



# Newark TOWN COUNCIL

## TOWN COUNCIL MEETING

WEDNESDAY 28<sup>TH</sup> JANUARY 2026

Thursday 22<sup>nd</sup> January 2026

Dear Councillors

You are summonsed to attend a meeting of the Town Council which will follow the Finance & General Purpose Committee on Wednesday 28<sup>th</sup> January 2026 and will be held in the Council Chamber at the Town Hall.

Yours sincerely

**Matthew Gleadell**  
**Town Clerk**



## A G E N D A

### TOWN COUNCIL MEETING – WEDNESDAY 28<sup>TH</sup> JANUARY 2026

1	Apologies for Absence			
2	To approve the Minutes of the Town Council meeting held on Wednesday 10 <sup>th</sup> December 2026		Minutes Attached	Page 5
3	To receive Declarations of Interest from Members and Officers <i>Relevant Legislation: Localism Act 2011 s31</i>		Verbal	
4	To receive all Adopted Minutes of the Committees held since the last Full Town Council Meeting:			
	4a	Planning Committee held on Wednesday 26 <sup>th</sup> November 2025	Minutes Attached	Page 9
5	Town Mayor's Announcements		Verbal	
6	Town Clerk's Announcements		Verbal	
7	Leader of the Council's Announcements		Verbal	
8	Questions from Town Councillors (If any received)			
9	Notice of Motion		Report Attached	Page 13
10	Questions from Members of the Public (If any received)			
11	Budget and Precept for 26/27 Financial Year Medium Term Financial Plan		Report Attached	Page 15





# Newark TOWN COUNCIL

**Agenda Item No: 2**

**Meeting Date: Wednesday 28<sup>th</sup> January 2026**

**Minutes of the Town Council meeting held on Wednesday 10<sup>th</sup> December 2025, at 7.00pm in the Council Chamber at the Town Hall.**

<b>Membership Present:</b>	<b>Town Mayor</b>	<b>Cllr B Corrigan (in the Chair)</b>
	<b>Councillors</b>	I Brown (Ap) D Campbell T Collier E Cropper S Crosby S Dickinson L Geary L Goff J Kellas (Ap) D Ledger (Ap) D Moore G Rix N Ross L Roulstone M Skinner M Spoors (A) P Taylor
<b>Apologies received from:</b>	<b>Councillor</b>	D Ledger, I Brown, J Kellas
<b>Town Council Staff:</b>	<b>Deputy Town Clerk</b>	Anna Lawson
<b>Public:</b>	There was 1 member of the press and 3 members of the public present.	
<b>Venue:</b>	Council Chamber	Town Hall

**TC33/25/26 Minutes of the Meeting of the Town Council held on Wednesday 17<sup>th</sup> September 2025**

The Minutes of the Meeting of the Full Town Council held on Wednesday 17<sup>th</sup> September 2025 were proposed by Cllr B Corrigan, seconded by Cllr D Campbell and **AGREED** as a true and accurate record.

**TC34/25/26 Declarations of Interest from Members and Officers**

Cllr L Goff declared an interest in Newark Community First Aid.

**TC35/25/26 Adopted Minutes of the Committees held since the last Full Town Council Meeting**

**a. Events, Arts, Culture & Twinning Sub Committee held on Monday 28<sup>th</sup> July 2025**

Cllr T Collier presented the Minutes of this Meeting.

**b. Planning Committee held on Wednesday 27<sup>th</sup> August 2025**

Cllr L Geary presented the Minutes of this Meeting.

**c. Finance & General Purposes Committee held on Wednesday 3<sup>rd</sup> September 2025**

Cllr B Corrigan presented the Minutes of this Meeting.

**d. Planning Committee held on Wednesday 24<sup>th</sup> September 2025**

Cllr L Geary presented the Minutes of this Meeting.

**e. Finance & General Purposes Committee held on Wednesday 8<sup>th</sup> October 2025**

Cllr B Corrigan presented the Minutes of this Meeting.

**f. Planning Committee held on Wednesday 29<sup>th</sup> October 2025**

Cllr L Geary presented the Minutes of this Meeting.

The above reports were **NOTED** and **ACCEPTED**.

**TC36/25/26 Town Mayor's Announcements**

The Town Mayor, Cllr B Corrigan, stated that she had attended 27 events since the last full council meeting in September. Many of the events were solemn in nature, whilst others were joyful.

Details were provided about upcoming events. The Mayor took the opportunity to wish everyone a Merry Christmas and a Happy New Year.

**TC37/25/26 Town Clerk's Announcements**

The Town Clerk took the opportunity to provide details in relation to the following:

- The public Christmas events have all been completed and were successful.
- The Christmas Lights Switch On went incredibly well.
- The Events Officer who was recruited last month withdrew his application 48 hours prior to the date of commencement.

- The Executive Assistant has announced her intention to retire in March. She will be greatly missed.
- The Asset Management and Facilities Manager has moved on to new pasture. We are looking to recruit a replacement.
- Work on Riverside Park Play Park will commence in February.
- NTC has been successful with the submission of an application to receive £2,500 to fund purchases to support residents in the event of a flood.

The Town Clerk advised that there will be several extraordinary meetings in January, in order to address the budget.

The report was **NOTED**.

#### **TC38/25/26 Leader of the Council's Announcements**

The Leader of the Council, Cllr D Campbell, announced that they had attended meetings of the Town's Fund and as such could report the following:

- The Regeneration Plan had been submitted to, and signed off on, by both the MP and the East Midlands Mayor.
- The government has launched the 'Pride of Place' scheme, which has superseded previous funding programmes.
- Both the 10 year plan and the 4 year plan has been submitted to MLGHC.
- Progress is being made in relation to commencing Local Government Reorganisation. Area Committees will be created which will cover areas that have between 50,000 and 60,000 residents.
- The Children's COP 30 event was joyful.

The report was **NOTED**.

#### **TC39/25/26 Questions from Town Councillors**

None received.

#### **TC40/25/26 Questions from Members of the Public**

None received.

#### **TC41/25/26 Disability Trust – Request to take over Trust**

Declarations of Interest were received from Cllrs Skinner, Campbell, Geary, ~Rix, Corrigan, Ross, Goff and Taylor in relation to links to the committee members.

Discussion took place regarding conflicts of interest in governance and GDPR. As a result, it was proposed by Cllr B Corrigan, seconded by Cllr D Campbell, that the proposal is rejected and the Trust is encouraged to find an alternative organisation to pursue options going forward.

A vote was held and the request was **NOT AGREED**.

#### **TC42/25/26 Neighbourhood Plan**

Discussions took place in relation to the capacity within the workforce to undertake such a large project. The progress of the Masterplan, as well as the previous implementation of the Planning Guide by NSDC, should reduce the amount of time required to complete the Neighbourhood Plan.

The Local Government Reorganisation will impact planning departments, and as such, there is a perception that there will be an increased requirement for consistent input in relation to planning application decisions.

It was also noted that CIL funding increases from 15% to 30% following the implementation of a Neighbourhood Plan.

It was proposed by Cllr N Ross, seconded by Cllr D Campbell to accept the proposal to commence work on a Neighbourhood Plan.

A vote was held and this was **AGREED**.

#### **TC43/25/26 Third Party Event Framework**

The Town Clerk presented a draft of the Third Party Event Planning Template which had been requested by members at the Finance and General Purposes Committee in October.

During discussions the document was welcomed; however, queries were raised as to whether it correlates with the previous decision. It was resolved that the documents did not contradict the previous decision and allowed for charges to be made where necessary.

Cllr B Corrigan proposed, Cllr D Moore seconded that the proposal to introduce the Third Party Event Framework be accepted.

A vote was held and this was **AGREED**.

#### **TC44/25/26 COP 30 Event - Review**

Verbal reports were presented by Cllr L Geary and the member of the public who initially proposed the project.

It was generally felt that the event was a success, and it is hoped that it can be replicated annually and with other age groups.

The reports were **NOTED**.

#### **TC45/25/26 Community Grant Application**

A grant application had been received from Just Sing (Newark Community Choir); they were requesting a grant of £500.00 to hold a Concert to raise funds for the Children's Bereavement Centre in Newark. This would take place in the Ballroom.

Cllr S Crosby declared a non-pecuniary interest in this item.

The item was discussed at length and Cllr S Dickinson proposed, Cllr D Moore seconded that the grant application for £500.00 to Just Sing, for their fundraising concert in the Ballroom be accepted.

A vote was held and this was **AGREED**.

<b>Meeting Closed:</b>	<b>8.34pm</b>	<b>Next Meeting:</b>	<b>Wednesday 28<sup>th</sup> January 2026</b>
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# Newark TOWN COUNCIL

Agenda Item No: 4a

Meeting Date: Wednesday 28<sup>th</sup> January 2026

## PLANNING COMMITTEE MINUTES

Minutes of the Planning Committee meeting held on Wednesday 26<sup>th</sup> November, 2025 in the Council Chamber, Town Hall.

<b>Membership Present:</b>	<b>Councillor</b>	<b>L Geary (Chair)</b>
	Councillor	T Collier (Vice Chair) D Campbell E Cropper S Dickinson (Ap) L Goff N Ross (Ap) L Roulstone M Skinner
<b>In Attendance</b>	Town Clerk	Matthew Gleadell
<b>Apologies</b>	Councillors S Dickinson & N Ross	
<b>Taking Minutes:</b>		Matthew Gleadell
<b>Public:</b>	There were 0 members of the public present and 2 members of the Press.	
<b>Venue:</b>	Council Chamber, Town Hall.	

### **PR37/25/26    Minutes**

The Minutes of the last meeting held on Wednesday 29<sup>th</sup> October, 2025 were **AGREED** and signed as a true and correct record.

### **PR38/25/26    Declarations of Interest**

It was **AGREED** to accept any declarations of interest as and when they arose during the meeting.

**PR39/25/26      Neighbourhood Plan Consultant Appointment**

Following a debate, consideration of information provided by a Consultant, consideration of input from the Town clerk and a review of the potential advantages of a Neighbourhood Plan including the impact of LGR, it was **RESOLVED** as follows:

1. To recommend to Full Council to continue with the preparation of a Neighbourhood Plan.
2. To recommend to Full Council to appoint Helen Metcalfe, Planning with People, as the Consultant for the preparation and delivery of the plan.
3. To suspend Financial Regulations to avoid the need for a tender process due to the niche area of the work involved, the limited number of potential Consultants for this area of work and that the proposed Consultant is Nottinghamshire based and has a good knowledge of Newark, which is an advantage for this project.

**PR40/25/26      Outstanding Planning Applications**

<b>25/01522/LBC</b>	<b>Skipton Building Society, 37 Stodman Street, Newark, NG24 1AW</b>  Installation of a new rooflight to the existing north-east pitched roof slope for maintenance access.  <b>No Objection was raised to this application subject to the approval of the Conservation Officer.</b>
<b>25/01693/ADV</b>	<b>Betfred, 16 Market Place, Newark, NG24 1EA</b>  Proposed advertisement amendments to the fascia, projecting sign and side elevations.  <b>Members Object to this application by way of support of the comments of the Conservation Officer.</b>
<b>25/01705/FUL</b>	<b>Jericho Works, Bowbridge Lane, Balderton, Newark</b>  New bag packing machine extension.  <b>No Objection was raised to this application subject to the approval of the Environmental Health Officer.</b>
<b>25/01788/FUL</b>	<b>Unit 10, Hawton Business Park, Hawton Lane, Balderton, Newark</b>  Change of use of unit from B8 (storage & distribution) to Class E (commercial, business & service).  <b>No Objection was raised to this application.</b>
<b>25/01804/LBC</b>	<b>6 Chain Lane, Newark, NG24 1AU</b>

<b>&amp;</b>	Proposed redecoration of shopfront and new signage.
<b>25/01805/ADV</b>	<b>No Objection was raised to these applications.</b>
<b>25/01816/FUL</b>	<p><b>Waitrose, Ossington Way, Newark, NG24 1FF</b></p> <p>Replacement of existing plant units, like for like, within existing plant area to roof.</p> <p><b>Members Object to this application by way of support of the comments of the Environmental Health Officer.</b></p>
<b>25/01857/HOUSE</b>	<p><b>3 Jersey Street, Newark, NG24 4NE</b></p> <p>Erect a single storey side extension.</p> <p><b>No Objection was raised to this application.</b></p>
<b>25/01858/FUL</b>	<p><b>That Padel Club, Whittle Close, Newark</b></p> <p>Installation of amenity building and car park (retrospective).</p> <p><b>No Objection was raised to this application.</b></p> <p><b>It was noted that this was a FUL application and not a LBC as detailed in the Agenda.</b></p>
<b>25/01874/FULM</b>	<p><b>Former Newark Ambulance Station, Queens Road, Newark</b></p> <p>Proposed demolition of existing Ambulance station to construct two storey apartment block consisting of 14 apartments, external bin and cycle store and associated parking and landscaping.</p> <p><b>No Objection was raised to this application.</b></p>
<b>25/01886/LBC</b>	<p><b>3 Victoria Street, Newark, NG24 4UU</b></p> <p>Replace the door leaf only to the door on the Victoria Street (north westerly) elevation. The existing frame is to remain. Door furniture/ironmongery to be re-used, where possible, or to otherwise match the existing. Door to be painted green to match the existing.</p> <p><b>No Objection was raised to this application.</b></p>
<b>25/01899/LBC</b>	<p><b>The Rutland Arms, 13-15 Barnby Gate, Newark, NG24 1PX</b></p> <p>Rebuild collapsed brick wall and stitch repair gable wall.</p> <p><b>No Objection was raised to this application.</b></p>
<b>25/01546/HOUSE</b>	<p><b>Newstead House, 5 The Heights, Hutchinson Road, Newark</b></p>

Proposed two-storey front and side extensions including a single-storey rear extension and internal alterations.

**No Objection was raised to this application.**

**25/01904/S73M**

**Saint Gobain Formula, Jericho Works, Bowbridge Lane, Balderton, Newark**

Variation of Condition 2 attached to planning permission 23/02020/FULM, to amend the approved plans to add external staircase to comply with fire safety regulations and other minor changes.

**No Objection was raised to this application.**

**PR41/25/26 Notice of NSDC Planning Decisions**

The Committee **NOTED** the District Council Planning Decisions received since the last meeting.

**PR42/25/26 Miscellaneous Applications**

**a. Nottinghamshire County Council Applications**

No applications had been received.

**b. Street Naming**

No applications had been received.

**c. Notification of Appeals**

Members **NOTED** that an Appeal had been made to the Secretary of State regarding the following application:

23/02135/S73M – The Maltings Retail Park, North Gate, Newark

**d. Licensing Applications**

No applications had been received.

**e. Langford Quarry**

Members **NOTED** the submission of a full Planning Application to Nottinghamshire County Council for a short-term south-eastern extension to Langford Quarry.

<b>Meeting Closed:</b>	<b>8.10pm</b>	<b>Next Meeting:</b>	<b>Wednesday 7<sup>th</sup> January, 2026</b>
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**Agenda Item No: 9**

**Meeting Date: Wednesday 28<sup>th</sup> January 2026**

**TOWN COUNCIL MEETING**

<b>SUBJECT:</b>	<b>Notice of Motion</b>
<b>REPORT BY:</b>	<b>Matthew Gleadell</b>

**Recommendations**

- 1.1 That Members consider the motion below that the Town Clerk has received in accordance with Standing Order 6 (1):

**2. Background**

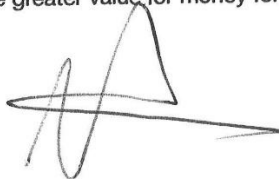
- 2.1 The following motion has been received:

Motion for Newark Town Council

20th January 2026

This council as a matter of urgency considers in consultation with Newark and Sherwood District Council the future of all assets and the delivery of all services that are currently undertaken by Newark Town Council. The outcome of this maybe that services and assets currently controlled by NTC would be better being delivered and controlled by NSDC. This would align with several other areas nearby that will also shortly be joining the new unitary authority through the local government reorganisation process that is currently underway. It's understood that this would provide greater fairness and ensure greater value for money for Newark residents.

Proposed by Cllr Mathew Skinner



Seconded by Cllr Diane Ledger



**3. Financial, Legal, Equality, Risk and Environmental Issues**

- 3.1 None.

<b>Background Papers:</b>	<b>Signed motion in office file.</b>
<b>Lead Officer:</b>	<b>Matthew Gleadell</b> <b>Tel: 01636 684800</b> <b>Email: <a href="mailto:matthew.gleadell@newark.gov.uk">matthew.gleadell@newark.gov.uk</a></b>



Agenda Item No: 11

Meeting Date: Wednesday 28<sup>th</sup> January 2026

<b>SUBJECT:</b>	<b>Budget and Precept for 26/27 Financial Year Medium Term Financial Plan</b>
<b>REPORT BY:</b>	<b>Matthew Gleadell</b>

**1. Recommendations**

- 1.1 Please refer to the Agenda reports from Finance and General Purposes committee on the 28<sup>th</sup> January 2026 which precedes this meeting.

A recommendation from the Finance and General Purposes Committee will be made to the Town Council for consideration and determination at this meeting.

**2. Background**

- 2.1 All relevant paperwork can be found with the Agenda for the Finance and General Purposes Committee meeting held on the 28<sup>th</sup> January 2026.

**3. Financial, Legal, Equality, Environmental & Risk Issues**

All matters contained in relevant reports referred to above.

<b>Background Papers:</b>	<b>Working finance papers.</b>
<b>Lead Officer:</b>	<b>Matthew Gleadell</b> <b>Tel: 01636 684801    Email:</b> <a href="mailto:matthew.gleadell@newark.gov.uk">matthew.gleadell@newark.gov.uk</a>