

How is your organisation managed?

The Association and its property are managed and administered by a committee comprising the three office holders and other members appointed in accordance with the Constitution. These office holders and other committee members are together called the "committee" in the Constitution. These individuals are trustees. At the least, the Chair and Treasurer are to be regarded as elected to be trustees. The committee meet a minimum of 6 times a year, one of which meetings is the AGM, and have in attendance the Squadron Commanding Officer. The Commanding Officer and other uniformed staff and are volunteers who offer their time and expertise freely to the benefit of the organisation and the Air Cadets.

How many trustees/committee members do you have?

We currently have two trustees (Chair and Treasurer) and are seeking a third who will be our Secretary. In addition, there are five Committee members.

How many staff does your organisation employ?

None, everyone involved is a volunteer.

Roughly how many volunteers do you regularly have?

17

Project details

Please give a brief outline of the project you're seeking fund for

Please include specifics of what the funding is needed for and whether your project involves collaboration with other groups.

We're an inclusive organisation, open to all aged 12 up to 18, that cares about helping young people reach their potential.

A key commitment of 1260 Squadron is that all Air Cadets will have the opportunity to participate in every activity and, to help in achieving this, we have a Squadron mini bus. We recognise that not all of our Air Cadets have access to transport, mainly by family members, and the availability of someone to drive them is limited due to work, family and financial commitments.

However, the current mini bus, which was purchased in 2009, is now showing signs of its age requiring more maintenance and expenditure. Our mini bus requires drivers to have a D1 driving qualification, a permission that at one time was automatically granted when passing a driving test but for some years has required drivers to undertake a 5-days residential training course.

As a result, we have undertaken to replace our mini bus with a more flexible, newer, option of a combined vehicle that can accommodate 9 people and has a significant amount of space for carrying equipment. This will be more economical in using fuel and will be able to be driven by a much wider range of 1260 adult volunteers. The replacement vehicle will be more environmentally friendly and will avoid individual Air Cadets each making their own journey to and from activities.

Initial research has shown that a budget of £15,000 is required taking into account the vehicle will need to have 1260 livery and will have to be insured and taxed.

On 30th August 2025, we launched a wide-ranging programme of activities to raise £15,000 by February 2026. Starting with the 'Tour De Lossie', a static cycling event where we cycled the distance from Newark to RAF Lossiemouth! We are actively seeking grants, raising funds through our own efforts, particularly involving our Air Cadets and sponsorship.

Our plan is for the replacement vehicle to be available in quarter 1, 2026, and available for use by the Air Cadets when outdoor activities start on a regular, generally weekly, basis.

We have a project plan for raising funds to replace our existing mini bus that envisages a mixture of sources, similar to the funding we raised in 2009 to purchase our original mini bus.

Importantly, the Air Cadets themselves are raising money through activities which started with a simulated team cycle ride from Newark to RAF Lossiemouth which raised £768.00. Further fund raising activities are planned to ensure the Cadets feel ownership and involved in the process including bag packing at Waitrose, bucket collections at supermarkets and further sponsored activities.

We are approaching a number of organisations to seek a grant and we have approached businesses and two have already responded committing £2,000 between them. Newark Air Cadets are part of the wider Trent Wing Air Cadets and they are contributing £2,500. We are in the process of selling our existing mini bus and funds from this, estimated at £1,500, will be allocated towards the purchase of a replacement vehicle.

Fuel, Insurance, Road Tax, Servicing, Repairs and other costs associated with owning a mini bus will, as they have for the last 16 years, be met from our revenue income and we have safe storage to keep the vehicle in.

How many people do you expect to benefit from your project?

Based on 16 years of using our current mini bus and looking ahead at future activities we expect 300 individual journeys each calendar year. With an expected life span of 15-years this would equate to 4,500 cadet journeys.

Project schedule

When will your project start?

We started fund raising on 30th August 2025 and have a target of having our replacement vehicle for our 85th Anniversary in February 2026.

How long will your project last?

Our current mini bus was purchased in 2009 and we see our replacement vehicle remaining in service with us for 15+ years.

Project Costs

Total cost of your project	£15,000.00
How much are you seeking as a grant from Newark Town Council	£500.00

Please provide a breakdown of your project costs in the table below.

(Please continue on a separate page and attach the page to this form if there is insufficient room below)

Item	Cost
Purchase of a more flexible option, a mixed people and equipment carrier.	£14,000
1260 Squadron livery to brand the vehicle	£1,000
	£
	£
	£
	£
	£
Total Cost	£15,000

Have you applied for funding for this project from any other funders?

☒ Yes

☐ No

If yes, please give details about contributions below:

We have submitted applications for a grant to a number of organisations including Newark Youth Trust, The BNA Charity, Miller Homes and One Stop with more to be submitted. We have approached businesses and two have already responded committing £2,000 between them. Newark Air Cadets are part of the wider Trent Wing Air Cadets and they are contributing £2,500. We are in the process of selling our existing mini bus and funds from this, estimated at £1,500, will be allocated towards the purchase of a replacement vehicle.

Importantly, the Air Cadets themselves are raising money through activities which started with a simulated team cycle ride from Newark to RAF Lossiemouth which raised £768.00. Further fund raising activities are planned to ensure the Cadets feel ownership and involved in the process including bag packing at Waitrose, bucket collections at supermarkets including ASDA and further sponsored activities.

Evidence of need

Please outline what steps you have taken to identify that there is a need for your project or confirm how you know that there is a need for your project?

1260 Squadron continue to see a local demand for the activities which we have provided since 1941, the provision for young people to be part of an organisation with structure and rules, support and encouragement to develop, a safe environment which engenders a sense of pride, excitement, fun and tangible achievements including flying and gliding scholarships, D of E qualifications, BTec's and life skills ranging from ironing to engaging in conversations.

Having purchased our existing mini bus in 2009 we have documented it's use and the numbers of cadets who have benefited from the free, safe, transport to a wide range of activities and we see that this will increase in the future as more activities are offered and an increasing

number of Air Cadets and their families cannot afford to travel in private vehicles. The attached minutes of the 1260 Squadron Civilian Committee summarise the input from Cadets and adult volunteers detailing the reasoning in replacing the exiting mini bus.

Attachments

If there are any supporting documents that you would like to provide, please include them when you submit your application.

Submission

If there is any additional information relating to your project that you want to make us aware of, please add details here:

Members of Newark Town Council would be very welcome to visit 1260 Squadron Newark & District Air Cadets on a parade evening to see what we do and to talk to Air Cadets or, if more convenient, a small group of Air Cadets would be happy to visit and engage with you.

In addition, to recognise a Newark Town Council contribution of £500 we would like to acknowledge your generous support by adding a 15cm x 15cm inscription, framed in bronze on each side of the vehicle, available in colour with your name and logo. We would need Newark Town Council to provide suitable artwork.

Newark Town Council support will also be acknowledged as appropriate on all publicity and promotional material associated with the provision of our new vehicle.

Newark Town Council can name our organisation on its own publicity of the grant awarding, including presentations, press releases, website content and social media posts etc.

Declaration

I declare that any grant made will be used solely for the purposes outlined in this application. I understand that Newark Town Council reserves the right to reclaim the grant in the event of it not being used for the purpose specified.

Signature

Date

SIGNATURE REDACTED

10 October 2025

1260 Newark & District RAFAC - Monthly Income & Expenditure Account from 1 April 2024 to 31 March 2025

Bank Balance at start 1 April 2024	£4,134.24	
Total funds at start		£4,134.24
Income:		
Cadet Subscriptions	£3,996.04	
Canteen	£1,692.35	
Camps	£175.00	
Polos	£337.50	
Bag packing	£472.72	
D of E	£390.00	
Trent Wing 25th Anniversary	£180.00	
NSDC Grant -Flight Sim	£2,190.00	
Newark Youth Trust Grant - OHP's	£1,950.00	
Total Income	£11,383.61	
		£15,517.85
Expenditure:		
ACC & Trent Wing Subscription	£1,785.00	
Canteen	£1,309.49	
Camps	£175.00	
Phone and Broadband	£1,490.98	
Mini Bus	£713.44	
Ink Cartridges	£85.37	
Wreaths	£110.00	
Cadet Christmas party	£150.00	
Commercial Insurance	£319.72	
Web hosting and domain name	£120.00	
Evacuation Slide	£139.00	
Polo's	£807.48	
D of E	£405.00	
BBQ	£78.70	
Flight Simulator	£2,190.00	
Overhead Projectors	£1,950.00	
Trophies	£239.66	
Trent Wing 25th Anniversary	£175.00	
Total Expenditure		£12,243.84
Closing balance as at 31 March 2025		£3,274.01

TABLE 1. Summary of the results of the analysis of variance for the different parameters of the model.

Parameter	Source of variation	Sum of squares	D.F.	Mean square	F-value	Probability > F
Total variation	Between groups	10.00	1	10.00	10.00	0.01
	Within groups	9.00	9	1.00		
	Total	19.00	10			
	Between groups	10.00	1	10.00	10.00	0.01
	Within groups	9.00	9	1.00		
	Total	19.00	10			
	Between groups	10.00	1	10.00	10.00	0.01
	Within groups	9.00	9	1.00		
	Total	19.00	10			
	Between groups	10.00	1	10.00	10.00	0.01
Error variation	Between groups	10.00	1	10.00	10.00	0.01
	Within groups	9.00	9	1.00		
	Total	19.00	10			
	Between groups	10.00	1	10.00	10.00	0.01
	Within groups	9.00	9	1.00		
	Total	19.00	10			
	Between groups	10.00	1	10.00	10.00	0.01
	Within groups	9.00	9	1.00		
	Total	19.00	10			
	Between groups	10.00	1	10.00	10.00	0.01
Residual variation	Between groups	10.00	1	10.00	10.00	0.01
	Within groups	9.00	9	1.00		
	Total	19.00	10			
	Between groups	10.00	1	10.00	10.00	0.01
	Within groups	9.00	9	1.00		
	Total	19.00	10			
	Between groups	10.00	1	10.00	10.00	0.01
	Within groups	9.00	9	1.00		
	Total	19.00	10			
	Between groups	10.00	1	10.00	10.00	0.01