/24/25 Scheme of Delegation and Town Council Meetings Remit

It was **AGREED** that the Councils Scheme of Delegation be amended to allow for all matters that are presently reserved only to the Finance and General Purposes

Committee to also be permitted for inclusion on Town Council meeting Agendas on a trial basis during the 25/26 civic year.

Proposal Cllr Corrigan

Seconded Cllr Taylor

Unanimous

Meeting Closed:	8.31 pm	Next Meeting:	Wednesday 18th June 2025
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Newark TOWN COUNCIL

PLANNING COMMITTEE MINUTES

Minutes of the Planning Committee meeting held on Wednesday 30th April 2025 in the Council Chamber, Town Hall.

Membership Present:	Councillor	L Geary (Chair)
	Councillor	T Collier (Vice Chair) E Cropper B Corrigan S Dickinson L Goff N Ross (Ap) L Roulstone M Skinner
In Attendance	Town Clerk	Matthew Gleadell
Apologies	Cllr N Ross	
Taking Minutes:		Matthew Gleadell
Public:	There were no members of the public present and 1 member of the Press.	
Venue:	Council Chamber, Town Hall.	

PR61/24/25 Minutes

The Minutes of the last meeting held on Wednesday 2nd April 2025 were **AGREED** and signed as a true and correct record save for amendments to 25/00512/PIP as follows:

The following comments were made but in the draft minutes.

1. The development is harmful to the street scene.

2. The development is outside the developed urban area.
3. There are concerns over contamination of the land.

PR62/24/25 Declarations of Interest

It was **AGREED** to accept any declarations of interest as and when they arose during the meeting.

PR63/24/25 Outstanding Planning Applications

24/01673/FULM Former Newark Ambulance Station, Queens Road, Newark, NG24 1LH

Proposed demolition of existing ambulance station and construct 22 apartments.

RESOLVED to object to this application on the following grounds:

1. The development is too tall for its location in a Conservation area.
2. The design of the building does not respect the character of the area.
3. The building will block important views of the Church.
4. The development is over intensive for the site.
5. The visual impact of the development will be damaging to the street scene.
6. The comments of the highways authority are noted and supported.

25/00400/FUL 11 Strawberry Hall Lane, Newark, NG24 2EX

Erection of new bungalow with associated works.

RESOLVED that there is no objection to the application.

25/00428/HOUSE 9 The Paddocks, Newark, NG24 1SS

Side extension and internal alterations.

RESOLVED to object to this application on the following grounds:

1. The extension is too big for the site.
2. The extension will be harmful to the street scene.
3. The extension will create highway safety issues by blocking views around the corner.
4. The loss of a mature cherry tree is not supported.

25/00509/FUL Natwest, 1 Market Place, Newark, NG24 1DY

&

25/00510/LBC

Removal of ATM's & Night Safe Bezel, existing signage and re-instate materials where required.

RESOLVED that there is no objection to this

application.

**25/00531/ADV Bowbridge Lane Roundabout, Bowbridge Lane,
Middlebeck, Newark, NG24 3XB**

Application to install four non-illuminated signs to roundabout.

RESOLVED that there is no objection to this application.

25/00534/HOUSE 36 Greenway, Newark, NG24 4JE

Proposed single storey side/rear extension.

RESOLVED that there is no objection to this application.

**25/00538/LBC National Civil War Centre, Newark Museum, 14
Appleton Gate, Newark, NG24 1JY**

Upgrade 8 no. doors to FD60 fire doors – provide bespoke security shutters to 2 no. doors – upgrade internal and external CCTV with additional cameras – provide additional external security lighting – provide improved means of escape from the Attic – Conservation and repair of the front entrance.

RESOLVED that there is no objection provided the Conservation Officer has no objection especially in relation to the proposed shutters.

25/00544/ADV Betfred, 16 Market Place, Newark, NG24 1EA

Proposed advertisement amendments to the fascia and projecting sign.

RESOLVED to object to the application pending the comments of the Conservation Officer and assurance that the development accords with the Shopfront design Supplementary Planning Document.

25/00546/FUL 36 & 36A Kirk Gate, Newark, NG24 1AB

Proposed conversion of ground floor rear area from commercial to residential.

RESOLVED that there be no objection albeit it is noted that there is no provision for bin and cycle storage and would welcome the developer incorporating this into the development.

25/00559/HOUSE 10 Earp Avenue, Newark, NG24 4DD

Proposed single storey rear extension including solar panels and car port.

RESOLVED that there is no objection to this application.

- 25/00570/HOUSE 165 Hawton Road, Newark, NG24 4QG**
Proposed single storey side and rear extensions.
RESOLVED that there is no objection to this application.
- 25/00573/S73 Land at Shannon Falls, Tolney Lane, Newark, NG24 1DA**
Application for variation of Condition 01 to use land as gypsy and traveller's site. Erection of amenity blocks and associated works on a permanent basis and change occupiers names attached to planning permission 21/02613/FUL.
RESOLVED to object to the application due to the land being at risk of flooding with a threat to life, albeit there is no objection to the temporary permission being extended and the names in the condition being changed.
- 25/00575/FUL & 25/00576/LBC Watermill, 67 Mill Gate, Newark, NG24 4TU**
Conversion of former Watermill Public House to 4 flats. Construction of 3 cottages in rear car park and demolition of rear outbuilding and associated works.
RESOLVED that there is no objection to this application.
- 25/00579/HOUSE 65 Harcourt Street, Newark, NG24 1RG**
Single storey side/rear extension.
RESOLVED that there is no objection to this application.
- 25/00494/LBC 44 Barnby Gate, Newark, NG24 1QD**
Proposed new windows on the front elevation.
RESOLVED that there is no objection to this application.
- 25/00597/HOUSE 66 Harcourt Street, Newark, NG24 1RF**
Single storey rear extension.
RESOLVED that there is no objection to this application.

PR64/24/25 Notice of NSDC Planning Decisions

The Committee **NOTED** the District Council Planning Decisions received since the last meeting.

PR65/24/25 Miscellaneous Applications

a. Nottinghamshire County Council Applications

No applications had been received.

b. Street Naming

New Development at 140 Beacon Hill Road, Newark

Members **NOTED** the chosen street name for the above development as 'Beacon Dene Gardens'.

c. Notification of Appeals

No applications had been received.

d. Licensing Applications

No applications had been received.

e. Newark & Sherwood District Council

25/00541/CPRIOR

Applicant: J Walster Ltd

Site Address: RST Music, 27 Carter Gate, Newark, NG24 1UA

Proposal: Application to determine if prior approval is required for the proposed change of use of the upper floor into one 1 bed apartment and the rear, ground floor into two 1 bed apartments (C3) as Schedule 2 Part 3 Class MA.

Members raised the following comments:

Members **RESOLVED** that this application should be subject to a full planning application having regard to the location of the property in a Conservation Area.

f. Strategic Housing and Employment Land Availability Assessment Consultation

RESOLVED to share with all members and to request a presentation from NSDC as to the content and functions of the document.

Meeting Closed:	8.15pm	Next Meeting:	Wednesday 28th May, 2025
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Newark TOWN COUNCIL

PLANNING COMMITTEE MINUTES

Minutes of the Planning Committee meeting held on Wednesday 28th May, 2025 in the Council Chamber, Town Hall.

Membership Present:	Councillor	L Geary (Chair)
	Councillor	T Collier (Vice Chair) D Campbell (Ap) E Cropper S Dickinson L Goff N Ross (Ap) L Roulstone M Skinner
In Attendance	Deputy Town Clerk	Anna Lawson
Apologies	Cllrs D Campbell & N Ross	
Taking Minutes:		Anna Lawson
Public:	There were 0 members of the public present and 1 member of the Press.	
Venue:	Council Chamber, Town Hall.	

PR01/25/26 Minutes

The Minutes of the last meeting held on Wednesday 30th April 2025 were **AGREED** and signed as a true and correct record.

PR02/25/26 Declarations of Interest

It was **AGREED** to accept any declarations of interest as and when they arose during the meeting.

PR03/25/26 Strategic Housing & Employment Land Availability Assessment – Draft Methodology Consultation

Prior to this meeting, members received a short presentation from an officer from NSDC regarding the Strategic Housing and Employment Land Availability Assessment Methodology document. The document is subject to consultation which although formally finished, NSDC would take note of any comments that arose from this meeting.

The document helps to inform how sites for housing and employment land are selected for inclusion in local development plans in the future so is of significance for the future growth of Newark.

No Comments were made on this consultation.

PR04/25/26 Outstanding Planning Applications

25/00170/FUL Sherwood Avenue Fun Park, Newark, NG24 1PX

Change of use to a composite use of play park and one food and beverage retailer.

No Comment was offered with this being a Newark Town Council application.

25/00503/HOUSE 17 Whitfield Street, Newark, NG24 1QX

Proposed single storey ground floor rear extension and part first floor rear extension.

No Comment was offered for this application as it was believed that NSDC had already made a decision.

25/00616/LBC Potterdyke House, 31-33 Lombard Street, Newark NG24 1XG

Replacement of 7 windows, 4 on the front elevation and 3 on the side elevation at first floor level.

No Objection was raised to this application subject to the agreement of the Conservation Officer.

**25/00621/FUL The Arcade Framing Gallery, 10 The Arcade,
& Newark, NG24 1UD**

25/00622/LBC Proposed change of use from retail to 2 residential apartments.

Objection was raised to the change of use to residential on the ground floor, Members would wish to see the ground floor remain as retail space in order for it to remain in keeping with the purpose of the Arcade. However, No Objection

was raised to the proposed residential use on the first floor.

25/00679/S73M

Lincoln Road Playing Field, Newark, NG24 2HN

Variation of conditions 6 (stopping-up order), 12 (bus route parking) and 16 (PROW Diversion) attached to planning permission 22/01528/RMAM to amend the wording.

No Objection was raised to this application.

25/00686/FUL

Land adjacent to buildings at Trent Lane, Newark

New shotblast and spray booth facility to existing yard.

No Objection was raised to this application subject to the hours of operation and the Environmental Health Officer being in agreement.

25/00691/LBC

Santander, 44 Market Place, Newark, NG24 1EG

&

25/00704/ADV

Proposed refurbishment works to external shopfront to replace existing Santander fascia and projecting hanging signs. Application of window film to a section of glazing on the front (north) for improved customer privacy and security.

No Objection was raised to these applications subject to the Conservation Officer being in agreement.

25/00741/FUL

Unit 26, Jessops Park, Jessop Close, Newark, NG24 2UD

Change of use to include E(d) indoor sport, recreation or fitness. To allow a 1-2-1 personal training studio.

Councillor M Skinner left the meeting at this point.

No Objection was raised to this application.

25/00744/S73

Recycling Compound, Lorry & Coach Park, Great North Road, Newark, NG24 1BL

Application for variation of condition 08 to allow increase of deliveries for day and removal of condition 09 to allow use of site permanently attached to planning permission 23/01604/FUL.

No Objection was raised to this application.

25/00782/LBC

Santander, 44 Market Place, Newark, NG24 1EG

Proposed refurbishment and alteration works to internal spaces and to external shopfront.

No Objection was raised to this application.

25/00792/FUL

4 Beacon Dene Gardens, Newark, NG24 2UL

Erection of dwelling.

Objection was raised to this application and

Members were in support of the Highways Officers comments, that a maximum of five dwellings should be served by a private driveway and other applications for this area, mean that this could increase to ten.

PR05/25/26 Notice of NSDC Planning Decisions

The Committee **NOTED** the District Council Planning Decisions received since the last meeting.

PR06/25/26 Urgent Decisions Taken Under The Scheme of Delegation

Members **NOTED** the street name, Newt Gardens, put forward by the Chair of this Committee for the development of 10 detached houses at Grove Bungalow, Barnby Road, Newark.

PR07/25/26 Miscellaneous Applications

a. Nottinghamshire County Council Applications

No applications had been received.

b. Street Naming

Street Naming for 10 detached houses at Grove Bungalow, Barnby Road, Newark

Members **NOTED** that the Developer had decided against the name put forward of 'Newt Gardens' and NSDC had asked for any other suggestions to be put forward. The following suggestion was made:

'Armada Gardens' which is the collective noun for Newts, in keeping with the recent street name of 'Knot Gardens' as the collective noun for toads.

c. Notification of Appeals

No applications had been received.

d. Licensing Applications

No applications had been received.

Meeting Closed:	8.10pm	Next Meeting:	Wednesday 25 th June, 2025
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Newark TOWN COUNCIL

FINANCE & GENERAL PURPOSES COMMITTEE MINUTES

Minutes of the Meeting of the Finance & General Purposes Committee held on Wednesday 18th June 2025, at 7.00pm, in the Council Chamber, at the Town Hall.

Membership Present:	Councillor	S Crosby (Chairman) (Ap)
	Councillors	I Brown D Campbell T Collier (Ap) B Corrigan (Vice-Chairman) (Ap) E Cropper S Dickinson L Geary L Goff J Kellas D Ledger (Ap) D Moore G Rix (Ap) N Ross L Roulstone M Skinner M Spoors (A) P Taylor
Apologies for Absence:	Councillors	B Corrigan, T Collier, S Crosby, D Ledger, G Rix
Officers Present:	Town Clerk Deputy Town Clerk	Matthew Gleadell Anna Lawson
	There were no members of the public present and one member of the press.	
Venue:	Committee Room, Newark Town Hall	

In the absence of the Chairman (Cllr S Crosby) and the Vice Chairman (Cllr B Corrigan), Cllr D Moore was unanimously voted in to cover the role.

FGP001/25/26 Minutes of the Finance & General Purposes Committee held on Wednesday 16th April 2025.

The Minutes (as above) were proposed by Cllr L Geary, seconded by Cllr P Taylor and **AGREED** and **APPROVED** unanimously.

FGP002/25/26 Declarations of Interest

No Declarations of Interest were received.

FGP003/25/26 Payment Schedules 12/25. 1/26 & 2/26

A query was raised in relation to the dates on the documents.

The payment schedules were then proposed by Cllr D Campbell, seconded by Cllr L Geary and unanimously **AGREED**.

FGP004/25/26 Year End Accounting Statements

A query was raised in relation to the Election costs from the 2023 election.

It was **AGREED** to accept the Year End Accounts as presented.

The document was then signed by Cllr D Moore (Acting Chairman).

FGP005/25/26 Annual Governance and Accountability Return

Section One – Annual Governance Statement 2024/25

The statement was proposed by Cllr N Ross, seconded by Cllr L Roulstone and unanimously **AGREED**.

The document was then signed by Cllr D Moore (Acting Chairman).

Section Two – Accounting Statement 2024/25

The Accounting Statement was proposed by Cllr D Campbell, seconded by Cllr S Dickinson and unanimously **AGREED**.

FGP006/25/26 Cemetery Working Group Appointment

It was unanimously **AGREED** to accept the two recommendations as contained in the Agenda Report.

FGP007/25/26 Installation of Target Hardening Bunds

It was proposed by Cllr J Kellas, seconded by Cllr D Moore and **AGREED** unanimously that Target Hardening was required.

However, Cllr M Skinner requested that other options be explored rather than the use of bunds.

FGP008/25/26 Notice of Motion

Motion No 1

Proposed by Cllr M Skinner, seconded by Cllr J Kellas:

‘10th June 2025

This council warmly invites the Mayor for the East Midlands – Claire Ward to provide a presentation and answer questions from members at her earliest convenience. The Regional Mayor was elected over 12 months ago (May 2024) for a four-year term. I believe it would be helpful to hear directly from her, what she has achieved for Newark to date and what she hopes to achieve for the town during the remainder of her term in office’.

Following a vote it was **AGREED** unanimously to invite the East Midlands Mayor, Clair Ward, to attend a non-civic meeting with Newark Town Council

Motion No 2

Proposed by Cllr J Kellas, seconded by Cllr M Skinner:

‘10th June 2025

At future meetings of the finance and general purposes committee, a schedule of actions from previous/outstanding decisions (e.g motions) and visibility of forthcoming items for decision is added to the agenda. It would help members to remain informed of key items for decision outstanding/forthcoming and better informed in advance to consider these matters carefully.

You could summarise, we are asking for a ‘Forward Plan’ and ‘Outstanding/Forthcoming items for decision’.

Following a vote it was agreed unanimously that all committee tasks be included on the schedule.

FGP009/25/26 Cemetery Fees and Charges

It was proposed by Cllr L Geary, seconded by Cllr D Cambell that the proposed fees and charges be accepted.

Following a vote this was **AGREED** unanimously.

FGP010/25/26 Appointment of Representatives to Outside Bodies

The Appointment of Representatives to Outside Bodies as shown on the next page was proposed by Cllr L Geary, seconded by Cllr P Taylor and **AGREED** unanimously (amendments or changes are indicated in **RED**).

FGP011/25/26 Exclusion of the Press and Public

It was proposed by Cllr D Campbell, seconded by Cllr L Geary that the Press and Public be excluded for the remainder of the meeting.

Following a vote this was **AGREED** unanimously.

APPENDIX 1
REPRESENTATION ON OUTSIDE BODIES
(AS RESOLVED AT FGP 19th JUNE 2024 WITH MID YEAR CHANGES)

OUTSIDE BODY	PREVIOUS/CURRENT TOWN COUNCIL REPRESENTATION	TERM OF OFFICE
East Midlands Museum Service	Town Clerk	Civic Year
Hospital of St Leonard of Newark	Deputy Town Mayor – ex officio Cllr B Corrigan Cllr N Ross	4-year term to 2027 4-year term to 2027
Lilley & Stone School Charities	Town Mayor – ex officio Cllr D Campbell Cllr L Geary	4 year term to 2027 4 year term to 2027
Magnus Educational Foundation	Town Mayor – ex officio Cllr D Moore Cllr L Geary	4 year term to 2027 4-year term to 2027
Newark Allotments & Gardens Assn	Cllr D Campbell	Civic Year
Newark in Bloom	Cllr L Goff	Civic Year
Newark Civic Trust Awards	Town Mayor	Civic Year
Newark Healthcare Consultative Group	Cllr I Brown	Civic Year
Newark Heritage Forum	Cllr D Moore	Civic Year
Newark Mind / Mental Health Organisations	Cllr D Moore	Civic Year

Newark Municipal Charities	Cllr G Rix Cllr S Crosby	4 year term 4 year term
Friends of Newark Cemetery	Cllr S Crosby Cllr L Goff	Civic Year
Newark & Sherwood CVS	Cllr L Geary	Civic Year
Safer Neighbourhoods Groups	All Councillors	
W E Knight Education Trust	Cllr L Geary Cllr B Corrigan Cllr T Collier	3 year term to 2028 3 year term to 2026 3 year term to 2026

Meeting Closed:	8.58 pm	Next Meeting:	Wednesday 16th July 2025
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FULL TOWN COUNCIL

SUBJECT:	DORIS BAINBRIDGE TRUST FUND – FINAL ACCOUNTS 2024/2025
REPORT BY:	Matthew Gleadell

1. Recommendations

1.1 Members are recommended to :-

- (i) Approve the financial accounts for the 2024/25 financial year.

2. Background

2.1 In 1996 the Town Council was bequeathed the sum of £56,018 from a lady by the name of Doris Bainbridge, to be held in Trust and used for works at Newark Castle and its' grounds.

2.2 It has been agreed that, acting in their capacity as Trustees, Members of the Town Council should have regard to the best interests of the Charity as their paramount consideration, as distinct from the wider interest of the Town Council. Further, that as the Trust specifically refers to the Town Mayor and Town Councillors of Newark-on-Trent, the responsibility for making decisions on the Trust and the application of Trust Funds should be retained by the Full Town Council.

2.3 The Capital Sum became available to be spent, in accordance with the objectives of the Trust, on 1st February 2017.

At the meeting of the Full Town Council held on 22nd February 2017 it was agreed that £28,920 would be spent on the installation of Christmas Lights in trees located in the Castle Grounds. A further £1,000 was also paid to the District Council as a contribution to the Gatehouse project at the Castle.

This leaves a balance uncommitted of the Capital Sum of £26,098. This is available to support other projects at the Castle Grounds which support the purposes of the Trust.

2.4 I would remind Members that at the meeting of the Town Council held on 24th February 2016, approval was given to invest the capital sum with CCLA, in their Local Authority Property Fund (Minute TC45/15/16 Refers).

This has resulted in Investment Income increasing significantly from previous years, but has clearly been offset, to a certain extent, by the expenditure incurred as set out above, interest of £1077.27 has been achieved in the 2024/54 financial year.

3. Annual Accounts

3.1 As a Trust the accounts should be shown separately from those of the Town Council; I have attached at Appendix 1 the accounts for 2024/25.

3.2 The revenue account shows a transfer of £1077.27 to support the cost of the Sunday Band Concerts as previously agreed.

4. Financial, Legal, Risk, Equality & Environmental Issues

4.1 None.

Background Papers:	Doris Bainbridge Trust file
Lead Officer:	Matthew Gleadell Tel: 01636 684801 Email matthew.gleadell@newark.gov.uk

Trust Funds - Doris Bainbridge Bequest Trust Fund

The Town Council is the sole managing trustee for the Doris Bainbridge Trust Fund.

The bequest of Mrs Doris Bainbridge (£56,018) was received in January 1998 and has been invested on a long term basis. In accordance with the terms of the bequest the capital must be held for 20 years before it can be used to support the objectives of the Trust. This period expired on 31st January 2017.

The investment interest achieved can also be used for the benefit of the Castle and Grounds.

In the 2021/22 financial year the accrued interest unspent due to Covid restrictions was retained in an Interest Reserve Fund to support future summer band concerts which are held in the Castle Grounds.

Revenue Account		
2023/24 £		2024/25 £
Income		
1351.34	Interest	1077.27
<u>1351.34</u>	Total Income	<u>1077.27</u>
Expenditure		
(0)	Transfer from Reserve Fund	(0)
1351.34	Band Concerts contribution	1077.27
<u>1351.34</u>	Total Expenditure	<u>1077.27</u>
Balance Sheet		
Assets		
26,098.00	Investments	26,098.00
750.98	Cash at Bank	750.98
<u>26,848.98</u>	Total Assets	<u>26,848.98</u>
Represented By:		
Reserve Funds		
26,098.10	Capital Reserve	26,098.10
750.98	Interest Reserve	750.98
<u>26,848.98</u>	Total	<u>26,848.98</u>

FULL TOWN COUNCIL

SUBJECT:	EXCLUSION OF THE PRESS & PUBLIC
REPORT BY:	TOWN CLERK

1. Recommendations

- 1.1 That under the Public Bodies (Admission to Meetings) Act 1960 (as extended by Section 100 of the Local Government Act 1972) the press and public be excluded from the next Agenda Item debate on the grounds that the Committee's remaining business involves the likely disclosure of exempt information as defined in the Local Government (Access to Information) (Variation) Order 2006, and the public interest in disclosing the information.

Background Papers:	None
Lead Officer:	Matthew Gleadell Tel: 01636 684801 Email: matthew.gleadell@newark.gov.uk

