



TERMS AND CONDITIONS FOR CASUAL TRADERS

1. Stalls Cannot Be Transferred or Sublet

Traders are not allowed to give, lend, or rent out their stall or any part of it to another person. All traders must follow the relevant laws, regulations, and market rules, including any instructions from the Town Clerk or their authorised officer.

2. Approval Required for Changes to Goods Sold

You must not change the type of goods you sell without first getting permission from the Town Clerk or their representative. Casual traders who change their product line will lose their current position on the casual trader list and be treated as new applicants.

3. Pathways Must Remain Clear

Traders must not block pathways or cause any obstruction, nuisance, or disturbance. Activities that may damage property or inconvenience others are not allowed.

4. Stalls Must Be Maintained and Left Clean

Traders are responsible for ensuring that their stall is not damaged and is left in the same condition at the end of the trading day as it was at the beginning. If damage occurs, the trader must repair it at their own cost. If this is not done, the Council may conduct the repairs and recover the costs.

5. Public Liability Insurance is Required

All traders must have valid public liability insurance to protect against claims for injury, damage, or loss arising from their trading activities. Proof of insurance must be provided upon request.

6. Keep the Area Clean and Tidy

All waste, litter, and packaging must be collected and disposed of properly. Traders must leave their area clean and tidy at the end of the trading day.

7. Do Not Alter the Electrical System

Traders are not permitted to interfere with or amend the stall's electrical supply or fittings.

8. Follow Instructions from Market Officials

Traders must follow all reasonable directions given by the Town Clerk or their designated officer without delay.

9. Vehicle Entry for Casual Traders

Casual traders may not bring their vehicles into the market area until a stall has been officially allocated to them.

10. Vehicle Removal Times

All traders must remove their vehicles from the market area by 10:00 AM and may not return until 3:00 PM.

11. Rules Regarding Dogs

Dogs are welcome; however, they must be kept under control and refrain from disturbing other market users.

12. No Excessive Noise or Pitching for Customers

Traders must not try to attract customers by using loud or unreasonable noise, shouting, or mock auctions. This rule may be relaxed after 1:30 PM for those selling perishable goods.

13. Product Descriptions Must Be Specific

Traders must clearly describe the goods they are selling. Vague or general descriptions are not permitted.

14. Vacant Stalls Offered to Regular Traders First

Empty stalls will be offered first to licenced stallholders, particularly those in less favourable positions, if they apply in writing.

15. Limiting Similar Goods

The Town Clerk or their officer may limit the number of stalls selling similar products to ensure a balanced market.

16. No Duplicate Products from Casual Traders

Casual traders will not be assigned to a stall to sell the same type of goods as a regular trader who would typically use that stall, unless approved by the Town Clerk or their authorised officer.

17. Allocation of stalls to Casual traders

Casual traders may be able to trade in a regular place; however, this is not guaranteed. Casual traders may be relocated as needed.

18. Avoid Placing Similar Traders Together

Whenever possible, casual traders will be placed away from or behind regular traders selling similar items.

19. Do Not Exceed Your Stall Space

Goods must not be displayed beyond the covered area of the stall unless additional space has been booked and paid for.

20. Respect Others and Market Property

Traders must not cause inconvenience, damage, or disruption to the Council's staff, property, or other people using the market.

21. Certain Foods Must Be Kept Cold (5°C or Below)

If you sell the following food items, they must be kept at or below 5°C:

- Cooked meals containing meat, fish, eggs, dairy, grains, or vegetables.
- Pies, pasties, and sausage rolls
- Smoked or cured meat and fish.
- Soft cheeses
- Prepared salads and sandwiches
- Uncooked or part-cooked dough products with meat or fish (e.g., pizza or filled pasta)
- Dairy desserts and cream cakes

21. Hand-Washing Facilities Are Required for Food Traders

If you sell any of the food items listed above, you must provide a proper handwashing station with hot water. Hand sanitiser and gloves alone are not acceptable substitutes.

Please sign to confirm that you have received this document.

Name.....Date.....